

# Agenda

## **PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Wednesday April 7, 2021. **The meeting will be held in the Meeting Room at the Fire House at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 12:00 pm. Local time.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

**DUE TO COVID-19  
FACE MASKS ARE REQUIRED**

### **Roll Call**

### **Pledge of Allegiance**

### **Call to the Public**

In light of the anticipated meeting length, covid-19 restrictions, and meeting venue, we are canceling the call to public for this meeting. Members of the public are invited to submit written comments for inclusion in the minutes

### **Approval of Minutes:**

March 22<sup>nd</sup> 2021 meeting

### **Action Items:**

1. Review, discussion, and possible action to appoint a SEFD resident to fill the open position on the SEFD Local Pension Board with the appointment to be effective immediately.
2. Review, discussion, and possible action regarding how the minutes for the SEFD board meetings are taken, drafted, approved, and posted.
3. Review, discussion, and possible action regarding concerns over the costs of investigations as reported by the SEFD accountant and various rumors and misinformation in the community.
4. Review, discussion, and possible action for preparation and presentation of list and documentation for vendor and personal service contracts.
5. Possible executive session for legal advice. Pursuant to ARS Sec. 38- 431.03(a)(3), the SEFD Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for SEFD regarding handling of a personnel matter where the fire chief may be a witness.

**NOTE – EXECUTIVE SESSIONS ARE CONFIDENTIAL PURSUANT TO ARS SEC. 38-431.03(C).**

## Agenda

6. Review , discussion, and possible action to designate a Board Member to be the point of contact for a personnel investigation where the fire chief is likely to be a witness.
7. Possible executive session for legal advice. Pursuant to ARS Sec. 38- 431.03(a)(3), the SEFD Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for SEFD regarding submission of a claim or claims with SEFD's insurance carrier regarding unauthorized payments made to former fire chief.

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8. Review, discussion, and possible action regarding potential insurance claim or claims for loss related to unauthorized payments made to former fire chief.
9. Possible executive session for legal advice. Pursuant to ARS Sec. 38- 431.03(a)(3), the SEFD Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for SEFD regarding potential for further investigation regarding unauthorized payments and internal controls.

**NOTE – EXECUTIVE SESSIONS ARE CONFIDENTIAL PURSUANT TO ARS SEC. 38-431.03(C).**

10. Review, discussion, and possible action to request SEFD investigator undertake a supplement to the investigation that established the unauthorized payments to the former fire chief including to examine the internal process and internal controls in processing payments.
11. Possible executive session for legal advice. Pursuant to ARS Sec. 38- 431.03(a)(3), the SEFD Board may vote to go into executive session for discussion or consultation for legal advice with the attorney for SEFD regarding potential referral to the County Attorney's Office regarding unauthorized payments to the former fire chief.

**NOTE – EXECUTIVE SESSIONS ARE CONFIDENTIAL PURSUANT TO ARS SEC. 38-431.03(C).**

12. Review, discussion, and possible action regarding referral the matter of unauthorized payments to the former fire chief to the County Attorney's Office for review and potential recovery of payments.
13. Review, Discussion , and possible action regarding the SEFD 2021-2022 annual Budget with Chief Buonaccorsi

**Governing board members and/or attorney may attend telephonically/digitally.**

***NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).***

## Agenda

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) [WWW.Sefd911.org](http://WWW.Sefd911.org)

Governing board meeting agenda dated and posted: 4-6-2021. At 1000 Local Time

By \_\_\_\_\_ Kathy L. Goodwin, Admin.