

SEFD Board Packet

23 April 2018

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- Minutes - 22 Mar 2018 & 26 Mar 2018
- Notice of Intention to Speak
- Reconciliation & Review sheet
- Balance Sheet
- P & L
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 - Main Share
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Miscellaneous

- Pima County Monthly Tax Report
- Santa Cruz County Monthly Tax Report
- Cash Flow Forecast

Sonoita-Elgin Fire District
Governing Board Meeting Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Monday, April 23, 2018. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 6: p.m. local time.

AGENDA:

- A. Call to Order.
- B. Roll Call of Board Members
- C. Pledge of Allegiance.

Call to the Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 1) Review and approval of the governing board meeting minutes of Mar 26, 2018 and study session minutes of 22 March 2018.
- 2) Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items.
 - a) Firefighter Oath of Office
 - b) Response and service report.
 - c) Status of grants.
 - d) Fire code and inspection items.
 - e) Current community events.
 - f) Rosemont mine.
 - g) Apparatus update.
 - h) Strategic Planning
- 3) Monthly financial reports and consideration of district financial matters pursuant to A.R.S. §48-807:
 - a) Review and approval of monthly financial reports for Mar 2018 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account

Sonoita-Elgin Fire District
Governing Board Meeting Agenda

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

4) Draft Budget to the Board No Action: Chief DeWolf

5) Adjournment:

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) WWW.SEFD911.org

Governing board meeting agenda dated and posted: April 20, 2018. At 13:00 Local Time

By *Kathy L. Goodwin* Kathy L. Goodwin, Admin to the SEFD Fire Chief

Minutes to the Study Session of the Board of Directors of the Sonoita-Elgin Fire District
Thursday, March 22, 2018
10 a.m.

Call to order

Pledge of Allegiance

Roll Call – Webber, Jenkins, Bahti, Archibald & Johnson; Chief De Wolf, BC Bennett, K. Goodwin

Call to the Public – Richard Cardillo spoke to the board referencing the strategic plan that was created back in 2015, describing how and why it was created.

Strategic Planning Session – Chief De Wolf

1. Discussion & review of past strategic plans
2. Discussion on Priorities
3. Discussion on plan lay-out “size” of plan, etc.,
4. Objective of plan – what do we final to achieve – our final goal

Chief De Wolf began the meeting by describing – from the creation of the district – the strategic plans we had and currently have, how we got from the creation of the district to where John Flynn, our Administrator left us when the new board was elected. This discussion took up the bulk of the meeting. Following this, there was general discussion of individual thoughts on how to create the plan, short and long term ideas of how to build the plan, when and how to get community involvement, and how good the Overview written in 2010 was and that it just needed to be brought current. General consensus was ...

Strategic Plan

Our Mission: Mission of the Sonoita-Elgin Fire District is to provide the members of our district with high quality fire, prevention and emergency medical services.

Overriding Principals

Goals listed by Chairman Bahti (to base discussion upon)

- Comply with all applicable laws and regulation relating to training, safety, health and operations of a fire district
- Maintain or increase current level of service in all areas of response.
- Maintain or improve current response time to call-outs
- Maintain current level of staffing including full-time and volunteer positions. Retention of volunteers.
- Maintain or improve communication with the public we serve. Encourage public participation and input. Remain transparent in Operations & Board functions
- Improve pre-planning for large structures in the Sonoita-Elgin Area sot that there are operational plans in place in case of fire at these locations.
- Research the potential of the adoption of a fire code with the intent of fire prevention in new construction
- Maintain a plan for the replacement of apparatus and personal protective equipment to include funding sources and potential grants.
- Remain proactive in researching new funding sources for possible expansion of services to better serve the more remote areas within the district boundaries.


Minutes to the Study Session of the Board of Directors of the Sonoita-Elgin Fire District
Thursday, March 22, 2018
10 a.m.

General consensus resulted in the following... The Board determined to allocate \$1,000 for mailing and print costs for a survey to be sent to all 85637, 85611 mail boxes and to those district taxpayers living in the 85624 zip code area (namely Adobe, Hog and Wood Canyon areas). Support for the final Strategic Plan would be presented as the Overview (updated from 2010), Mandated Issues, and an Excel Spreadsheet.

Chief De Wolf would work with Board members Bahti and Webber, BC Bennett will work on the survey questions and have a draft ready by the April Board meeting. Chief DeWolf, Jenkins, Johnson, and Bahti will work on revising the Overview.

Ballpark timing would be end of July for both the Revised Overview and Survey results in hand. The Survey Committee will have a draft set of survey questions for the Board to review at the April Board meeting. The Overview Committee will have an organizational meeting within the next couple weeks (to break the Overview into manageable sections for revision and determine which section shall be the statement for the Strategic plan).

Motion to Adjourn by Archibald, seconded by Johnson, motion carried unanimously.

Minutes approved on 23 April 2018  _____, Board Chair.
Kurt Bahti

Minutes to the regular meeting of the Board of Directors of the Sonoita-Elgin Fire District
Monday, March 26, 2018
6 p.m.

Call to order

Pledge of Allegiance

Roll Call – Bahti, Archibald & Johnson attended in person, R. Webber was attending telephonically. Jenkins was absent.

Call to the Public – There were none.


Approval of the minutes to the meeting of February 26, 2018. Motion by Johnson to approve as written, seconded by Archibald, motion carried unanimously.

Chief's Report – Chief De Wolf presented information on the monthly call-load, our responses by type, number of ambulance transports; gave information on the fire billing; and updated the Board as to operations at the Palominas Fire District. BC Bennett presented information on the immediate need for a replacement generator for the Repeater Tower. The current generator died about two weeks ago; we've gotten two quotes for generators and (prices range from roughly \$15,200 to \$17,500) the generator will need to be installed by Gen-Tech out of Tucson. After a brief discussion the Board elected to authorize the purchase of the lower priced generator. Motion was made by Archibald to purchase the generator (\$15,288) out of wildland excess income. Seconded by Johnson, motion carried unanimously.

Financial Report – V. Rutter – The financials were presented by Ms Rutter – including the Balance Sheet, the Profit & Loss Statement and the Cash Flow Forecast. There were no unusual expenses or income items. Motion to accept the Financials as presented was made by Johnson, seconded by Archibald; motion carried unanimously.

Action Items – there were none.

Adjournment – Motion to adjourn by Archibald, seconded by Webber, motion carried. Meeting was adjourned.

Minutes approved on April 23, 2018 by , Board Chair.
Kurt Bahti

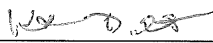


Administrative Review of April 2017 Financial Documents
Sonoita-Elgin Fire District Board of Directors Meeting
3173 Hwy 83, Sonoita, AZ
23 April 2018
6 p.m.

Approval of Financial Documents as presented to the Administrator of the Sonoita-Elgin Fire District for the month of February 2018.


We the undersigned Board members of the Sonoita-Elgin Fire District, hereby acknowledge that we have reviewed and accepted the February 2018 financial reports as presented.

Susan Archibald, Clerk

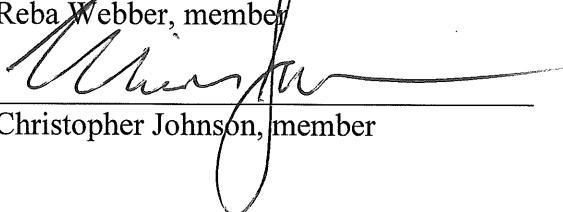


Kurt Bahti, Chair

Attended Telephonically
Suzanne Jenkins, member



Reba Webber, member



Christopher Johnson, member

SEFD
Balance Sheet
As of March 31, 2018

			Mar 31, 18
ASSETS			
Current Assets			
Checking/Savings			
	Chase - Checking		-11,269.82
	Chase - Savings		168,017.00
	National Bank Money Market		56,210.13
	Hughes Premium Yield		256,391.27
	Hughes High Yield		2,257.64
	1002 - Hughes Checking		5,973.52
	Hughes Main Share		57.35
	SCC Treasurer		29,286.01
	Pima Co. Treasurer		8,594.39
	Petty Cash		700.00
	Total Checking/Savings		516,217.49
	Total Current Assets		516,217.49
TOTAL ASSETS			516,217.49
LIABILITIES & EQUITY			
Equity			
	30000 - Fund Balance - Unrestricted		410,528.61
	Board Designated - PPE		57,250.00
	Restricted - Life Pac Donation		5,000.00
	Net Income		43,438.88
	Total Equity		516,217.49
TOTAL LIABILITIES & EQUITY			516,217.49

SEFD
Profit & Loss Budget Performance
March 2018

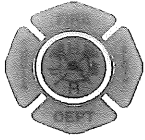
	Mar 18	Jul '17 - Mar 18	YTD Budget	% of Budget
Equipment Replacement	0.00	2,879.48	6,000.00	47.99%
Station/Fire Supplies	434.65	5,296.46	6,000.00	88.27%
Suppression Foam	0.00	2,861.15	2,600.00	110.04%
Total Repairs & Maintenance	12,065.90	108,059.62	82,451.00	131.06%
Interest Expense	0.00	0.00	500.00	0.0%
Communication to Residents	0.00	799.95	500.00	159.99%
Membership Dues & Subscriptions	270.00	3,625.07	4,000.00	90.63%
Financial Stability Reserve	0.00	0.00	54,522.00	0.0%
Capital Outlay				
PPE Restricted	0.00	0.00	3,500.00	0.0%
Total Capital Outlay	0.00	0.00	3,500.00	0.0%
Other Expenditures				
Fundraising Expenses	304.74	1,752.69		
Total Other Expenditures	304.74	1,752.69		
Miscellaneous - allocate	-1,749.44	0.00		
Total Expense	106,999.85	954,612.75	1,310,275.00	72.86%
Net Ordinary Income	-35,337.13	63,184.39		
Other Income/Expense				
Other Income				
Palominas FD Revenue	6,792.00	35,389.00		
Fire Suppression Excess	0.00	144,980.35		
VFA Grant	0.00	4,955.33		
SAFER 2016	0.00	72,932.72		
SEFD-CP Grant	0.00	1,559.94		
Fuels Grant 2016	13,240.52	33,925.20		
Total Other Income	20,032.52	293,742.54		
Other Expense				
Cardiac Monitors	43,000.00	43,000.00		
830 Equipment	0.00	67,832.22		
Palominas FD-Chief & BC Salary	2,800.00	14,600.00		
Restricted by Donor Expenses	0.00	5,524.48		
Wildland Expenses	0.00	10,950.40		
Apparatus Payment (P&I)	0.00	80,973.21	80,974.00	100.0%
Ambulance Payment (P&I)	0.00	22,816.29	22,817.00	100.0%
Fuels Grant - Labor	15,089.24	61,313.78		
Fuels Grant - Equipment	1,400.73	6,477.67		
Total Other Expense	62,289.97	313,488.05	103,791.00	
Net Other Income	-42,257.45	-19,745.51		
	-77,594.58	43,438.88		

SEFD
Profit & Loss Budget Performance
March 2018

		Mar 18	Jul '17 - Mar 18	YTD Budget	% of Budget
Ordinary Income/Expense					
	Income				
	Taxes				
	Santa Cruz County	29,283.14	602,191.05	841,649.00	71.55%
	Pima County	7,365.48	90,800.89	121,576.00	74.69%
	Total Taxes	36,648.62	692,991.94	963,225.00	71.95%
	Special Assessments				
	FDAT - Santa Cruz	0.00	21,068.50	42,137.00	50.0%
	FDAT - Pima County	1,225.28	16,021.40	24,315.00	65.89%
	Total Special Assessments	1,225.28	37,089.90	66,452.00	55.82%
	Ambulance Revenue	32,001.53	212,175.60	230,000.00	92.25%
	Fire Suppression	0.00	35,000.00	35,000.00	100.0%
	Coverage Events	0.00	367.20	2,200.00	16.69%
	Donation	100.00	8,896.67	5,200.00	171.09%
	Restricted by Donor	1,000.00	26,600.00		
	Interest Income				
	Money Market/Savings	58.79	1,010.33		
	Santa Cruz	2.87	65.15		
	Pima County	3.63	75.35		
	Interest Income - Other	0.00	0.00	800.00	0.0%
	Total Interest Income	65.29	1,150.83	800.00	143.85%
	Fundraising Events	582.00	3,285.00		
	Rental Income	40.00	240.00	400.00	60.0%
	Prior Year Carryforward	0.00	0.00	32,389.00	0.0%
	Total Income	71,662.72	1,017,797.14	1,335,666.00	76.2%
Expense					
	Payroll Expenses				
	5101 - Salaries				
	5109 - Transport 1099	5,040.00	57,360.00		
	5114 Infill W-2	0.00	1,233.44		
	5111 Wildland 1099	0.00	3,641.88		
	5113 - Infill 1099	640.00	13,280.00		
	5102 Community Paramedicine	3,632.81	37,655.69	78,400.00	
	5105 Vacation/Holiday W-2	1,048.50	1,048.50		
	5103 - Wildland labor W-2	0.00	49,161.27		
	5107 - Event Coverage	0.00	1,360.00	3,500.00	38.86%
	Bookkeeper	1,000.00	9,000.00		
	5109 - Transport Stipend 1099	0.00	0.00	78,400.00	0.0%
	5105 - Vacation/Holiday W-2	0.00	32,065.80	50,000.00	64.13%
	5101 - Salaries - Other	43,743.11	431,208.07	550,217.00	78.37%
	Total 5101 - Salaries	55,104.42	637,014.65	760,517.00	83.76%
	Total Payroll Expenses	55,104.42	637,014.65	760,517.00	83.76%
	Employee Benefits				
	5140 - Hall-Parker Interest	0.00	4,542.89		
	5126 - 457 Plan	325.00	0.00		
	5121 - Payroll Taxes	3,154.17	21,517.84	22,000.00	97.81%

SEFD
Profit & Loss Budget Performance
March 2018

		Mar 18	Jul '17 - Mar 18	YTD Budget	% of Budget
	5122 · CopperPoint	17,053.98	26,212.50	37,000.00	70.85%
	5123 · PSPRS	-3,761.84	-36,151.59	75,000.00	-48.2%
	5130 PSPRS2	1,855.99	9,604.47		
	5124 · ASRS	481.66	4,338.98	5,500.00	78.89%
	5125 · Employee Health Insurance	3,827.65	40,471.67	60,156.00	67.28%
	Clothing Allowance	71.75	3,662.69	8,400.00	43.6%
	5127 · AFLAC	0.00	378.70		
	5131 · AZSick	1,172.20	3,456.92		
	Physicals/Exams	0.00	159.00	8,800.00	1.81%
	Total Employee Benefits	24,180.56	78,194.07	216,856.00	36.06%
	Training & Prevention				
	Training	4,680.00	12,689.17	20,000.00	63.45%
	Chief Education	5,464.40	7,278.88	3,400.00	214.09%
	EMS Consumables	402.11	9,702.83	15,000.00	64.69%
	Maintenance Plans	0.00	4,149.45	4,500.00	92.21%
	Oral Hydration Fluids	0.00	0.00	1,200.00	0.0%
	Fire Prevention Education	0.00	167.45	1,500.00	11.16%
	Total Training & Prevention	10,546.51	33,987.78	45,600.00	74.54%
	Administration				
	Office Expense & Postage	176.47	3,582.17	10,000.00	35.82%
	5115 · Recruitment & Retention	29.74	9,770.18	11,000.00	88.82%
	Payroll Preparation	331.75	3,640.82	4,500.00	80.91%
	Aero Med Billing	1,827.35	16,148.98	18,400.00	87.77%
	Equipment Rental	127.21	1,094.36	1,800.00	60.8%
	Internet Provider	80.69	1,012.18	2,000.00	50.61%
	Bank Charges	26.13	447.81	800.00	55.98%
	Background checks	0.00	0.00	1,200.00	0.0%
	Total Administration	2,599.34	35,696.50	49,700.00	71.82%
	Professional Services				
	Legal Fees	0.00	1,637.62	2,500.00	65.51%
	Accounting	0.00	8,000.00	8,000.00	100.0%
	Total Professional Services	0.00	9,637.62	10,500.00	91.79%
	Utilities & Communications				
	Telephone	700.51	6,480.67	9,000.00	72.01%
	Batteries & Repair	0.00	1,785.65	3,000.00	59.52%
	Computer/IT Support	0.00	0.00	2,000.00	0.0%
	Dispatch Service	0.00	3,551.00	5,500.00	64.56%
	Utilities	1,192.99	10,792.16	17,000.00	63.48%
	Total Utilities & Communications	1,893.50	22,609.48	36,500.00	61.94%
	Computers/Radios	1,550.82	1,550.82	15,129.00	10.25%
	Insurance				
	Liability	233.50	21,684.50	30,000.00	72.28%
	Total Insurance	233.50	21,684.50	30,000.00	72.28%
	Repairs & Maintenance				
	Fuel	7,589.23	23,950.26	23,000.00	104.13%
	Buildings & Grounds & Pests	0.00	10,660.12	9,000.00	118.45%
	Vehicle Maintenance	4,042.02	62,412.15	35,851.00	174.09%



SONOITA-ELGIN FIRE DISTRICT

Proud Past, Strong Future

SONOITA-ELGIN FIRE DISTRICT

RECONCILIATION & REVIEW

March 2018

Bank Statements (Hughes Federal Credit Union, Chase Bank, & National Bank)

Reconciled by *Dick Rutter*

Date of reconciliation April 13th, 2018

P.O. Box 322 • Sonoita, AZ 85637 • Phone (520) 455-5854 • Fax (520) 455-5361

3173 N. Hwy 83

<http://www.sefd911.org>

SEFD
Reconciliation Detail
 Chase - Savings, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						215,963.85
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	3/15/2018			X	-48,000.00	-48,000.00
Total Checks and Payments					-48,000.00	-48,000.00
Deposits and Credits - 1 item						
Deposit	3/31/2018			X	53.15	53.15
Total Deposits and Credits					53.15	53.15
Total Cleared Transactions					-47,946.85	-47,946.85
Cleared Balance					-47,946.85	168,017.00
Register Balance as of 03/31/2018					-47,946.85	168,017.00
New Transactions						
Checks and Payments - 2 items						
Transfer	4/2/2018				-15,000.00	-15,000.00
Check	4/9/2018		Chase Card Services		-11,898.04	-26,898.04
Total Checks and Payments					-26,898.04	-26,898.04
Total New Transactions					-26,898.04	-26,898.04
Ending Balance					-74,844.89	141,118.96

*UL
4/13/18*

SEFD
Reconciliation Detail
 Chase - Checking, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						57,991.62
Cleared Transactions						
Checks and Payments - 17 items						
Check	2/15/2018	1637	Katherine Prentice	X	-1,011.65	-1,011.65
Check	2/15/2018	1634	Jon Buonaccorsi	X	-890.49	-1,902.14
Check	2/15/2018	1630	U.S. Department of Education	X	-226.81	-2,128.95
Check	2/15/2018	1631	Sonoita Valley Water Co., Inc.	X	-150.15	-2,279.10
Check	2/15/2018	1620	SCC Board of Supervisors	X	-32.00	-2,311.10
Check	2/26/2018	1638	Earnhardt CJDR	X	-54,227.04	-56,538.14
Check	3/13/2018	1639	CopperPoint	X	-17,053.98	-73,592.12
Check	3/13/2018	1640	GreatAmerica Financial Svcs.	X	-127.21	-73,719.33
Check	3/15/2018	1644	U.S. Bank Equipment Finance	X	-43,000.00	-116,719.33
Check	3/15/2018	1641	U.S. Department of Education	X	-5,464.40	-122,183.73
Check	3/15/2018	1643	Ace Hardware	X	-766.62	-122,950.35
Check	3/15/2018		Nationwide SecurePay	X	-497.75	-123,448.10
Check	3/15/2018		Nationwide SecurePay	X	-488.80	-123,936.90
Check	3/15/2018	1642	Voyager Fleet Systems Inc.	X	-399.10	-124,336.00
Check	3/15/2018		Nationwide SecurePay	X	-373.30	-124,709.30
Check	3/15/2018		Nationwide SecurePay	X	-366.60	-125,075.90
Check	3/31/2018			X	-26.13	-125,102.03
Total Checks and Payments					-125,102.03	-125,102.03
Deposits and Credits - 3 items						
Transfer	3/6/2018			X	22,411.37	22,411.37
Transfer	3/15/2018			X	48,000.00	70,411.37
Transfer	3/20/2018			X	3,848.01	74,259.38
Total Deposits and Credits					74,259.38	74,259.38
Total Cleared Transactions					-50,842.65	-50,842.65
Cleared Balance					-50,842.65	7,148.97
Uncleared Transactions						
Checks and Payments - 22 items						
Check	9/30/2016	1247	Matthew Ogle		-42.92	-42.92
Check	10/14/2016	1260	Sonoita Auto Service Center		-28.00	-70.92
Check	12/30/2016	1362	Matthew Ogle		-116.42	-187.34
Check	12/29/2017	1610	The Big Tow		-185.00	-372.34
Check	3/28/2018	1645	EMI Health		-6,156.84	-6,529.18
Check	3/30/2018	1658	Senergy Petroleum		-4,344.05	-10,873.23
Check	3/30/2018	1653	Silver Eagle Express, LLC		-2,670.14	-13,543.37
Check	3/30/2018	1647	Vicki J. Rutter, CPA		-1,000.00	-14,543.37
Check	3/30/2018	1648	GB Auto Service, Inc.		-523.17	-15,066.54
Check	3/30/2018		Nationwide SecurePay		-502.84	-15,569.38
Check	3/30/2018	1659	Arizona State Retirement System		-491.18	-16,060.56
Check	3/30/2018	1650	Aflac		-378.70	-16,439.26
Check	3/30/2018		Nationwide SecurePay		-377.11	-16,816.37
Check	3/30/2018	1649	Verizon Wireless		-372.51	-17,188.88
Check	3/30/2018	1654	CenturyLink		-328.00	-17,516.88
Check	3/30/2018	1656	Neil Gago		-320.00	-17,836.88
Check	3/30/2018	1646	Quill Corporation		-143.57	-17,980.45
Check	3/30/2018	1651	ESO Solutions, Inc.		-120.00	-18,100.45
Check	3/30/2018	1660	SCC Board of Supervisors		-110.94	-18,211.39
Check	3/30/2018	1652	Larry McDonald		-92.99	-18,304.38
Check	3/30/2018	1655	Jeri's Uniforms		-71.75	-18,376.13
Check	3/30/2018	1657	Valley Imaging Solutions		-42.66	-18,418.79
Total Checks and Payments					-18,418.79	-18,418.79
Total Uncleared Transactions					-18,418.79	-18,418.79
Register Balance as of 03/31/2018					-69,261.44	-11,269.82

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SEFD
Reconciliation Detail
Chase - Checking, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Deposits and Credits - 3 items						
Transfer	4/2/2018				15,000.00	15,000.00
Transfer	4/3/2018				29,286.01	44,286.01
Transfer	4/10/2018				8,594.39	52,880.40
Total Deposits and Credits					52,880.40	52,880.40
Total New Transactions					52,880.40	52,880.40
Ending Balance					-16,381.04	41,610.58

SEFD
Reconciliation Detail
National Bank Money Market, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						15,494.14
Cleared Transactions						
Deposits and Credits - 14 items						
Deposit	3/5/2018			X	650.00	650.00
Deposit	3/5/2018			X	3,730.11	4,380.11
Deposit	3/7/2018			X	1,383.73	5,763.84
Deposit	3/7/2018			X	1,779.44	7,543.28
Deposit	3/8/2018			X	6,792.00	14,335.28
Deposit	3/12/2018			X	582.00	14,917.28
Deposit	3/12/2018			X	950.81	15,868.09
Deposit	3/12/2018			X	1,270.00	17,138.09
Deposit	3/19/2018			X	3,368.19	20,506.28
Deposit	3/19/2018			X	12,485.52	32,991.80
Deposit	3/26/2018			X	6,339.17	39,330.97
Deposit	3/29/2018			X	515.00	39,845.97
Deposit	3/29/2018			X	868.58	40,714.55
Deposit	3/31/2018			X	1.44	40,715.99
Total Deposits and Credits					40,715.99	40,715.99
Total Cleared Transactions					40,715.99	40,715.99
Cleared Balance					40,715.99	56,210.13
Register Balance as of 03/31/2018					40,715.99	56,210.13
New Transactions						
Deposits and Credits - 6 items						
Deposit	4/2/2018				17,330.65	17,330.65
Deposit	4/2/2018				17,330.65	34,661.30
Deposit	4/4/2018				5,357.13	40,018.43
Deposit	4/4/2018				6,774.00	46,792.43
Deposit	4/9/2018				380.00	47,172.43
Deposit	4/9/2018				762.27	47,934.70
Total Deposits and Credits					47,934.70	47,934.70
Total New Transactions					47,934.70	47,934.70
Ending Balance					88,650.69	104,144.83

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SEFD
Reconciliation Detail
Hughes Main Share, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						57.35
Cleared Balance						57.35
Register Balance as of 03/31/2018						57.35
Ending Balance						57.35

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Reconciliation Detail

1002 - Hughes Checking, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						37,585.65
Cleared Transactions						
Checks and Payments - 41 items						
Check	2/26/2018	1918	EMI Health	X	-6,156.84	-6,156.84
Check	2/26/2018	1919	PLIC - SBD Grand Island	X	-672.21	-6,829.05
Check	2/28/2018	10897	Blatt Tyler	X	-1,218.91	-8,047.96
Check	2/28/2018	1928	Vicki J. Rutter, CPA	X	-1,000.00	-9,047.96
Check	2/28/2018	10893	Madden Jamie	X	-640.23	-9,688.19
Check	2/28/2018	10895	Deforest Jade	X	-434.64	-10,122.83
Check	2/28/2018	1920	Arizona State Retirement System	X	-414.00	-10,536.83
Check	2/28/2018	1926	Aflac	X	-378.70	-10,915.53
Check	2/28/2018	1925	Verizon Wireless	X	-372.71	-11,288.24
Check	2/28/2018	1921	CenturyLink	X	-328.00	-11,616.24
Check	2/28/2018	10894	Atencio Zane	X	-320.00	-11,936.24
Check	2/28/2018	10892	Sink Laura	X	-258.81	-12,195.05
Check	2/28/2018	1927	John Bechman	X	-190.98	-12,386.03
Check	2/28/2018	1922	Donovan Ohlde	X	-162.50	-12,548.53
Check	2/28/2018	1924	Advantage Medical & Oxygen Sup.	X	-65.00	-12,613.53
Check	2/28/2018	1923	Valley Imaging Solutions	X	-44.80	-12,658.33
Check	3/1/2018		AXA	X	-325.00	-12,983.33
Check	3/7/2018	1929	Petty Cash	X	-513.94	-13,497.27
General Journal	3/15/2018			X	-22,552.46	-36,049.73
General Journal	3/15/2018			X	-5,514.42	-41,564.15
Check	3/15/2018	1937	AERO Med Claims	X	-1,827.35	-43,391.50
Check	3/15/2018	1938	Simpson Computer Services	X	-1,550.82	-44,942.32
Check	3/15/2018	1935	Sulpher Springs Valley Electric Co-op	X	-1,093.32	-46,035.64
Check	3/15/2018	1932	GB Auto Service, Inc.	X	-1,009.29	-47,044.93
Check	3/15/2018	1933	Professional Management Coaching, Inc.	X	-900.00	-47,944.93
Check	3/15/2018	10901	Blatt Tyler	X	-757.34	-48,702.27
Check	3/15/2018	1930	Arizona State Retirement System	X	-472.14	-49,174.41
Check	3/15/2018	10900	Callen Jacquelyn	X	-464.76	-49,639.17
Check	3/15/2018	1942	Boundtree Medical	X	-402.11	-50,041.28
Check	3/15/2018	1941	Merles Automotive Supply	X	-362.59	-50,403.87
Check	3/15/2018		AXA	X	-325.00	-50,728.87
Check	3/15/2018	10899	Sink Laura	X	-258.82	-50,987.69
General Journal	3/15/2018			X	-167.39	-51,155.08
Check	3/15/2018	1939	CLIA Laboratory Program	X	-150.00	-51,305.08
Check	3/15/2018	1934	Direct TV	X	-139.98	-51,445.06
Check	3/15/2018	1931	Sonoita Valley Water Co., Inc.	X	-99.67	-51,544.73
Check	3/15/2018	1940	Trans World Network Corp.	X	-80.69	-51,625.42
Check	3/29/2018		AXA	X	-325.00	-51,950.42
General Journal	3/30/2018			X	-24,803.12	-76,753.54
General Journal	3/30/2018			X	-6,567.39	-83,320.93
General Journal	3/30/2018			X	-164.36	-83,485.29
Total Checks and Payments					-83,485.29	-83,485.29
Deposits and Credits - 25 items						
Check	2/15/2018			X		0.00
Deposit	3/1/2018			X	4.20	4.20
Deposit	3/1/2018			X	153.95	158.15
Deposit	3/5/2018			X	1,941.31	2,099.46
Deposit	3/8/2018			X	187.57	2,287.03
Deposit	3/13/2018			X	833.19	3,120.22
Transfer	3/13/2018			X	20,000.00	23,120.22
Deposit	3/14/2018			X	148.13	23,268.35
Deposit	3/14/2018			X	355.49	23,623.84
Deposit	3/14/2018			X	749.66	24,373.50
Deposit	3/19/2018			X	161.05	24,534.55
Deposit	3/19/2018			X	652.88	25,187.43
Deposit	3/19/2018			X	726.30	25,913.73
Deposit	3/20/2018			X	245.59	26,159.32
Deposit	3/22/2018			X	174.06	26,333.38
Deposit	3/22/2018			X	452.76	26,786.14
Deposit	3/22/2018			X	1,629.35	28,415.49
Deposit	3/27/2018			X	369.38	28,784.87
Deposit	3/27/2018			X	412.37	29,197.24
Transfer	3/27/2018			X	35,000.00	64,197.24
Deposit	3/28/2018			X	2,345.46	66,542.70

Reconciliation Detail

1002 - Hughes Checking, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	3/29/2018			X	1,945.74	68,488.44
Deposit	3/30/2018			X	420.72	68,909.16
Deposit	3/30/2018			X	519.53	69,428.69
Deposit	3/30/2018			X	586.23	70,014.92
Total Deposits and Credits					70,014.92	70,014.92
Total Cleared Transactions					-13,470.37	-13,470.37
Cleared Balance					-13,470.37	24,115.28
Uncleared Transactions						
Checks and Payments - 27 items						
Check	7/31/2015	10170	Burns Alexander		-126.17	-126.17
Check	1/15/2016	10271	Cleveland Robert		-162.30	-288.47
Check	2/29/2016	10331	Valdez John		-177.58	-466.05
Check	4/13/2016	1501	AZ Center for Fire Service Excellence		-25.00	-491.05
Check	9/30/2016	1550	Cody Ayon		-35.16	-526.21
Check	3/31/2017	10680	Messmer Ethan		-429.97	-956.18
Check	4/14/2017	10699	Burns Alexander		-978.18	-1,934.36
Check	4/14/2017	10696	Murashka Oleg		-137.52	-2,071.88
Check	10/13/2017	1829	Joseph Sparacino		-109.83	-2,181.71
Check	10/16/2017	1845	Sonoita Chuckwagon Grill		-49.00	-2,230.71
Check	11/30/2017	10852	Newham Chase		-560.00	-2,790.71
Check	2/28/2018	10898	Burns Alexander		-889.31	-3,680.02
Check	2/28/2018	10896	Saenz Luis		-640.00	-4,320.02
Check	3/15/2018	10902	Burns Alexander		-889.32	-5,209.34
Check	3/15/2018	1943	Quill Corporation		-254.59	-5,463.93
Check	3/15/2018	1936	Jones-Wilson Insurance		-233.50	-5,697.43
Check	3/28/2018	1945	Helmet Peak Fire		-4,000.00	-9,697.43
Check	3/28/2018	1944	Senergy Petroleum		-2,846.08	-12,543.51
Check	3/28/2018	1946	PLIC - SBD Grand Island		-672.21	-13,215.72
Check	3/30/2018	10906	Murphy Kathleen		-1,006.20	-14,221.92
Check	3/30/2018	10910	Burns Alexander		-996.94	-15,218.86
Check	3/30/2018	10905	Callen Jacquelyn		-929.97	-16,148.83
Check	3/30/2018	10909	Blatt Tyler		-757.32	-16,906.15
Check	3/30/2018	10908	Deforest Jade		-565.52	-17,471.67
Check	3/30/2018	10904	Abramowicz Marissa		-477.24	-17,948.91
Check	3/30/2018	10907	Atencio Zane		-320.00	-18,268.91
Check	3/30/2018	10903	Sink Laura		-316.06	-18,584.97
Total Checks and Payments					-18,584.97	-18,584.97
Deposits and Credits - 2 items						
Deposit	3/8/2018				259.42	259.42
Deposit	3/29/2018				183.79	443.21
Total Deposits and Credits					443.21	443.21
Total Uncleared Transactions					-18,141.76	-18,141.76
Register Balance as of 03/31/2018					-31,612.13	5,973.52
New Transactions						
Checks and Payments - 10 items						
Check	4/9/2018	1947	Petty Cash		-664.50	-664.50
General Journal	4/13/2018				-18,994.77	-19,659.27
General Journal	4/13/2018				-4,444.11	-24,103.38
Check	4/13/2018	10915	Blatt Tyler		-1,360.94	-25,464.32
Check	4/13/2018	10916	Burns Alexander		-990.95	-26,455.27
Check	4/13/2018	10912	Callen Jacquelyn		-356.11	-26,811.38
Check	4/13/2018	10913	Laird Emma		-342.26	-27,153.64
Check	4/13/2018	10911	Sink Laura		-316.06	-27,469.70
Check	4/13/2018	10914	Murphy Kathleen		-312.71	-27,782.41
General Journal	4/13/2018				-149.30	-27,931.71
Total Checks and Payments					-27,931.71	-27,931.71

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Reconciliation Detail

1002 - Hughes Checking, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 8 items						
Deposit	4/3/2018				1,799.86	1,799.86
Deposit	4/4/2018				161.24	1,961.10
Deposit	4/4/2018				1,260.24	3,221.34
Deposit	4/5/2018				155.28	3,376.62
Deposit	4/5/2018				1,258.13	4,634.75
Deposit	4/6/2018				86.93	4,721.68
Deposit	4/6/2018				127.62	4,849.30
Transfer	4/10/2018				35,000.00	39,849.30
Total Deposits and Credits					39,849.30	39,849.30
Total New Transactions					11,917.59	11,917.59
Ending Balance					-19,694.54	17,891.11

SEFD
Reconciliation Detail
Hughes High Yield, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,257.64
Cleared Balance						2,257.64
Register Balance as of 03/31/2018						2,257.64
Ending Balance						2,257.64

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SEFD
Reconciliation Detail
 Hughes Premium Yield, Period Ending 03/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						311,391.27
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	3/13/2018			X	-20,000.00	-20,000.00
Transfer	3/27/2018			X	-35,000.00	-55,000.00
Total Checks and Payments					-55,000.00	-55,000.00
Total Cleared Transactions					-55,000.00	-55,000.00
Cleared Balance					-55,000.00	256,391.27
Register Balance as of 03/31/2018					-55,000.00	256,391.27
New Transactions						
Checks and Payments - 1 item						
Transfer	4/10/2018				-35,000.00	-35,000.00
Total Checks and Payments					-35,000.00	-35,000.00
Total New Transactions					-35,000.00	-35,000.00
Ending Balance					-90,000.00	221,391.27

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LIZ GUTFAHR
Treasurer
MARIA ACUNA
Chief Deputy

County Treasurer Santa Cruz County

P.O. Box 1150
Nogales, Arizona 85628
Tel. (520) 375-7980
Extension 7967
TDD (520) 761-7816

Sonoita Fire District
P.O Box 322
Sonoita AZ 85637

Monthly Statement

Opening Balance	March-18		\$ 22,411.37
State Pool Investment		1.78 1.09	2.87
Levied Revenue Earned			
	92383	2,991.05	29,283.14
	92398	216.92	
	92413	3,015.87	
	92437	2,467.35	
	92453	415.39	
	92481	510.21	
	92509	1,109.15	
	92527	3,225.97	
	92544	1,778.59	
	92596	1,108.34	
	92608	738.11	
	92620	4,165.26	
	92647	1,122.15	
	92672	671.84	
	92684	1,109.25	
	92699	1512.15	
	82718	1210.22	
	92738	406.74	
	92749	1,508.58	
Check#	44987		(22,411.37)
Journal Entries		-	-
	JE-		
Ending Balance	March-18		<u>\$ 29,286.01</u>

Sonoita Fire District T52-2063
Sonoita-Elgin Fire District

Please contact Patty Ibarra Ext 7966
if there are any questions or problems





Pima County Treasurer

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000

Remittance of Revenue Collected for the Period: MAR-2018

As of April 16, 2018

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of

\$ 8,594.39

Real Estate Taxes	Amount
Tax Year 2017	6,585.67
Tax Year 2016	643.71
Tax Year 2015	-
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2009	-
<hr/>	
Subtotal Real Estate Taxes	<u>7,229.38</u>

Personal Property Taxes Collected	Amount
Tax Year 2017	136.10
Tax Year 2016	-
Tax Year 2015	-
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2009	-
<hr/>	
Subtotal Personal Property Taxes Collected	<u>136.10</u>

In-Lieu Taxes Collected	Amount
Tax Year 2014	-
Tax Year 2013	-
Tax Year 2012	-
Tax Year 2011	-
Tax Year 2010	-
Tax Year 2010	-
Tax Year 2009	-
Tax Year 2009	-

Sonoita-Elgin Fire District

ARMS # 507200, TCMS String: 500.50720.10.10000.10000
Remittance of Revenue Collected for the Period: MAR-2018
As of April 16, 2018

RECEIVED of Beth Ford, Pima County Treasurer, check in the amount of	<u><u>\$ 8,594.39</u></u>
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Subtotal In-Lieu Taxes Collected	<u>-</u>
<hr/>	
Fire District Assistance	Amount
Tax Year 2017	1,124.18
Tax Year 2016	104.02
Tax Year 2015	(3.06)
Tax Year 2014	0.08
Tax Year 2013	0.02
Tax Year 2012	0.02
Tax Year 2011	0.02
Tax Year 2010	-
Tax Year 2009	-
Subtotal Fire District Assistance	<u>1,225.28</u>
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Investment Income	Amount
Interest Allocation	3.63
Subtotal Investment Income	<u>3.63</u>
Grand Total	<u><u>8,594.39</u></u>

