

SEFD Board Packet

25 July 2016

- Agenda
- Minutes - 27 June 2016
- Call Load
- Reconciliation & Review sheet
- Balance Sheet
- P & L
- Approval of Financial Documents
- Reconciliation Signature page
- Chase Bank Reconciliation
- National Bank Reconciliation
- Hughes Reconciliation detail
 - Main Share
 - Checking
 - High-yield
 - Premium Yield

Miscellaneous

- Pima County Monthly Tax Report
- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast

Sonoita-Elgin Fire District
Governing Board Meeting Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) administrator (*SEFD is governed by an administrator pursuant to A.R.S. §48-803.B*) will hold a meeting on Monday, July 25, 2016. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 6:00 p.m. local time.

AGENDA:

- A. Call to Order.
- B. Pledge of Allegiance.

The following agenda items are scheduled for consideration by the SEFD administrator at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Review and approval of the governing board meeting minutes of June 27, 2016 (SEFD #16-024).
2. Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items (SEFD #n/a):
 - a) Firefighter Oath of Office
 - b) Response and service report.
 - c) Status of grants.
 - d) Fire code and inspection items.
 - e) Current community events.
 - f) Rosemont mine.
 - g) Type one engine acquisition (SEFD #15-027)

Call to the Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

3. Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807:
 - a) Review and approval of monthly financial reports for June 2016 to include: reconciled balance sheet accounts; updated cash flow projections; month end fund statements; and month end reports of financial institutions in which the SEFD maintains an account (SEFD #16-025).

Sonoita-Elgin Fire District

4. Review and consideration of the SEFD Capital Improvement Plan specific to the replacement schedule for fire apparatus, emergency response and associated fleet vehicles (SEFD #16-026).
5. Consideration of a Lease-Purchase Financing Agreement with National Bank of Arizona for the purpose of completing the acquisition of an HME Type 1 Engine and the acquisition of two (2) replacement cab and chassis units for Type 6 engines to include:
 - A. Action authorizing John Flynn, in his capacity as Administrator to execute all the documents necessary or reasonably required to complete: 1.) the acquisition of the HME Type 1 Engine and two replacement cab and chassis for Type 6 units; AND, 2.) the lease-purchase financing agreement with National Bank of Arizona; AND, 3.) on documents requiring two signatures that Fire Chief Joseph DeWolf is authorized to sign in his capacity as Fire Chief. (SEFD # 16-027).
6. Adjourn.

NOTICE: The Sonoita-Elgin Fire District administrator may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- I. SEFD fire station - 3173 N. Highway 83, Sonoita, AZ
- II. Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- III. Santa Cruz County Offices – 3147 N Highway 83, Sonoita, AZ

Governing board meeting agenda dated and posted: July 22, 2016.

At: 1300 p.m. Local Time

By: Mark Bennett, Battalion Chief to the SEFD Fire Chief

Minutes to the Meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, June 27, 2016
6 pm

Call to Order.

Pledge of Allegiance.

Review and approval of the governing board meeting minutes of May 23, 2016

Minutes approved by John Flynn.

Report from the Fire Chief regarding the following items:

- a. Billing report on Wildland fires
- b. Response and service report.
- c. Status of grants. (Fuels mitigation, Lifepaks, Recruitment & Retention)
- d. Rosemont mine. (no activity at Rosemont Mine this year)
- e. Type one engine acquisition update- on schedule for delivery late August

Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807: Report given by Vicki Rutter; there were no questions; she did review the fact that the vehicle maintenance budget is over budget.

John Flynn accepted and approved the financials of May 2016.

Public Hearing on proposed budget: (Budget comments) Mr. Flynn spent a good ten minutes reviewing the district's position, both today and over the past seven years, in relation to tax levy rates and assessed values to show the community members where the current budget compares to former SEFD budgets and relates to tax levy and assessed value, and allocation of district expenses.

Don Irving – Wanted to thank you as a citizen of SEFD for your services & giving us an example of how a district should run and set an example for the new board that is elected in November to follow. As I've reviewed the budget, I'm not sure we've got a capital reserve account. There is a long-range plan and it seems to me that we should address the lack of reserve funds. (Mr. Flynn spent another ten minutes discussing the apparatus replacement schedule and capital reserves; using line of credit, using cash vs. line of credit vs. lease purchase agreements; acceptable tax rates, setting aside funds to cover depreciation and modifying the current apparatus replacement schedule to more accurately address SEFD needs.)

Sue Archibald – two questions; I know we have a lot of expenses on vehicle maintenance this year, did we use those numbers to pull forward in this year's budget, and do we anticipate the same amount of problems next year? Flynn – yes we upped the amount based on actual and until we address the fleet, which is aging, the older our stuff gets the more we have to repair it. Until we get newer equipment in our maintenance costs will be a little high. Sue – I am someone who would support a little bump in the tax rate; we've got more projects to do – to keep moving forward instead of marking time again. I'd hate to see us do that, we all depend on this fire district for so many things, so any way we can take care of it... it matters a lot to me.

Vicki Rutter – I'm glad that you spoke to the fact that we do not budget for depreciation of assets. Our community is growing and this awesome little fire district provides services that protects all the residences and businesses. They need adequate equipment and personnel to respond to all calls. Thank you for your consideration in doing what's best for the district.

Nancy Webster – It seems to me that what has been said already is what I was going to address too. I too was concerned that there was nothing that I could see in the budget that addressed a long range plan. I think that it is important, what Don said it should be in every budget. I understand that it would mean an increase in taxes, but I think overall I think that we've done very well with our taxes. I do know that the past board did not address that issue at all and used a lot of

Minutes to the Meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, June 27, 2016
6 pm

the funds that had already been set aside by previous boards. I would be very concerned about kicking the can down the road.

Vista Michael – Just going to agree with everyone who has spoken before. I am really sorry for what has happened here; that you ended up here, but that was a blessing. I think it was a real wake-up call for many of us who support the fire district always and just got lazy. The wake-up call extends to the next board that will be elected. I really appreciate the explanation you've given, the overall big picture so that we're not dealing with the single numbers – the one tire on the truck that needs to be replaced. I look forward to what will happen next.

John Michael – To me the lack of a capital expenditure reserve fund is irresponsible it means it pushes things so that it means when the fire district has to get a new ambulance or whatever they need to buy, there is a crisis; budgeting sensibly and creating a reserve fund, that can be avoided. I certainly endorse your ideas and hope the new board endorses it as well.

Lois Kolesar – When my husband and I couldn't come to the April meeting (2015) I wrote you and email, I still agree with what I said then, which is that we support a forward-looking budget that includes provisions to replace safety equipment, vehicles and other capital improvements. We prefer small raises in taxes over the years to a very large raise when a capital improvement is needed. I believe we should set aside a little each year and I believe the next thing on the agenda should be talking about a plan – that's very important.

Chief De Wolf – I've done some research regarding the follow questions:

1. How many homes have sold in our district in the past 17 months January 2015 – May 2016? **46 - Homes sold, 31 - land parcels**

2. How many building permits have been issued in our district in the past 17 months January 2015 – May 2016?

7 - New construction permits, 10 -addition permits

3. How many new business have started or are in process of starting with in our district over the past 17 months January 2015- May 2016?

10 - New business have open or are in the permitting stage

4. How many Homes with in our district have been foreclosed on with in our district over the past 17 months January 2015 – May 2016?

3 – Foreclose in the last 17 months

And when we went back three years, there were a total of four foreclosures.

Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2016 and ending June 30, 2017; After listening to the community speak, Administrator Flynn adopted a tax levy rate of \$2.50, granting roughly \$54,000+/- increase in the posted budget to be allocated to Unrestricted Capital Reserves.

Review and consideration of the SEFD Capital Improvement Plan specific to the replacement schedule for fire apparatus, emergency response and associated fleet vehicles (SEFD #16-020).

Review and consideration of transferring funds from the SEFD general operating fund to the capital outlay reserve fund for the purpose of Type 1 fire apparatus purchase down payment

Flynn approved transferring funds necessary to meet the \$100,000 total requirement for the down-payment – this meant transferring \$30,000 to the reserved fund holding \$70,000.

Call to Election – notice of elections was given by Administrator Flynn.

Minutes to the Meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, June 27, 2016
6 pm

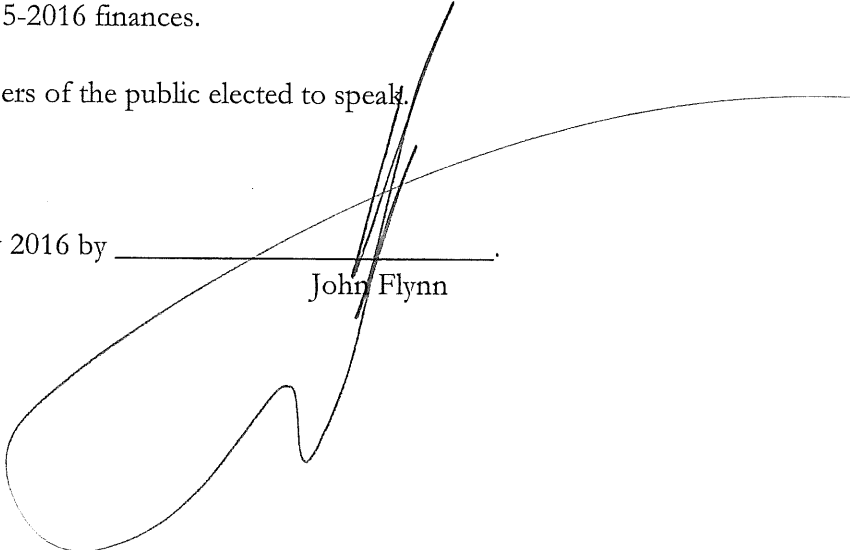
Consideration of engaging the firm of Walker & Armstrong LLP for the purpose of conducting the fiscal year 2016 audit.

Flynn signed the engagement letter for Walker & Armstrong. Chief will contact them to schedule the audit of FY 2015-2016 finances.

Call to the Public. No members of the public elected to speak.

Adjournment.

Minutes approved on 25 July 2016 by _____
John Flynn



Monthly Call Load June

41 Runs 2016 YTM - 150+ 055= 205

34	Day	2015 Total Runs - 364 + 137 = 501
07	Night	2014 Total Runs - 333 + 127 = 460
3	Simultaneous Runs	2013 Total Runs - 373 + 78 = 457
		2012 Total Runs - 387 + 86 = 473
01	Motor Vehicle Crash	2011 Total Runs - 425 + 112 = 537
21	Medical	SIMULTANEOUS RUNS
09	Wildland	2016 - 027
07	Public Assist	2015 - 066
01	Structure Fire	2014 - 079
00	Vehicle Fire	2013 - 116
00	Helicopter	2012 - 118
06	District Transports	Year to Month Ambulance/Helicopter Transports
07	Out of District Transports	Helicopter - 012
03	Patient Refusal	District Ambulance - 049
		Out of District Ambulance - 028



Administrative Review of June 2016 Financial Documents
Sonoita-Elgin Fire District Board of Directors Meeting
3173 Hwy 83, Sonoita, AZ
25 July 2016
6 p.m.

Approval of Financial Documents as presented to the Administrator of the Sonoita-Elgin Fire District for the month of June, 2016.

I, John Flynn, Administrator for the Sonoita-Elgin Fire District, hereby acknowledge that I have reviewed and accepted the financial reports as presented by the Management of the Sonoita-Elgin Fire District.

John Flynn, Administrator



SONOITA-ELGIN FIRE DISTRICT

RECONCILIATION & REVIEW

June 2016

Bank Statements (Hughes Federal Credit Union, Chase, & National Bank)

Reconciled by Vicki Hutter

Date of reconciliation 7-8-16 and 7-13-16

SEFD
Preliminary Balance Sheet
As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Checking/Savings	
Chase - Checking	1,310.59
Chase - Savings	106,734.73
National Bank Money Market	124,422.11
Hughes Premium Yield	201,042.87
Hughes High Yield	2,245.78
1002 · Hughes Checking	38,305.15
Hughes Main Share	50.00
SCC Treasurer	10,180.15
Pima Co. Treasurer	1,247.73
Petty Cash	700.00
Total Checking/Savings	486,239.11
Total Current Assets	486,239.11
TOTAL ASSETS	486,239.11
LIABILITIES & EQUITY	
Equity	
30000 · Fund Balance - Unrestricted	360,201.20
Board Designated - PPE	25,000.00
Board Designated- Type1 Engine	35,000.00
Board Designated-WeekendStipend	14,800.00
Board Designated HRPolicyReview	500.00
Net Income	50,737.91
Total Equity	486,239.11
TOTAL LIABILITIES & EQUITY	486,239.11

SEFD
Profit & Loss Budget Performance
July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
Taxes				
Santa Cruz County	709,513.03	694,287.00	15,226.03	102.19%
Pima County	114,258.33	115,245.00	-986.67	99.14%
Total Taxes	<u>823,771.36</u>	<u>809,532.00</u>	<u>14,239.36</u>	<u>101.76%</u>
Special Assessments				
FDAT - Santa Cruz	35,172.00	35,172.00	0.00	100.0%
FDAT - Pima County	22,638.17	22,577.00	61.17	100.27%
Total Special Assessments	<u>57,810.17</u>	<u>57,749.00</u>	<u>61.17</u>	<u>100.11%</u>
Charges for Services				
Fire Suppression				
apparatus	54,979.47			
Labor	37,929.30			
Fire Suppression - Other	0.00	30,000.00	-30,000.00	0.0%
Total Fire Suppression	<u>92,908.77</u>	<u>30,000.00</u>	<u>62,908.77</u>	<u>309.7%</u>
EMS Support	1,235.00	2,200.00	-965.00	56.14%
Ambulance	261,104.59	225,000.00	36,104.59	116.05%
Total Charges for Services	<u>355,248.36</u>	<u>257,200.00</u>	<u>98,048.36</u>	<u>138.12%</u>
NFPA Grant	413.72			
Fuels Grant 2016	45,439.92			
SEFD Fuels	521.17			
Contributions				
Donation				
Restricted by Donor	600.00	5,200.00	-4,600.00	11.54%
Donation - Other	960.00			
Total Donation	<u>1,560.00</u>	<u>5,200.00</u>	<u>-3,640.00</u>	<u>30.0%</u>
Fundraising Events	5,665.00	3,600.00	2,065.00	157.36%
Total Contributions	<u>7,225.00</u>	<u>8,800.00</u>	<u>-1,575.00</u>	<u>82.1%</u>
Interest Income				
Money Market/CD's	922.21			
Santa Cruz	9.52			
Pima County	47.66			
Interest Income - Other	0.00	700.00	-700.00	0.0%
Total Interest Income	<u>979.39</u>	<u>700.00</u>	<u>279.39</u>	<u>139.91%</u>
Rental Income	325.00	400.00	-75.00	81.25%
Misc. Income	4,000.00			
Prior Year Carryforward	0.00	34,015.00	-34,015.00	0.0%
Total Income	<u>1,295,734.09</u>	<u>1,168,396.00</u>	<u>127,338.09</u>	<u>110.9%</u>
	1,295,734.09	1,168,396.00	127,338.09	110.9%
Expense				
Payroll Expenses				
5101 - Salaries				
Other Services	7,000.00			

SEFD

Profit & Loss Budget Performance

July 2015 through June 2016

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
5101 · Salaries - Other	542,412.86	549,951.00	-7,538.14	98.63%
Total 5101 · Salaries	549,412.86	549,951.00	-538.14	99.9%
5103 · Wildland labor W-2				
5111 · Wildland Stipend	7,110.77			
5103 · Wildland labor W-2 - Other	27,814.30			
Total 5103 · Wildland labor W-2	34,925.07			
5105 · Vacation/Holiday W-2				
5113 · Infill Stipend	4,237.50			
5105 · Vacation/Holiday W-2 - Other	22,430.65	34,600.00	-12,169.35	64.83%
Total 5105 · Vacation/Holiday W-2	26,668.15	34,600.00	-7,931.85	77.08%
5107 · Coverage 1099	487.50	3,500.00	-3,012.50	13.93%
5109 · Stipend Transport 1099	58,314.80	54,750.00	3,564.80	106.51%
Total Payroll Expenses	669,808.38	642,801.00	27,007.38	104.2%
Employee Benefits				
5121 · Payroll Taxes	23,196.18	17,000.00	6,196.18	136.45%
5122 · CopperPoint	33,889.75	28,000.00	5,889.75	121.04%
5123 · PSPRS	65,782.19	70,000.00	-4,217.81	93.98%
5124 · ASRS	5,872.12	5,500.00	372.12	106.77%
5125 · Employee Health Insurance	43,400.67	43,200.00	200.67	100.47%
5127 · AFLAC	-20.74			
5129 · SEFFA	0.00			
Physicals/Exams	6,545.50	8,800.00	-2,254.50	74.38%
Clothing Allowance	8,792.50	8,400.00	392.50	104.67%
Total Employee Benefits	187,458.17	180,900.00	6,558.17	103.63%
Training & Prevention				
Training	27,575.62	15,400.00	12,175.62	179.06%
Chief Education	2,658.00	2,400.00	258.00	110.75%
EMS Consumables	10,062.04	10,000.00	62.04	100.62%
Maintenance Plans	4,426.08	4,500.00	-73.92	98.36%
Oral Hydration Fluids	2,013.12	1,200.00	813.12	167.76%
Fire Prevention Education	1,108.92	1,800.00	-691.08	61.61%
Total Training & Prevention	47,843.78	35,300.00	12,543.78	135.54%
Fuels Treatment - District-SFA				
5153 · Labor	200.00			
Total Fuels Treatment - District-SFA	200.00			
Administration				
Office Expense & Postage	9,402.89	10,000.00	-597.11	94.03%
5115 · Recruitment & Retention	8,065.76	11,000.00	-2,934.24	73.33%
Payroll Preparation	4,060.38	3,100.00	960.38	130.98%
Aero Med Billing	21,667.86	16,000.00	5,667.86	135.42%
Equipment Rental	0.00	2,300.00	-2,300.00	0.0%
Internet Provider	1,987.54	2,000.00	-12.46	99.38%
Bank Charges	762.79	200.00	562.79	381.4%

SEFD Profit & Loss Budget Performance July 2015 through June 2016

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Background checks	540.00	800.00	-260.00	67.5%
Total Administration	46,487.22	45,400.00	1,087.22	102.4%
Professional Services				
Administrator	16,482.50	18,000.00	-1,517.50	91.57%
Legal Fees	1,760.18	2,500.00	-739.82	70.41%
Accounting	7,500.00	7,500.00	0.00	100.0%
Special Election	0.00	0.00	0.00	0.0%
Total Professional Services	25,742.68	28,000.00	-2,257.32	91.94%
Utilities & Communications				
Telephone	7,995.28	9,000.00	-1,004.72	88.84%
Batteries & Repair	4,724.90	3,000.00	1,724.90	157.5%
Computer/IT Support	0.00	2,000.00	-2,000.00	0.0%
Dispatch Service	4,933.00	5,000.00	-67.00	98.66%
Utilities	16,300.37	17,000.00	-699.63	95.89%
Total Utilities & Communications	33,953.55	36,000.00	-2,046.45	94.32%
Insurance				
Liability	25,487.50	25,338.00	149.50	100.59%
Total Insurance	25,487.50	25,338.00	149.50	100.59%
WFHF-317				
Equipment	11,713.06			
5155 · Labor	74,560.62			
Total WFHF-317	86,273.68			
Repairs & Maintenance				
Fuel	19,988.05	27,000.00	-7,011.95	74.03%
Buildings & Grounds & Pests	8,518.30	9,000.00	-481.70	94.65%
Vehicle Maintenance	43,866.50	27,000.00	16,866.50	162.47%
Equipment Replacement	2,436.25	6,000.00	-3,563.75	40.6%
Station/Fire Supplies	12,207.10	6,000.00	6,207.10	203.45%
Suppression Foam	1,105.40	2,600.00	-1,494.60	42.52%
Total Repairs & Maintenance	88,121.60	77,600.00	10,521.60	113.56%
Interest Expense	0.00	500.00	-500.00	0.0%
Capital Outlay				
Apparatus Restricted	2,268.43	35,000.00	-32,731.57	6.48%
Building/Crew Restricted	10,000.00	10,000.00	0.00	100.0%
PPE Restricted	9,650.12	38,400.00	-28,749.88	25.13%
Grant Match - Lifepacs	0.00	5,257.00	-5,257.00	0.0%
Donation Lifepak	0.00	-5,000.00	5,000.00	0.0%
Computers	2,251.03	4,000.00	-1,748.97	56.28%
Total Capital Outlay	24,169.58	87,657.00	-63,487.42	27.57%
Other Expenditures				
Communication to Residents	1,394.65	3,400.00	-2,005.35	41.02%
Fundraising Expenses	4,130.07	1,500.00	2,630.07	275.34%
Membership Dues & Subscriptions	3,775.32	4,000.00	-224.68	94.38%

SEFD
Profit & Loss Budget Performance
July 2015 through June 2016

	<u>Jul '15 - Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Other Expenditures	9,300.04	8,900.00	400.04	104.5%
Miscellaneous - allocate	150.00			
Total Expense	<u>1,244,996.18</u>	<u>1,168,396.00</u>	<u>76,600.18</u>	<u>106.56%</u>
	<u>50,737.91</u>	<u>0.00</u>	<u>50,737.91</u>	<u>100.0%</u>

SEFD
Reconciliation Detail
Chase - Checking, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,104.89
Cleared Transactions						
Checks and Payments - 29 items						
Check	5/13/2016	1082	Arizona State Retirement System	X	-460.90	-460.90
Check	5/31/2016	1112	Jones-Wilson Insurance	X	-8,504.00	-8,964.90
Check	5/31/2016	1104	PSPRS	X	-5,376.12	-14,341.02
Check	5/31/2016	1118	Health Net of Arizona	X	-4,387.66	-18,728.68
Check	5/31/2016	1124	Canyon State Wireless	X	-1,757.50	-20,486.18
Check	5/31/2016	1106	Sonoita-Elgin Fire District	X	-1,154.24	-21,640.42
Check	5/31/2016	1125	Vicki J. Rutter, CPA	X	-1,000.00	-22,640.42
Check	5/31/2016	1114	Professional Management Coaching, Inc.	X	-900.00	-23,540.42
Check	5/31/2016	1123	B & B Selectcom, Inc.	X	-822.64	-24,363.06
Check	5/31/2016	1105	GEN-TECH	X	-807.79	-25,170.85
Check	5/31/2016	1111	GuardianEMS	X	-788.58	-25,959.43
Check	5/31/2016	1108	Pima Uniforms	X	-524.76	-26,484.19
Check	5/31/2016	1103	Arizona State Retirement System	X	-506.20	-26,990.39
Check	5/31/2016	1110	Quill Corporation	X	-435.92	-27,426.31
Check	5/31/2016	1119	Alternative Septics of Arizona	X	-425.00	-27,851.31
Check	5/31/2016	1113	SecureCare Dental	X	-407.83	-28,259.14
Check	5/31/2016	1115	Verizon Wireless	X	-323.98	-28,583.12
Check	5/31/2016	1117	CenturyLink	X	-312.53	-28,895.65
Check	5/31/2016	1109	Aflac	X	-245.18	-29,140.83
Check	5/31/2016	1116	Sonoita Valley Water Co., Inc.	X	-225.97	-29,366.80
Check	5/31/2016	1121	L.N. Curtis & Sons	X	-198.77	-29,565.57
Check	5/31/2016	1120	Valley Imaging Solutions	X	-133.40	-29,698.97
Check	5/31/2016	1122	Brake Max Corporate LLC	X	-108.61	-29,807.58
Check	5/31/2016	1107	Swanson Plumbing Service	X	-100.00	-29,907.58
Transfer	6/2/2016			X	-100,000.00	-129,907.58
Check	6/15/2016	1126	Walker & Armstrong LLP	X	-1,500.00	-131,407.58
Check	6/24/2016	1127	Petty Cash	X	-608.79	-132,016.37
Check	6/27/2016	1128	Hughes Federal Credit Union	X	-100,000.00	-232,016.37
Check	6/30/2016			X	-47.81	-232,064.18
Total Checks and Payments					-232,064.18	-232,064.18
Deposits and Credits - 4 items						
Transfer	6/1/2016			X	28,000.00	28,000.00
Transfer	6/3/2016			X	101,463.49	129,463.49
Transfer	6/9/2016			X	16,297.95	145,761.44
Transfer	6/28/2016			X	100,000.00	245,761.44
Total Deposits and Credits					245,761.44	245,761.44
Total Cleared Transactions					13,697.26	13,697.26
Cleared Balance					13,697.26	18,802.15
Uncleared Transactions						
Checks and Payments - 19 items						
Check	4/15/2016	1049	Peggie Wagoner		-36.00	-36.00
Check	4/29/2016	1066	George Wagoner		-260.00	-296.00
Check	5/31/2016	1102	Sonoita Elgin Fire Fighter's Association		-25.00	-321.00
Check	6/29/2016	1131	Health Net of Arizona		-5,636.98	-5,957.98
Check	6/29/2016	1136	PSPRS		-4,905.90	-10,863.88
Check	6/29/2016	1141	B & B Selectcom, Inc.		-1,610.43	-12,474.31
Check	6/29/2016	1144	L.N. Curtis & Sons		-1,105.40	-13,579.71
Check	6/29/2016	1142	Vicki J. Rutter, CPA		-1,000.00	-14,579.71
Check	6/29/2016	1135	Arizona State Retirement System		-518.90	-15,098.61
Check	6/29/2016	1139	Verizon Wireless		-469.14	-15,567.75
Check	6/29/2016	1132	SecureCare Dental		-407.83	-15,975.58
Check	6/29/2016	1140	CenturyLink		-316.36	-16,291.94
Check	6/29/2016	1138	George Wagoner		-260.00	-16,551.94
Check	6/29/2016	1133	Aflac		-245.18	-16,797.12
Check	6/29/2016	1143	Sonoita Valley Water Co., Inc.		-187.09	-16,984.21
Check	6/29/2016	1129	Heiman Fire Equipment		-181.45	-17,165.66
Check	6/29/2016	1130	Quill Corporation		-142.73	-17,308.39
Check	6/29/2016	1137	Stronghole Signs		-132.27	-17,440.66
Check	6/29/2016	1134	Canyon State Wireless		-50.90	-17,491.56
Total Checks and Payments					-17,491.56	-17,491.56

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SEFD
Reconciliation Detail
Chase - Checking, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Check	4/15/2016	1043	Physio Control Inc.		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-17,491.56	-17,491.56
Register Balance as of 06/30/2016					-3,794.30	1,310.59
New Transactions						
Deposits and Credits - 1 item						
Transfer	7/5/2016				10,180.15	10,180.15
Total Deposits and Credits					10,180.15	10,180.15
Total New Transactions					10,180.15	10,180.15
Ending Balance					6,385.85	11,490.74

SEFD
Reconciliation Detail
National Bank Money Market, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						137,827.30
Cleared Transactions						
Checks and Payments - 1 item						
Check	6/28/2016	550	Hughes Federal Credit Union	X	-80,000.00	-80,000.00
Total Checks and Payments					-80,000.00	-80,000.00
Deposits and Credits - 12 items						
Deposit	6/9/2016			X	1,683.57	1,683.57
Deposit	6/9/2016			X	17,586.00	19,269.57
Deposit	6/16/2016			X	1,265.84	20,535.41
Deposit	6/20/2016			X	414.00	20,949.41
Deposit	6/20/2016			X	37,457.92	58,407.33
Deposit	6/21/2016			X	255.00	58,662.33
Deposit	6/21/2016			X	500.00	59,162.33
Deposit	6/21/2016			X	5,634.04	64,796.37
Deposit	6/28/2016			X	50.00	64,846.37
Deposit	6/28/2016			X	610.00	65,456.37
Deposit	6/28/2016			X	1,131.71	66,588.08
Deposit	6/30/2016			X	6.73	66,594.81
Total Deposits and Credits					66,594.81	66,594.81
Total Cleared Transactions					-13,405.19	-13,405.19
Cleared Balance					-13,405.19	124,422.11
Register Balance as of 06/30/2016					-13,405.19	124,422.11
Ending Balance					-13,405.19	124,422.11

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SEFD
Reconciliation Detail
Hughes Main Share, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						50.00
Cleared Balance						50.00
Register Balance as of 06/30/2016						50.00
Ending Balance						50.00

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SEFD
Reconciliation Detail
1002 - Hughes Checking, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Check	6/27/2016	1128	Hughes Federal Credit Union	X	80,000.00	108,504.97
Deposit	6/29/2016			X	140.00	108,644.97
Total Deposits and Credits					108,644.97	108,644.97
Total Cleared Transactions					32,009.45	32,009.45
Cleared Balance					32,009.45	56,757.26
Uncleared Transactions						
Checks and Payments - 25 items						
Check	7/31/2015	10170	Burns Alexander		-126.17	-126.17
Check	1/15/2016	10271	Cleveland Robert		-162.30	-288.47
Check	2/29/2016	10331	Valdez John		-177.58	-466.05
Check	4/13/2016	1501	AZ Center for Fire Service Excellence		-25.00	-491.05
Check	6/29/2016	1524	The SoCo Group, Inc.		-3,981.12	-4,472.17
Check	6/29/2016	1525	Canyon State Wireless		-344.75	-4,816.92
Check	6/30/2016	1527	GEN-TECH		-2,211.01	-7,027.93
Check	6/30/2016	10459	Mark Allen Bennett		-1,998.95	-9,026.88
Check	6/30/2016	10458	Atencio Zane		-1,068.08	-10,094.96
Check	6/30/2016	10452	Ruppel Jacob		-1,017.55	-11,112.51
Check	6/30/2016	10460	Burns Alexander		-981.90	-12,094.41
Check	6/30/2016	10454	Jensen Michael		-975.00	-13,069.41
Check	6/30/2016	10456	McGonigle Michael		-900.00	-13,969.41
Check	6/30/2016	10448	Messmer Ethan		-789.63	-14,759.04
Check	6/30/2016	10450	Ogle Matthew		-770.98	-15,530.02
Check	6/30/2016	10457	Silverwind Kenneth		-750.00	-16,280.02
Check	6/30/2016	10449	O'Neill Thomas		-637.65	-16,917.67
Check	6/30/2016	10453	Valdez John		-563.30	-17,480.97
Check	6/30/2016	10445	Finch Justin		-541.76	-18,022.73
Check	6/30/2016	10444	Sink Laura		-515.74	-18,538.47
Check	6/30/2016	10451	Putnam Cody		-435.47	-18,973.94
Check	6/30/2016	10447	McFarland Justin		-379.22	-19,353.16
Check	6/30/2016	10455	LaGosh Nicole		-150.00	-19,503.16
Check	6/30/2016	1526	Grace Estell		-150.00	-19,653.16
Check	6/30/2016	10446	Hisey-Long John		-81.37	-19,734.53
Total Checks and Payments					-19,734.53	-19,734.53
Deposits and Credits - 2 items						
Deposit	5/16/2016				357.94	357.94
Deposit	6/15/2016				924.48	1,282.42
Total Deposits and Credits					1,282.42	1,282.42
Total Uncleared Transactions					-18,452.11	-18,452.11
Register Balance as of 06/30/2016					13,557.34	38,305.15
Ending Balance					13,557.34	38,305.15

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Reconciliation Detail
Hughes High Yield, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,245.78
Cleared Balance						2,245.78
Register Balance as of 06/30/2016						2,245.78
Ending Balance						<u>2,245.78</u>

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SEFD
Reconciliation Detail
1002 - Hughes Checking, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						24,747.81
Cleared Transactions						
Checks and Payments - 48 items						
Check	5/31/2016	10433	Mark Allen Bennett	X	-1,998.95	-1,998.95
Check	5/31/2016	10434	Burns Alexander	X	-981.90	-2,980.85
Check	5/31/2016	10422	Messmer Ethan	X	-975.79	-3,956.64
Check	5/31/2016	10430	Silverwind Kenneth	X	-975.00	-4,931.64
Check	5/31/2016	10428	McGonigle Michael	X	-900.00	-5,831.64
Check	5/31/2016	10427	Jensen Michael	X	-900.00	-6,731.64
Check	5/31/2016	10432	Atencio Zane	X	-880.98	-7,612.62
Check	5/31/2016	10423	Ogle Matthew	X	-833.03	-8,445.65
Check	5/31/2016	10425	Valdez John	X	-799.28	-9,244.93
Check	5/31/2016	10431	Trumpinski Benjamin	X	-750.00	-9,994.93
Check	5/31/2016	10424	Ruppel Jacob	X	-677.07	-10,672.00
Check	5/31/2016	10420	Sink Laura	X	-515.73	-11,187.73
Check	5/31/2016	10429	Schwab Carl	X	-150.00	-11,337.73
Check	5/31/2016	10421	McFarland Justin	X	-93.91	-11,431.64
Check	5/31/2016	10426	Hirales Rafael	X	-75.00	-11,506.64
Check	6/9/2016	1506	Costco	X	-164.42	-11,671.06
Check	6/13/2016	1507	Costco	X	-1,410.24	-13,081.30
Check	6/13/2016	1509	Rick Schenk	X	-759.49	-13,840.79
Check	6/13/2016	1508	Costco	X	-287.04	-14,127.83
General Journal	6/15/2016	Payroll		X	-16,127.24	-30,255.07
Check	6/15/2016	1510	PSPRS	X	-5,021.26	-35,276.33
General Journal	6/15/2016	Payroll		X	-4,763.04	-40,039.37
Check	6/15/2016	1516	AERO Med Claims	X	-2,013.95	-42,053.32
Check	6/15/2016	10442	Mark Allen Bennett	X	-1,998.95	-44,052.27
Check	6/15/2016	1514	Boundtree Medical	X	-1,341.16	-45,393.43
Check	6/15/2016	1518	Sulpher Springs Valley Electric Co-op	X	-1,077.27	-46,470.70
Check	6/15/2016	1519	WellAmerica	X	-1,047.00	-47,517.70
Check	6/15/2016	10437	Messmer Ethan	X	-900.03	-48,417.73
Check	6/15/2016	10443	Burns Alexander	X	-856.84	-49,274.57
Check	6/15/2016	10440	Valdez John	X	-555.01	-49,829.58
Check	6/15/2016	10439	Ruppel Jacob	X	-495.33	-50,324.91
Check	6/15/2016	10435	Sink Laura	X	-462.14	-50,787.05
Check	6/15/2016	1511	Arizona State Retirement System	X	-441.90	-51,228.95
Check	6/15/2016	1523	Voyager Fleet Systems Inc.	X	-413.06	-51,642.01
Check	6/15/2016	1521	Quill Corporation	X	-238.68	-51,880.69
Check	6/15/2016	10438	Ogle Matthew	X	-225.72	-52,106.41
Check	6/15/2016	10436	McFarland Justin	X	-208.68	-52,315.09
Check	6/15/2016	10441	LaGosh Nicole	X	-150.00	-52,465.09
Check	6/15/2016	1517	Direct TV	X	-135.98	-52,601.07
General Journal	6/15/2016	Payroll		X	-131.91	-52,732.98
Check	6/15/2016	1515	Nogales International	X	-90.78	-52,823.76
Check	6/15/2016	1513	Trans World Network Corp.	X	-80.33	-52,904.09
Check	6/15/2016	1522	Truly Nolen of America, Inc.	X	-80.00	-52,984.09
Check	6/15/2016	1520	SCC Board of Supervisors	X	-40.00	-53,024.09
Check	6/15/2016	1512	Merles Automotive Supply	X	-29.69	-53,053.78
General Journal	6/30/2016	Payroll		X	-17,137.85	-70,191.63
General Journal	6/30/2016	Payroll		X	-6,291.67	-76,483.30
General Journal	6/30/2016	Payroll		X	-152.22	-76,635.52
Total Checks and Payments					-76,635.52	-76,635.52
Deposits and Credits - 14 items						
Check	7/29/2015	1132	Peggie Wagoner	X	0.00	0.00
Check	9/30/2015	1500	Aho Nathan	X	0.00	0.00
Check	9/30/2015	1236	jon Buonaccorsi	X	0.00	0.00
Check	12/16/2015	1358	Peggie Wagoner	X	0.00	0.00
Check	12/31/2015	1377	Sonoita Valley Water Co., Inc.	X	0.00	0.00
Check	1/15/2016		BenefitMall	X	0.00	0.00
Deposit	6/1/2016			X	2.13	2.13
Deposit	6/2/2016			X	666.38	668.51
Deposit	6/2/2016			X	688.34	1,356.85
Deposit	6/10/2016			X	769.15	2,126.00
Transfer	6/10/2016			X	25,000.00	27,126.00
Deposit	6/16/2016			X	1,378.97	28,504.97

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SEFD
Reconciliation Detail
Hughes Premium Yield, Period Ending 06/30/2016

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						126,042.87
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	6/10/2016			X	-25,000.00	-25,000.00
Total Checks and Payments					-25,000.00	-25,000.00
Deposits and Credits - 2 items						
Check	6/27/2016	1128	Hughes Federal Credit Union	X	20,000.00	20,000.00
Check	6/28/2016	550	Hughes Federal Credit Union	X	80,000.00	100,000.00
Total Deposits and Credits					100,000.00	100,000.00
Total Cleared Transactions					75,000.00	75,000.00
Cleared Balance					75,000.00	201,042.87
Register Balance as of 06/30/2016					75,000.00	201,042.87
Ending Balance					75,000.00	201,042.87

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**PIMA COUNTY
TREASURER'S OFFICE
Monthly Activity**

SONOITA-ELGIN FIRE DISTRICT

JUNE 2016

Activity	Beginning Balance	\$16,297.95
Cash		
500.50720.10.10000.10000.10.1100.130	(15,050.22)	
		(15,050.22)
Reserve for Unrealized Gains/Losses		
500.50720.10.10000.10000.10.1110.999	(10.74)	
		(10.74)
Fund Balance		
500.50720.10.10000.10000.30.3000.999	0	
		0.00
Real Estate Taxes		
500.50720.10.10000.10000.40.4110.007	0	
500.50720.10.10000.10000.40.4110.008	0	
500.50720.10.10000.10000.40.4110.009	0	
500.50720.10.10000.10000.40.4110.010	0	
500.50720.10.10000.10000.40.4110.011	0	
500.50720.10.10000.10000.40.4110.012	0	
500.50720.10.10000.10000.40.4110.013	0	
500.50720.10.10000.10000.40.4110.014	0	
500.50720.10.10000.10000.40.4110.015	(1,063.29)	
		(1,063.29)
Personal Property Taxes Collected		
500.50720.10.10000.10000.40.4120.007	0	
500.50720.10.10000.10000.40.4120.008	0	
500.50720.10.10000.10000.40.4120.009	0	
500.50720.10.10000.10000.40.4120.010	0	
500.50720.10.10000.10000.40.4120.011	0	
500.50720.10.10000.10000.40.4120.012	0	
500.50720.10.10000.10000.40.4120.013	0	
500.50720.10.10000.10000.40.4120.014	0	
500.50720.10.10000.10000.40.4120.015	(23.51)	
		(23.51)
In-Lieu Taxes Collected		
500.50720.10.10000.10000.40.4130.007	0	
500.50720.10.10000.10000.40.4130.008	0	
500.50720.10.10000.10000.40.4130.009	0	
500.50720.10.10000.10000.40.4130.010	0	
500.50720.10.10000.10000.40.4130.011	0	
500.50720.10.10000.10000.40.4130.012	0	

500.50720.10.10000.10000.40.4130.013	0	
500.50720.10.10000.10000.40.4130.014	0	
		0.00
Fire District Assistance		
500.50720.10.10000.10000.40.4140.007	0	
500.50720.10.10000.10000.40.4140.008	0	
500.50720.10.10000.10000.40.4140.009	0	
500.50720.10.10000.10000.40.4140.010	(0.01)	
500.50720.10.10000.10000.40.4140.011	(0.02)	
500.50720.10.10000.10000.40.4140.012	(0.05)	
500.50720.10.10000.10000.40.4140.013	(0.26)	
500.50720.10.10000.10000.40.4140.014	(1.01)	
500.50720.10.10000.10000.40.4140.015	(148.35)	
		(149.70)
Investment Income		
500.50720.10.10000.10000.40.4500.999	(11.23)	
		(11.23)
Unrealized Gains/Losses on Investments		
500.50720.10.10000.10000.40.4505.999	10.74	
		10.74
Disbursements		
500.50720.10.10000.10000.50.5000.999	16,297.95	
		16,297.95
	Ending Balance	<u><u>\$1,247.73</u></u>

LIZ GUTFAHR
 Treasurer
 MARIA ACUNA
 Chief Deputy

County Treasurer Santa Cruz County

P.O. Box 1150
 Nogales, Arizona 85628
 Tel. (520) 375-7980
 Extension 7967
 TDD (520) 761-7816

Sonoita Fire District
 P.O Box 322
 Sonoita AZ 85637

Monthly Statement

Opening Balance	June-16		\$ 101,463.49
State Pool Investment		3.46 1.89	5.35
Levied Revenue Earned			
	85074	358.11	10,174.80
	85093	6.08	
	85123	833.73	
	85136	295.04	
	85161	547.43	
	85170	746.80	
	85187	319.46	
	85207	510.58	
	85221	64.36	
	85253	699.24	
	85280	1,771.29	
	85307	3,398.01	
	85317	24.62	
	85345	473.18	
	85360	126.87	
Check#	42685	(101,463.49)	(101,463.49)
Journal Entries	JE-000	-	-
Ending Balance	June-16		<u>\$ 10,180.15</u>

Sonoita Fire District T52-2063
 Sonoita-Elgin Fire District

Please contact Patty Ibarra Ext 7966
 if there are any questions or problems



SFDD		Cash Flow Forecast												Forecast			
July 1, 2015 through June 30, 2016														2016/2017			
Budget														Total			
2015-2016														2016			
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
		July 2015	August 2015	September 2015	October 2015	November 2015	December 2015	January 2016	February 2016	March 2016	April 2016	May 2016	June 2016	June 2016	June 2016	June 2016	June 2016
Office Expense & Postage	10,000	163	888	366	337	353	569	803	948	3,466	64	849	596	9,402	10,000		
Recruitment & Retention	11,000	114	1,362	963	465	926	1,482	1,492	65	-2,369	-92	450	3,208	8,066	11,000		
Payroll Preparation	3,100	231	242	250	241	239	740	381	299	296	577	280	284	4,060	3,100		
Ambulance Billing	16,000	2,267	2,295	1,558	1,295	2,778	1,827	1,955	1,182	1,397	1,935	1,164	2,014	21,667	18,000		
Equipment Rental	2,300													0	2,300		
Internet Provider	2,000	117	79	154	116	79	249	116	79	608	117	117	155	1,986	2,000		
Bank Charges	200	50	256	51	151	-140	136	71	41	40	42	17	48	763	200		
Background Checks	800	160		20	489				380	244		928		540	800		
Legal Fees	2,500		80											1,761	2,500		
Accounting Fees	7,500					6,000							1,500	7,500	7,500		
Election Expenses														0	10,000		
Administrator	18,000	2,692				7,051		3,370	1,685	1,685	634	637	786	16,483	9,000		
Telephone	9,000	936	341	643	645		1,306	688	646	734				7,996	9,000		
Radio Upgrades														0			
Batteries & Repair	3,000	840					446					1,757	1,681	4,724	3,000		
Computer & IT Support	2,000													0	2,000		
Tower Rental & ECM2	5,000													7,144	5,000		
Utilities	17,000	1,390	1,177	1,427	1,141	1,000	1,232	1,745	1,265	1,490	1,650	1,643	1,264	16,299	17,000		
Insurance	25,338		-457	5,904	-393		5,904		6,025			8,504		25,487	30,000		
Fuel Reduction Grant							4,616	12,492	13,411	16,066	15,147	10,292	14,250	86,274			
Fuel	27,000	763	370	1,074	1,073	6,816				4,760	297	363	4,472	19,988	27,000		
Building Grounds & Pests	9,000	308	589	236	248	407	796	485	115	1,138	69	1,302	615	6,308	9,000		
Vehicle Maintenance	27,000	552	4,762	2,786	-2,269	7,128	4,261	2,233	186	16,163	2,459	1,334	4,271	43,866	30,000		
Equipment Replacement	6,000		560	1,539									337	2,436	6,000		
Station & Fire Supplies	6,000	478	604	858	-12	149	1,015	42	621	338	614	3,927	3,571	12,205	6,000		
Suppression Foam	2,600												1,105	1,105	2,600		
Interest Expense - LOC	500													0	500		
Communication to Residents	3,400	59		342	96	78		41				687	91	1,394	3,400		
Fundraising Expenses	1,500		84	460	391	393	563	422	368	924		53	471	4,129	1,500		
Dues & Subscriptions	4,000	765	178	480	165	110	1,319	39		435	225	9	50	3,775	4,000		
Miscellaneous										6,272	-1,831	-4,441	150	150			
Capital Outlay																	
Computers & Radios	4,000				1,205								1,046	2,251	4,000		
Life Pac	5,257													0			
Add back Life Pac Donation	-5,000													0			
Capital Outlay Reserve Funds																	
Apparatus	35,000												2,268	2,268	48,800		
Building/Crew Quarters	10,000	-50			7,232	2,818								10,000			
PPE	38,400								9,650					9,650	3,500		
Total Expenses	1,168,396	77,454	114,111	89,407	77,411	92,084	111,723	102,256	116,068	125,846	106,710	112,498	119,425	1,244,993	1,194,770		

