

**Sonoita-Elgin Fire District  
Governing Board Meeting Agenda**

**PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (*SEFD is governed by a five member Board pursuant to A.R.S. §48-803.B*) will hold a meeting on Monday, Dec 18, 2017. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 6: p.m. local time.

**AGENDA:**

- A. Call to Order.
- B. Roll Call of Board Members
- C. Pledge of Allegiance.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

- 1) Oath of Office for Chris Johnson: S. Archibald
- 2) Selection of Board officers (Chairperson and a Board Clerk) : S. Archibald
- 3) Review and approval of the governing board meeting minutes of Nov 20, 27, 2017.
- 4) Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items.
  - a) Firefighter Oath of Office
  - b) Response and service report.
  - c) Status of grants.
  - d) Fire code and inspection items.
  - e) Current community events.
  - f) Rosemont mine.
  - g) Apparatus update.
  - h) Grants update.

**Call to the Public.**

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

- 5) Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807:

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- a) Review and approval of monthly financial reports for Nov 2017 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account
  
- 6) Strategic Plan update and outline: S. Archibald
- 7) Thank you gift cards for personnel : S. Archibald

**NOTICE:** The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S.§38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- a) SEFD fire station - 3173 N. Highway 83, Sonoita, AZ
- b) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- c) Santa Cruz County Offices – 3147 N Highway 83, Sonoita, AZ

Governing board meeting agenda dated and posted: Dec 15, 2017. at 17:00  
p.m. Local Time

By *Kathy L. Goodwin* Kathy L. Goodwin, Admin to the SEFD Fire Chief

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