

SEFD Board Packet

24 July 2017

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- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast

**Sonoita-Elgin Fire District
Governing Board Meeting Agenda**

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (*SEFD is governed by a five member Board pursuant to A.R.S. §48-803.B*) will hold a meeting on Monday, July 24. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 6: pm. local time.

AGENDA:

- A. Call to Order.
- B. Roll Call of Board Members
- C. Pledge of Allegiance.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

- 1) Review and approval of the governing board meeting minutes of June 26, 2017
- 2) Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items.
 - a) Firefighter Oath of Office
 - b) Response and service report.
 - c) Status of grants.
 - d) Fire code and inspection items.
 - e) Current community events.
 - f) Rosemont mine.
 - g) Apparatus update.
 - h) Grants update.

Call to the Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 3) Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807:
 - a) Review and approval of monthly financial reports for June 2017 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account

**Sonoita-Elgin Fire District
Governing Board Meeting Agenda**

- 4) Update of Training of Personal 2017-2018: Chief DeWolf
- 5) Approval of engagement letter from Walker and Armstrong for audit: Chief DeWolf

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S.§38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- a) SEFD fire station - 3173 N. Highway 83, Sonoita, AZ
- b) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- c) Santa Cruz County Offices – 3147 N Highway 83, Sonoita, AZ

Governing board meeting agenda dated and posted: July 21, 2017. At

17:00 p.m. Local Time

By *Kathy L. Goodwin* Kathy L. Goodwin, Admin to the SEFD Fire Chief

Minutes to the regular meeting of the Board of Directors of the Sonoita-Elgin Fire District
At the Fire House
6 pm
26 June 2017

Call to Order.

Roll Call of Board Members

Pledge of Allegiance.

Call to the Public

Don Irving – discussed the Fire Wise program and how it was a very important part of the recent fires, the response of the community towards the incidents and fire department. The wildland fire truck was exactly the right kind of truck for this fire. The other element I'm concerned about has to do with how we reward our firefighters. I'm very much in favor of reserve funds. I would like to make a recommendation to increase the budget to include a reserve fund and to increase the benefits for our firefighters. You can handle that many ways but benefits might be best – provide adequate healthcare coverage.

Peter Pototsky – The word is getting out that this year's budget is the same as last year's lavish increase except no reserve. And that must be considered to prevent the 20% increase over just one year. He spoke of the numerous fires from the Sawmill to the recent Encino Fire...the department has had an extremely busy season with long nights. When SEFD is farmed out for their services, who pays all that? (The state of Arizona.) Are we sending money out when we call on those people. Has the SEFD been scheduled for any raises, or, better than that, Bonuses? This department has worked really hard the last few months, I think it's time for bonuses. If you budget for that and re-think the budget, it will still hurt our pocket-books, but not our hearts.

Sandy Ruppel – Appreciated the mic system; thank you for all you did on the Encino. I do seriously appreciate you pulling the firefighters off; a firefighter was killed last week on a fire on the NM/AZ border. I spoke with Kurt (Bahti) last week; he said you had frozen the budget. I appreciate that. I like the bonus idea; I don't know if we can use fundraisers for that?

Vista & John Michael Letter – read by K. Venos - We cannot attend this evenings meeting and are very sorry. We want to add our appreciation, thanks and admiration for the incredible job done by the Chief, his staff, volunteers and the myriad of resources coordinated to combat the Encino Fire while at the same time taking usual 911 calls. Our comments are: 1) We appreciate the improvements and updates encouraged and guided under Administrator John Flynn's tenure. He listened to the Chief, staff, volunteers and the community and helped the District update and approach it's effective potential. 2) Concerning the budget, John and I believe that a contingency fund is necessary to keep SEFD improving and effective. This should be considered even if tax increases occur. This Board is careful & thoughtful and in meeting and planning for the needs of this community so we believe their recommendations will be consistent with their past acts.

Consideration, review of passing a 2017/2018 fiscal year SEFD budget – After considerable discussion regarding the proposed budget, taxes around the county, Motion to approve a budget and turn it over to the county, seconded by Suzanne Jenkins for discussion. Each board member spoke for a bit regarding their current stance towards the proposed budget as presented by the Chief. Chief De Wolf addressed the Board briefly as he had spoken to the accountant on this subject. We could have a Financial Stability Reserve as a budget item, it would be an account that is controlled by the Board. It's in our regular budget but money could only be spent with the consent of the Board. Chief spoke of industry standards, 2%, 4%, and 6% increments of increase and how it would affect the budget and therefore the taxpayer. Archibald and Webber

Minutes to the regular meeting of the Board of Directors of the Sonoita-Elgin Fire District

At the Fire House

6 pm

26 June 2017

stressed the reserve fund as more important as we have income from the wildland fires that we can to reward personnel. Venos – I would support the 6% increase to the budget. Archibald – I don't agree with 6 %. Jenkins -I would support 4%. Archibald – I will amend my motion to adopt the budget with a 2% increase. Seconded by Jenkins. There was additional discussion. Archibald amended the motion again to be...I'll amend the motion to increase the budget by 6% taking the levy rate to \$2.65. Call for the vote: Ayes – Venos, Archibald, Bahti, Webber; Nay – Jenkins. Motion carried.

Review and approval of the governing board meeting minutes of May 22, 2017 Motion to approve was made by Bahti, seconded by Webber, motion carried unanimously.

Report from the Fire Chief: Chief De Wolf gave his monthly status report on the fire district and included a brief run-down on the status of fire suppression billing. He spoke about the Encino Fire for several minutes, thanking community members for their support with moving livestock, the water tenders, opening of homes and business to help their neighbors.

Review and approval of monthly financial reports for May 2017 – Vicki Rutter presented the currently monthly finances and the updated cash flow forecast to the Board, there were no questions. Motion to accept financials was made by Archibald, seconded by Bahti, motion carried unanimously.

Hall & Parker PSPRS settlement - what's the next step. Chief DeWolf – Chief De Wolf presented information on the SEFD perspective on the return of funds to affected personnel. Checks for the refund of the overage in deduction amounts will be given out prior to the next regular payroll.

Adjournment – motion to adjourn by Archibald, seconded by Webber, motion carried.

Minutes approved on 24 July 2017 _____, Clerk of the Board.

Susan Archibald

SEFD
Balance Sheet
As of June 30, 2017
Preliminary

			Jun 30, 17
ASSETS			
Current Assets			
Checking/Savings			
		Chase - Checking	4,316.47
		Chase - Savings	216,526.22
		National Bank Money Market	25,044.07
		Hughes Premium Yield	205,490.37
		Hughes High Yield	2,252.53
		1002 · Hughes Checking	5,655.01
		Hughes Main Share	57.29
		SCC Treasurer	8,130.63
		Pima Co. Treasurer	4,606.02
		Petty Cash	700.00
		Total Checking/Savings	472,778.61
		Total Current Assets	472,778.61
TOTAL ASSETS			472,778.61
LIABILITIES & EQUITY			
	Equity		
		30000 · Fund Balance - Unrestricted	406,206.69
		Board Designated - PPE	53,750.00
		Board Designated-Def.Bldg.Maint	20,000.00
		Restricted - Life Pac Donation	5,000.00
		Net Income	-12,178.08
	Total Equity		472,778.61
TOTAL LIABILITIES & EQUITY			472,778.61

SEFD
Profit & Loss Budget Performance
June 2017

Preliminary

		Jun 17	Jul '16 - Jun 17	YTD Budget	% of Budget
Employee Benefits					
	5121 · Payroll Taxes	1,994.40	31,530.15	22,000.00	143.32%
	5122 · CopperPoint	9,153.78	29,443.56	35,000.00	84.12%
	5123 · PSPRS	5,299.75	54,358.56	70,000.00	77.66%
	5124 · ASRS	538.88	5,872.35	5,500.00	106.77%
	5125 457 Plan	0.00	0.00		
	5125 · Employee Health Insurance	4,996.71	56,750.80	43,200.00	131.37%
	5127 · AFLAC	0.00	0.00		
	5129 · SEFFA	0.00	0.00		
	Physicals/Exams	0.00	2,079.00	8,800.00	23.63%
	Clothing Allowance	130.00	4,599.24	8,400.00	54.75%
	Total Employee Benefits	22,113.52	184,633.66	192,900.00	95.72%
Training & Prevention					
	Training	1,004.63	16,930.30	20,000.00	84.65%
	Chief Education	226.81	2,721.72	3,400.00	80.05%
	EMS Consumables	4,711.35	16,406.23	15,000.00	109.38%
	Maintenance Plans	0.00	3,650.88	4,500.00	81.13%
	Oral Hydration Fluids	0.00	287.04	1,200.00	23.92%
	Fire Prevention Education	0.00	0.00	1,500.00	0.0%
	Total Training & Prevention	5,942.79	39,996.17	45,600.00	87.71%
Administration					
	Office Expense & Postage	572.46	11,358.11	10,000.00	113.58%
	5115 · Recruitment & Retention	1,132.13	14,402.24	11,000.00	130.93%
	Payroll Preparation	293.54	4,264.74	4,500.00	94.77%
	Aero Med Billing	1,632.60	19,827.09	18,000.00	110.15%
	Equipment Rental	127.21	1,623.74	2,300.00	70.6%
	Internet Provider	154.61	2,253.37	2,000.00	112.67%
	Bank Charges	55.61	761.70	800.00	95.21%
	Background checks	0.00	400.00	1,200.00	33.33%
	Total Administration	3,968.16	54,890.99	49,800.00	110.22%
	Restricted by Donor	0.00	-200.00		
Professional Services					
	Administrator	0.00	0.00	9,000.00	0.0%
	Legal Fees	0.00	2,561.78	2,500.00	102.47%
	Accounting	0.00	8,000.00	8,000.00	100.0%
	Special Election	0.00	874.98	10,000.00	8.75%
	Total Professional Services	0.00	11,436.76	29,500.00	38.77%
Utilities & Communications					
	Telephone	689.41	8,456.36	9,000.00	93.96%
	Batteries & Repair	789.63	1,896.72	3,000.00	63.22%
	Computer/IT Support	0.00	1,244.01	2,000.00	62.2%
	Dispatch Service	0.00	5,064.00	5,500.00	92.07%
	Utilities	1,576.51	16,360.22	17,000.00	96.24%

**SEFD
Profit & Loss Budget Performance
June 2017**

Preliminary

		Jun 17	Jul '16 - Jun 17	YTD Budget	% of Budget
	Total Utilities & Communications	3,055.55	33,021.31	36,500.00	90.47%
	Computers/Radios	2,571.09	3,295.95	4,000.00	82.4%
	Insurance				
	Liability	0.00	28,539.50	30,000.00	95.13%
	Total Insurance	0.00	28,539.50	30,000.00	95.13%
	Repairs & Maintenance				
	Fuel	2,988.45	29,051.99	27,000.00	107.6%
	Buildings & Grounds & Pests	746.01	10,006.61	9,000.00	111.19%
	Vehicle Maintenance	8,234.00	67,845.27	40,000.00	169.61%
	Equipment Replacement	0.00	8,830.76	6,000.00	147.18%
	Station/Fire Supplies	577.56	6,403.74	6,000.00	106.73%
	Suppression Foam	1,737.60	6,081.60	2,600.00	233.91%
	Total Repairs & Maintenance	14,283.62	128,219.97	90,600.00	141.52%
	Interest Expense	0.00	0.00	500.00	0.0%
	Communication to Residents	0.00	276.78	500.00	55.36%
	Membership Dues & Subscriptions	119.99	3,211.31	4,000.00	80.28%
	Capital Outlay				
	PPE Restricted	0.00	0.00	3,500.00	0.0%
	Total Capital Outlay	0.00	0.00	3,500.00	0.0%
	Total Expense	120,183.69	1,185,350.57	1,165,468.00	101.71%
	Net Ordinary Income	-66,162.67	164,754.68	104,289.00	
Other Income/Expense					
	Other Income				
	SAFER 2016	0.00	20,160.00		
	PRCF Grant (CP)	0.00	1,000.00		
	Misc. Income	0.00	709.51		
	Other Financing Sources				
	Apparatus Purchase 822,825,826	0.00	518,067.00		
	Apparatus Purchase Medic 833	0.00	165,000.00		
	Total Other Financing Sources	0.00	683,067.00		
	Fire Suppression - Excess	0.00	0.00		
	SEFD-CP Grant	0.00	7,299.69		
	Fuels Grant 2016	255.00	118,987.14		
	Total Other Income	255.00	831,223.34		
	Other Expense				
	Wildland Supply Grant	0.00	9,910.66		
	PRCF Grant Purchases	0.00	524.83		
	5102 Community Paramedics	7,144.10	81,468.86		
	Fuels Grant 2016 - Labor	722.24	96,692.48		
	Fuels Grant 2016 - Equipment	1,129.61	13,644.72		
	Deferred Building Maintenance	7,238.12	99,955.65	80,000.00	124.95%
	Equip. - New Vehicles	18,967.00	22,891.90	24,289.00	94.25%

SEFD
Profit & Loss Budget Performance
June 2017

Preliminary

							Jun 17	Jul '16 - Jun 17	YTD Budget	% of Budget
						Vehicle - Engine 822	0.00	391,189.45		
						Vehicle 825	0.00	64,310.84		
						Vehicle 826	0.00	62,566.71		
						Vehicle - Medic 833	0.00	165,000.00		
						Total Other Expense	35,201.07	1,008,156.10	104,289.00	
						Net Other Income	-34,946.07	-176,932.76	-104,289.00	
							-101,108.74	-12,178.08	0.00	100.0%



Administrative Review of April 2017 Financial Documents
Sonoita-Elgin Fire District Board of Directors Meeting
3173 Hwy 83, Sonoita, AZ
24 July 2017
6 p.m.

Approval of Financial Documents as presented to the Administrator of the Sonoita-Elgin Fire District for the month of June, 2017.

We the undersigned Board members of the Sonoita-Elgin Fire District, hereby acknowledge that we have reviewed and accepted the June 2017 financial reports as presented.

Kevin Venos, Chair

Susan Archibald, Clerk

Kurt Bahti, member

Suzanne Jenkins, member

Reba Webber, member



Administrative Review of April 2017 Financial Documents
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Kevin Venos, Chair

SA by K. D. E. for [unclear]

Susan Archibald, Clerk

K. D. E.

Kurt Bahti, member

S. Jenkins

Suzanne Jenkins, member

Reba Webber

Reba Webber, member



SONOITA-ELGIN FIRE DISTRICT

Proud Past, Strong Future

SONOITA-ELGIN FIRE DISTRICT

RECONCILIATION & REVIEW

June 2017

Bank Statements (Hughes Federal Credit Union, Chase Bank, & National Bank)

Reconciled by *Dick Rutter*.

Date of reconciliation 7-12-17

P.O. Box 322 · Sonoita, AZ 85637 · Phone (520) 455-5854 · Fax (520) 455-5361

3173 N. Hwy 83

<http://www.sefd911.org>

2:12 PM

07/12/17

SEFD
Reconciliation Detail
Hughes Main Share, Period Ending 06/30/2017

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						57.29
Cleared Balance						57.29
Register Balance as of 06/30/2017						57.29
Ending Balance						57.29

W
7/12/17

SEFD
Reconciliation Detail
1002 - Hughes Checking, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						29,472.70
Cleared Transactions						
Checks and Payments - 59 Items						
Check	4/14/2017	10695	Cox Jordan	X	-101.16	-101.16
Check	5/15/2017	1727	Healthchoice	X	-1,527.60	-1,628.76
Check	5/15/2017	1728	Santa Cruz County Health Dept.	X	-225.00	-1,853.76
Check	5/15/2017	10719	Wiersma Eleanor	X	-160.00	-2,013.76
Check	5/31/2017	10735	LaGosh Nicole	X	-1,338.24	-3,352.00
Check	5/31/2017	10738	Newham Chase	X	-1,226.52	-4,578.52
Check	5/31/2017	10728	Connors Dennis	X	-1,057.10	-5,635.62
Check	5/31/2017	10746	Burns Alexander	X	-978.18	-6,613.80
Check	5/31/2017	10724	Joseph W De Wolf	X	-929.64	-7,543.44
Check	5/31/2017	10747	Deforest Jade	X	-919.05	-8,462.49
Check	5/31/2017	10730	Cox Jordan	X	-675.18	-9,137.67
Check	5/31/2017	10736	Laird Emma	X	-618.24	-9,755.91
Check	5/31/2017	10731	Crain Trevor	X	-595.82	-10,351.73
Check	5/31/2017	10743	White Chance	X	-547.23	-10,898.96
Check	5/31/2017	10733	Gregson Jordan	X	-531.42	-11,430.38
Check	5/31/2017	10737	Murphy Kathleen	X	-480.00	-11,910.38
Check	5/31/2017	10744	White Richard	X	-456.94	-12,367.32
Check	5/31/2017	10745	Wiersma Eleanor	X	-350.96	-12,718.28
Check	5/31/2017	10741	Silverwind Kenneth	X	-310.31	-13,028.59
Check	5/31/2017	10740	Ruppel Jessica	X	-302.93	-13,331.52
Check	5/31/2017	10739	Perez Angel	X	-298.24	-13,629.76
Check	5/31/2017	10723	Sink Laura	X	-253.11	-13,882.87
Check	5/31/2017	10729	Contreras Zarate Luis	X	-190.96	-14,073.83
Check	5/31/2017	10734	Jensen Michael	X	-190.96	-14,264.79
Check	5/31/2017	10725	Jones Cody	X	-161.45	-14,426.24
Check	5/31/2017	10727	Beyerle Brandon	X	-160.00	-14,586.24
Check	6/6/2017	1744	Petty Cash	X	-581.84	-15,168.08
Check	6/14/2017		AXA	X	-325.00	-15,493.08
General Journal	6/15/2017			X	-18,128.10	-33,621.18
General Journal	6/15/2017			X	-4,607.28	-38,228.46
Check	6/15/2017	1745	PSPRS	X	-4,185.58	-42,414.04
Check	6/15/2017	1748	Boundtree Medical	X	-3,186.12	-45,600.16
Check	6/15/2017	1753	AERO Med Claims	X	-1,632.60	-47,232.76
Check	6/15/2017	1752	Sulpher Springs Valley Electric Co-op	X	-1,109.62	-48,342.38
Check	6/15/2017	10754	Deforest Jade	X	-956.12	-49,298.50
Check	6/15/2017	1756	Professional Management Coaching, Inc.	X	-900.00	-50,198.50
Check	6/15/2017	1749	GuardianEMS	X	-836.52	-51,035.02
Check	6/15/2017	1743	Joseph W De Wolf	X	-826.11	-51,861.13
Check	6/15/2017	1754	Physio Control Inc.	X	-547.61	-52,408.74
Check	6/15/2017	1746	Arizona State Retirement System	X	-519.36	-52,928.10
Check	6/15/2017	1757	Sonoita Valley Water Co., Inc.	X	-466.89	-53,394.99
Check	6/15/2017	1750	Merles Automotive Supply	X	-383.49	-53,778.48
Check	6/15/2017	1758	Joseph DeWolf	X	-269.07	-54,047.55
Check	6/15/2017	10749	Connors Dennis	X	-255.75	-54,303.30
Check	6/15/2017	1759	U.S. Department of Education	X	-226.81	-54,530.11
Check	6/15/2017	10751	Gregson Jordan	X	-197.78	-54,727.89
General Journal	6/15/2017			X	-139.66	-54,867.55
Check	6/15/2017	1751	Direct TV	X	-131.98	-54,999.53
Check	6/15/2017	1761	John Wright	X	-130.00	-55,129.53
Check	6/15/2017	1755	Trans World Network Corp.	X	-80.33	-55,209.86
Check	6/15/2017	10750	Cox Jordan	X	-64.79	-55,274.65
Check	6/15/2017	1747	SCC Board of Supervisors	X	-64.70	-55,339.35
Check	6/15/2017	1763	Batteries + Bulbs	X	-57.37	-55,396.72
Check	6/15/2017	1762	Truly Nolen of America, Inc.	X	-42.00	-55,438.72
Check	6/15/2017	1760	Jade Deforest	X	-6.23	-55,444.95
Check	6/29/2017		AXA	X	-325.00	-55,769.95
General Journal	6/30/2017			X	-27,372.02	-83,141.97
General Journal	6/30/2017			X	-7,205.75	-90,347.72
General Journal	6/30/2017			X	-153.88	-90,501.60
Total Checks and Payments					-90,501.60	-90,501.60

SEFD
Reconciliation Detail
1002 - Hughes Checking, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 24 items						
Check	5/15/2017	1713	Joseph DeWolf	X	0.00	0.00
Deposit	6/1/2017			X	3.51	3.51
Deposit	6/1/2017			X	184.81	188.32
Deposit	6/6/2017			X	589.01	777.33
Deposit	6/7/2017			X	437.07	1,214.40
Deposit	6/7/2017			X	632.58	1,846.98
Deposit	6/8/2017			X	1,337.69	3,184.67
Deposit	6/12/2017			X	117.45	3,302.12
Transfer	6/13/2017			X	35,000.00	38,302.12
Deposit	6/15/2017			X	1,763.09	40,065.21
Deposit	6/16/2017			X	1,286.37	41,351.58
Deposit	6/19/2017			X	1,012.27	42,363.85
Deposit	6/20/2017			X	462.36	42,826.21
Deposit	6/21/2017			X	204.26	43,030.47
Deposit	6/21/2017			X	1,338.78	44,369.25
Deposit	6/21/2017			X	1,340.97	45,710.22
Deposit	6/22/2017			X	517.13	46,227.35
Deposit	6/22/2017			X	1,936.21	48,163.56
Deposit	6/23/2017			X	657.96	48,821.52
Deposit	6/27/2017			X	770.35	49,591.87
Deposit	6/28/2017			X	712.54	50,304.41
Transfer	6/28/2017			X	40,000.00	90,304.41
Deposit	6/29/2017			X	1,564.83	91,869.24
Deposit	6/29/2017			X	1,601.62	93,470.86
Total Deposits and Credits					93,470.86	93,470.86
Total Cleared Transactions					2,969.26	2,969.26
Cleared Balance					2,969.26	32,441.96
Uncleared Transactions						
Checks and Payments - 44 items						
Check	7/31/2015	10170	Burns Alexander		-126.17	-126.17
Check	1/15/2016	10271	Cleveland Robert		-162.30	-288.47
Check	2/29/2016	10331	Valdez John		-177.58	-466.05
Check	4/13/2016	1501	AZ Center for Fire Service Excellence		-25.00	-491.05
Check	9/30/2016	1550	Cody Ayon		-35.16	-526.21
Check	3/31/2017	10680	Messmer Ethan		-429.97	-956.18
Check	4/14/2017	10699	Burns Alexander		-978.18	-1,934.36
Check	4/14/2017	10696	Murashka Oleg		-137.52	-2,071.88
Check	5/15/2017	1734	Sonoita Auto Service Center		-3.20	-2,075.08
Check	5/31/2017	10732	Gardner Ethan		-350.96	-2,426.04
Check	5/31/2017	10726	Atencio Zane		-231.88	-2,657.92
Check	5/31/2017	10742	Tranter Paul		-187.55	-2,845.47
Check	6/15/2017	10753	Burns Alexander		-1,169.21	-4,014.68
Check	6/15/2017	10748	Sink Laura		-310.37	-4,325.05
Check	6/15/2017	10752	Newham Chase		-20.46	-4,345.51
Check	6/30/2017	1764	Brake Max Corporate LLC		-3,312.10	-7,657.61
Check	6/30/2017	1771	Canyon State Wireless		-2,998.59	-10,656.20
Check	6/30/2017	1777	Senergy Petroleum		-2,930.86	-13,587.06
Check	6/30/2017	1773	L.N. Curtis & Sons		-1,737.60	-15,324.66
Check	6/30/2017	10764	Wiersma Eleanor		-1,600.00	-16,924.66
Check	6/30/2017	10765	Burns Alexander		-1,139.36	-18,064.02
Check	6/30/2017	10758	LaGosh Nicole		-1,120.00	-19,184.02
Check	6/30/2017	10762	Newham Chase		-1,040.00	-20,224.02
Check	6/30/2017	1779	Vicki J. Rutter, CPA		-1,000.00	-21,224.02
Check	6/30/2017	10761	Murphy Kathleen		-720.00	-21,944.02
Check	6/30/2017	10766	Deforest Jade		-662.92	-22,606.94
Check	6/30/2017	1778	Arizona State Retirement System		-558.40	-23,165.34
Check	6/30/2017	10756	Crain Trevor		-459.06	-23,624.40
Check	6/30/2017	1767	Aflac		-378.70	-24,003.10
Check	6/30/2017	1766	Verizon Wireless		-368.21	-24,371.31
Check	6/30/2017	1768	B & B Selectcom, Inc.		-329.72	-24,701.03
Check	6/30/2017	1770	CenturyLink		-321.20	-25,022.23
Check	6/30/2017	10757	Gregson Jordan		-320.00	-25,342.23
Check	6/30/2017	10759	Laird Emma		-320.00	-25,662.23
Check	6/30/2017	10755	Sink Laura		-253.12	-25,915.35

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7/27/17

Reconciliation Detail

1002 - Hughes Checking, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Check	6/30/2017	10763	Silverwind Kenneth		-221.38	-26,136.73
Check	6/30/2017	10760	Madden Jamie		-160.00	-26,296.73
Check	6/30/2017	1769	GreatAmerica Financial Svcs.		-127.21	-26,423.94
Check	6/30/2017	1776	Advantage Medical & Oxygen Sup.		-100.00	-26,523.94
Check	6/30/2017	1765	Quill Corporation		-97.86	-26,621.80
Check	6/30/2017	1774	Cochise County Emergency Medical Service		-50.00	-26,671.80
Check	6/30/2017	1775	Cochise County Fire Chiefs Association		-50.00	-26,721.80
Check	6/30/2017	1772	Valley Imaging Solutions		-45.16	-26,766.96
Check	6/30/2017	1780	JEMS		-19.99	-26,786.95
Total Checks and Payments					-26,786.95	-26,786.95
Total Uncleared Transactions					-26,786.95	-26,786.95
Register Balance as of 06/30/2017					-23,817.69	5,655.01
New Transactions						
Checks and Payments - 9 items						
Check	7/5/2017	1781	Arizona Dept. of Health Services		-50.00	-50.00
General Journal	7/7/2017				-19,822.48	-19,872.48
General Journal	7/7/2017				-5,984.66	-25,857.14
General Journal	7/7/2017				-91.95	-25,949.09
Check	7/14/2017	10768	Burns Alexander		-990.58	-26,939.67
Check	7/14/2017	10769	Deforest Jade		-662.92	-27,602.59
Check	7/14/2017	1782	Joseph W De Wolf		-407.76	-28,010.35
Check	7/14/2017	10767	Sink Laura		-252.97	-28,263.32
General Journal	7/14/2017				-124.29	-28,387.61
Total Checks and Payments					-28,387.61	-28,387.61
Deposits and Credits - 6 items						
Deposit	7/3/2017				2,061.23	2,061.23
Deposit	7/6/2017				129.22	2,190.45
Transfer	7/6/2017				26,000.00	28,190.45
Deposit	7/7/2017				129.28	28,319.73
Deposit	7/7/2017				738.51	29,058.24
Transfer	7/12/2017				35,000.00	64,058.24
Total Deposits and Credits					64,058.24	64,058.24
Total New Transactions					35,670.63	35,670.63
Ending Balance					11,852.94	41,325.64

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07/12/17

SEFD
Reconciliation Detail
Hughes High Yield, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,252.53
Cleared Balance						2,252.53
Register Balance as of 06/30/2017						2,252.53
Ending Balance						2,252.53

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7/12/17

SEFD
Reconciliation Detail
 Hughes Premium Yield, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						187,490.37
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	6/13/2017			X	-35,000.00	-35,000.00
Transfer	6/28/2017			X	-40,000.00	-75,000.00
Total Checks and Payments					-75,000.00	-75,000.00
Total Cleared Transactions					-75,000.00	-75,000.00
Cleared Balance					-75,000.00	112,490.37
Uncleared Transactions						
Deposits and Credits - 1 item						
Check	6/30/2017	561	Hughes Federal Credit Union		93,000.00	93,000.00
Total Deposits and Credits					93,000.00	93,000.00
Total Uncleared Transactions					93,000.00	93,000.00
Register Balance as of 06/30/2017					18,000.00	205,490.37
New Transactions						
Checks and Payments - 2 items						
Transfer	7/6/2017				-26,000.00	-26,000.00
Transfer	7/12/2017				-35,000.00	-61,000.00
Total Checks and Payments					-61,000.00	-61,000.00
Total New Transactions					-61,000.00	-61,000.00
Ending Balance					-43,000.00	144,490.37

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SEFD
Reconciliation Detail
 National Bank Money Market, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						94,582.59
Cleared Transactions						
Deposits and Credits - 8 items						
Deposit	6/6/2017			X	462.80	462.80
Deposit	6/12/2017			X	220.00	682.80
Deposit	6/12/2017			X	255.00	937.80
Deposit	6/12/2017			X	20,601.50	21,539.30
Deposit	6/28/2017			X	1,712.76	23,252.06
Deposit	6/30/2017			X	4.42	23,256.48
Deposit	6/30/2017			X	50.00	23,306.48
Deposit	6/30/2017			X	155.00	23,461.48
Total Deposits and Credits					23,461.48	23,461.48
Total Cleared Transactions					23,461.48	23,461.48
Cleared Balance					23,461.48	118,044.07
Uncleared Transactions						
Checks and Payments - 1 item						
Check	6/30/2017	561	Hughes Federal Credit Union		-93,000.00	-93,000.00
Total Checks and Payments					-93,000.00	-93,000.00
Total Uncleared Transactions					-93,000.00	-93,000.00
Register Balance as of 06/30/2017					-69,538.52	25,044.07
New Transactions						
Deposits and Credits - 2 items						
Deposit	7/5/2017				72.46	72.46
Deposit	7/5/2017				2,400.00	2,472.46
Total Deposits and Credits					2,472.46	2,472.46
Total New Transactions					2,472.46	2,472.46
Ending Balance					-67,066.06	27,516.53

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SEFD
Reconciliation Detail
 Chase - Savings, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						237,898.24
Cleared Transactions						
Checks and Payments - 3 items						
Transfer	6/2/2017			X	-22,000.00	-22,000.00
Check	6/11/2017		Chase Card Services	X	-1,041.72	-23,041.72
Check	6/30/2017		Chase Card Services	X	-7,371.92	-30,413.64
Total Checks and Payments					-30,413.64	-30,413.64
Deposits and Credits - 2 items						
Transfer	6/16/2017			X	9,000.00	9,000.00
Deposit	6/30/2017			X	41.62	9,041.62
Total Deposits and Credits					9,041.62	9,041.62
Total Cleared Transactions					-21,372.02	-21,372.02
Cleared Balance					-21,372.02	216,526.22
Register Balance as of 06/30/2017					-21,372.02	216,526.22
Ending Balance					-21,372.02	216,526.22

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SEFD
Reconciliation Detail
Chase - Checking, Period Ending 06/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,321.94
Cleared Transactions						
Checks and Payments - 25 items						
Check	4/26/2017	1428	Health Net of Arizona	X	-6,130.89	-6,130.89
Check	5/31/2017	1436	Jones-Wilson Insurance	X	-7,164.00	-13,294.89
Check	5/31/2017	1437	PSPRS	X	-4,076.36	-17,371.25
Check	5/31/2017	1435	Jones-Wilson Insurance	X	-2,238.00	-19,609.25
Check	5/31/2017	1453	ECM2 LLC	X	-1,650.00	-21,259.25
Check	5/31/2017	1449	Vicki J. Rutter, CPA	X	-1,000.00	-22,259.25
Check	5/31/2017	1444	Quill Corporation	X	-955.79	-23,215.04
Check	5/31/2017	1446	GEN-TECH	X	-836.89	-24,051.93
Check	5/31/2017	1445	Arrow International, Inc	X	-490.40	-24,542.33
Check	5/31/2017	1434	Arizona State Retirement System	X	-471.34	-25,013.67
Check	5/31/2017	1451	Voyager Fleet Systems Inc.	X	-385.19	-25,398.86
Check	5/31/2017	1439	Aflac	X	-378.70	-25,777.56
Check	5/31/2017	1441	Verizon Wireless	X	-369.01	-26,146.57
Check	5/31/2017	1442	CenturyLink	X	-326.62	-26,473.19
Check	5/31/2017	1452	Brake Max Corporate LLC	X	-229.14	-26,702.33
Check	5/31/2017	1447	George Wagoner	X	-195.00	-26,897.33
Check	5/31/2017	1443	Valley Imaging Solutions	X	-135.37	-27,032.70
Check	5/31/2017	1448	GreatAmerica Financial Svcs.	X	-127.21	-27,159.91
Check	5/31/2017	1450	WellAmerica	X	-62.00	-27,221.91
Check	5/31/2017	1438	Municipal Emergency Services	X	-48.25	-27,270.16
Check	6/5/2017	1454	Heiman Fire Equipment	X	-18,967.00	-46,237.16
Check	6/15/2017	1455	CopperPoint	X	-9,153.78	-55,390.94
Transfer	6/16/2017			X	-9,000.00	-64,390.94
Check	6/28/2017	1456	American Carports, Inc.	X	-5,140.55	-69,531.49
Check	6/30/2017			X	-55.61	-69,587.10
Total Checks and Payments					-69,587.10	-69,587.10
Deposits and Credits - 3 items						
Transfer	6/2/2017			X	22,000.00	22,000.00
Transfer	6/5/2017			X	49,342.08	71,342.08
Transfer	6/13/2017			X	9,752.51	81,094.59
Total Deposits and Credits					81,094.59	81,094.59
Total Cleared Transactions					11,507.49	11,507.49
Cleared Balance					11,507.49	18,829.43
Uncleared Transactions						
Checks and Payments - 8 items						
Check	9/30/2016	1247	Matthew Ogle		-42.92	-42.92
Check	10/14/2016	1260	Sonoita Auto Service Center		-28.00	-70.92
Check	12/30/2016	1362	Matthew Ogle		-116.42	-187.34
Check	1/31/2017	1377	Buck Tegowski		-93.69	-281.03
Check	6/28/2017	1459	Health Net of Arizona		-6,130.89	-6,411.92
Check	6/28/2017	1458	SecureCare Dental		-337.36	-6,749.28
Check	6/30/2017	1460	PSPRS		-5,666.11	-12,415.39
Check	6/30/2017	1457	Lowe's		-2,097.57	-14,512.96
Total Checks and Payments					-14,512.96	-14,512.96
Total Uncleared Transactions					-14,512.96	-14,512.96
Register Balance as of 06/30/2017					-3,005.47	4,316.47
New Transactions						
Deposits and Credits - 1 item						
Transfer	7/7/2017				8,130.63	8,130.63
Total Deposits and Credits					8,130.63	8,130.63
Total New Transactions					8,130.63	8,130.63
Ending Balance					5,125.16	12,447.10

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LIZ GUTFAHR
 Treasurer
 MARIA ACUNA
 Chief Deputy

County Treasurer
 Santa Cruz County

P.O. Box 1150
 Nogales, Arizona 85628
 Tel. (520) 375-7980
 Extension 7967
 TDD (520) 761-7816

Sonoita Fire District
 P.O Box 322
 Sonoita AZ 85637

Monthly Statement

Opening Balance	June-17		\$ 49,342.08
State Pool Investment		5.31	8.10
		2.79	
Levied Revenue Earned			
	89047	549.36	8,122.53
	89004	336.50	
	89023	435.82	
	89062	427.46	
	89074	214.56	
	89098	599.46	
	89113	464.88	
	89123	293.75	
	89155	302.40	
	89168	105.80	
	89189	121.88	
	89221	204.53	
	89236	143.10	
	89252	3,471.30	
	89284	451.73	
Check#	43657	(49,342.08)	(49,342.08)
Journal Entries	JE-000	-	-
Ending Balance	June-17		<u>\$ 8,130.63</u>

Sonoita Fire District T52-2063
 Sonoita-Elgin Fire District

Please contact Patty Ibarra Ext 7966
 if there are any questions or problems





**PIMA COUNTY
TREASURER'S OFFICE
Monthly Activity**

SONOITA-ELGIN FIRE DISTRICT

JUNE 2017

Activity	Beginning Balance	\$9,752.51
Cash		
500.50720.10.10000.10000.10.1100.130	(5,146.49)	
		(5,146.49)
Reserve for Unrealized Gains/Losses		
500.50720.10.10000.10000.10.1110.999	(2.49)	
		(2.49)
Fund Balance		
500.50720.10.10000.10000.30.3000.999	0	
		0.00
Real Estate Taxes		
500.50720.10.10000.10000.40.4110.007	0	
500.50720.10.10000.10000.40.4110.008	0	
500.50720.10.10000.10000.40.4110.009	0	
500.50720.10.10000.10000.40.4110.010	0	
500.50720.10.10000.10000.40.4110.011	0	
500.50720.10.10000.10000.40.4110.012	0	
500.50720.10.10000.10000.40.4110.013	0	
500.50720.10.10000.10000.40.4110.014	0	
500.50720.10.10000.10000.40.4110.015	0	
500.50720.10.10000.10000.40.4110.016	(4,241.49)	
500.50720.10.10000.10000.40.4110.088	0	
500.50720.10.10000.10000.40.4110.089	0	
500.50720.10.10000.10000.40.4110.090	0	
500.50720.10.10000.10000.40.4110.091	0	
500.50720.10.10000.10000.40.4110.092	0	
500.50720.10.10000.10000.40.4110.093	0	
500.50720.10.10000.10000.40.4110.094	0	
500.50720.10.10000.10000.40.4110.095	0	
500.50720.10.10000.10000.40.4110.096	0	
500.50720.10.10000.10000.40.4110.097	0	
		(4,241.49)
Personal Property Taxes Collected		
500.50720.10.10000.10000.40.4120.007	0	
500.50720.10.10000.10000.40.4120.008	0	
500.50720.10.10000.10000.40.4120.009	0	
500.50720.10.10000.10000.40.4120.010	0	
500.50720.10.10000.10000.40.4120.011	0	
500.50720.10.10000.10000.40.4120.012	0	
500.50720.10.10000.10000.40.4120.013	0	

500.50720.10.10000.10000.40.4120.014	0
500.50720.10.10000.10000.40.4120.015	0
500.50720.10.10000.10000.40.4120.016	(27.28)
500.50720.10.10000.10000.40.4120.088	0
500.50720.10.10000.10000.40.4120.089	0
500.50720.10.10000.10000.40.4120.090	0
500.50720.10.10000.10000.40.4120.091	0
500.50720.10.10000.10000.40.4120.092	0
500.50720.10.10000.10000.40.4120.093	0
500.50720.10.10000.10000.40.4120.094	0
500.50720.10.10000.10000.40.4120.095	0
500.50720.10.10000.10000.40.4120.096	0
500.50720.10.10000.10000.40.4120.097	0

(27.28)

In-Lieu Taxes Collected

500.50720.10.10000.10000.40.4130.007	0
500.50720.10.10000.10000.40.4130.008	0
500.50720.10.10000.10000.40.4130.009	0
500.50720.10.10000.10000.40.4130.010	0
500.50720.10.10000.10000.40.4130.011	0
500.50720.10.10000.10000.40.4130.012	0
500.50720.10.10000.10000.40.4130.013	0
500.50720.10.10000.10000.40.4130.014	0
500.50720.10.10000.10000.40.4130.088	0
500.50720.10.10000.10000.40.4130.089	0
500.50720.10.10000.10000.40.4130.090	0
500.50720.10.10000.10000.40.4130.091	0
500.50720.10.10000.10000.40.4130.092	0
500.50720.10.10000.10000.40.4130.093	0
500.50720.10.10000.10000.40.4130.094	0
500.50720.10.10000.10000.40.4130.095	0
500.50720.10.10000.10000.40.4130.096	0
500.50720.10.10000.10000.40.4130.097	0

0.00

Fire District Assistance

500.50720.10.10000.10000.40.4140.007	0
500.50720.10.10000.10000.40.4140.008	0
500.50720.10.10000.10000.40.4140.009	0
500.50720.10.10000.10000.40.4140.010	(0.02)
500.50720.10.10000.10000.40.4140.011	0
500.50720.10.10000.10000.40.4140.012	0
500.50720.10.10000.10000.40.4140.013	(0.09)
500.50720.10.10000.10000.40.4140.014	(0.21)
500.50720.10.10000.10000.40.4140.015	(1.23)
500.50720.10.10000.10000.40.4140.016	(320.59)
500.50720.10.10000.10000.40.4140.088	0
	0
500.50720.10.10000.10000.40.4140.089	0
500.50720.10.10000.10000.40.4140.090	0
500.50720.10.10000.10000.40.4140.091	0
500.50720.10.10000.10000.40.4140.092	0

PRELIMINARY
Cash Flow Forecast
July 1, 2016 - June 30, 2017

	Budget 2016-2017	Actual												Forecast Total	Forecast 2017/2018		
		July 2016	August 2016	September 2016	October 2016	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017				
Revenues																	
Fire District Tax																	
Santa Cruz County	779,154	2,358	2,631	52,482	170,449	178,403	57,693	19,356	27,741	164,783	49,338	8,123	768,528				
Pima County	125,644	3,141	1,158	12,178	27,436	22,311	8,702	2,928	7,887	24,723	7,755	4,269	126,639				
Fire District Assistance Tax																	
Santa Cruz County	41,123						20,562					20,561	41,123				
Pima County	22,577	215	172	1,861	5,716	4,168	936	734	1,297	5,623	1,989	322	23,479				
Fire Suppression Income	30,000	2,588	1,166	8,370		38,199	58	888		21,450	4795		121,440				
Coverage Events	2,200			1,376	832		294						2,502				
Ambulance Revenues	225,000	14,028	19,111	25,557	28,670	22,263	24,869	18,517	19,814	15,377	19,536	20,913	256,492				
Fundraising Events	3,600				140	180	5	517	228	-268	716	-285	1,160				
Donations	5,200	250		-612	200	530	40	6,004	100	1,110	1,720	25	7,580				
Restricted Grants	0												0				
Interest Income	700	222	18	76	331	151	46	263	39	251	53	73	1,552				
Rental Income	400	120		70			45	165	30	70		20	520				
Prior Year Carryforward	34,159																
Total Revenues	1,269,757	22,922	24,256	101,358	233,774	266,205	112,956	41,212	57,176	233,049	85,902	54,021	1,351,015				
Operating Expenses																	
Salaries	550,217	47,523	55,185	51,354	45,843	62,020	52,433	44,986	48,716	46,451	57,896	58,430	614,393				
Vacation/Holiday	45,951	5,474	1,613	1,304	1,905	2,535	2,531	2,865	3,055	2,166	5,139	1,379	33,232				
Coverage	3,500												0				
Stipend Transport	58,400	5,520	5,830	8,240	6,720	7,760	4,880	7,040	5,280	5,760	9,760	-480	72,150				
Weekend Stipend	20,000	720	800	1,040	1,120	1,440	1,440	0	1,600	640		8,800	18,880				
Payroll Taxes	22,000	2,439	2,954	2,598	2,260	3,025	2,155	3,614	2,801	2,118	2,508	1,994	31,530				
Workman's Compensation	35,000		2,559	160				8,423	9,148			9,154	29,444				
PSPRS	70,000	4,392	194	9,711	3,804	4,409	4,218	4,266	4,682	4,346	4,534	5,300	54,358				
ASRS	5,500	491	-38	1,009	457	495	488	471	505	518	486	539	5,873				
Health Insurance	43,200	4,469	4,959	4,119	4,331	4,456	4,419	5,795	5,053	4,944	5,375	4,997	56,754				
Physicals	8,800	1,120				246	92		559		62		2,079				
Clothing Allowance	8,400		540	388	837	171	318	438	509	456	499	130	4,600				
Training	20,000	6,920	-140	2,337	15	-140	2,055	1,233	3,023	923	-140	1,005	16,931				
Chief Education	3,400	227	227	227	227	227	227	227	227	227	227	227	2,724				
EMS Consumables	15,000	880	1,207	2,143	521	8,758	-7,165	1,022	1,261	251	754	4,711	16,405				
Maintenance Plans	4,500	3,651											3,651				
Oral Hydration Fluids	1,200					287							287				
Fire Prevention Education	1,500												0				
Office Expense & Postage	10,000	667	1,699	1,012	1,944	559	882	790	595	625	1,539	573	11,360				
Recruitment & Retention	11,000	-364	990	1,879	1,408	433	1,699	3,347	1,253	1,553	609	1,132	14,403				
Payroll Preparation	4,500	298	293	299	299	317	947	303	301	291	335	294	4,265				
Ambulance Billing	18,000	990	1,121	1,516	1,948	2,354	1,586	2,252	1,447	3,672	1,309	1,633	22,019				
Equipment Rental	2,300		324	127	127	127	127	282	127	127	127	127	1,622				
Internet Provider	2,000		200	227	117	263	80	117	741	117	118	155	2,252				
Bank Charges	800	46	47	65	86	45	67	44	71	66	105	56	761				
Background Checks	1,200	300						100					400				

