

**Minutes of the Regular Public Meeting of the Board of Directors of the
Sonoita-Elgin Fire District**

15 September 2008

Call to Order – meeting is being recorded.

Pledge of Allegiance

Roll Call – Izzo, Rutter, Daniels, Ruppel, Parker. Also present were Chief DeWolf, Donna Aversa, Brenda Tranchina and Katie Goodwin.

Approval of the Minutes – Minutes for the meeting of August 18, 2008. Motion to approve these minutes was made by Daniels, seconded by Ruppel. Rutter asked for a correction of a spelling error on page three of the minutes (the word “interest”). Motion amended to approve the minutes with the correction noted, motion seconded by Ruppel, motion carried.

Scheduled Public Appearances - none

Call to the public. – none

Fire Chief Report – Chief DeWolf summarized the run report for the month of August and discussed the upcoming events to be held at the Firehouse: Prevention Conference on September 20, 2008; October Breakfast on October 18, 2008; Open House at the Fire Station on October 18, 2008, from 10 am to 5 pm; Rummage Sale at the Fire Station on October 25 & 26.

Izzo – Chief, what is the status of the CON application.

DeWolf – Waiting patiently. Chief DeWolf spent a few minutes discussing the application process with the board members.

Chairperson’s Report – none

Financial Report – Rutter called for questions on the financial report –

Daniels – 1. Will we see a final annual report from last fiscal year?

Rutter – Yes, after Jim Saunders (our CPA) completes his annual report of the Fire District.

Daniels – PSPRS & ASRS – Why don’t we have any thing budgeted for these?

Rutter – We missed it.

Correspondence and other matters –

Status of Lawsuit – Attorneys on both sides have scheduled depositions, several have been concluded. A motion for “Summary Judgment” has been filed by each of the two attorneys (County and District), the opposition’s Attorney has made their reply and the Defendant’s Attorneys have filed their responses. These were forwarded to the Judge, now we await the Judge’s response.

Status of Election – September 20, 2008 is the start date for election support to begin, we should see posters, signs, flyers, etc., shortly.

Discussion and Possible Action Calendar

8B Amendment of Resolution #08-007 – Rutter. Motion to amend the severance package to December 31, 2008 instead of December 1, 2008. Seconded by Ruppel. Discussion that followed concerned the amount of time for the “successful” dissolution process to occur, and securing the severance packages for the District employees prior to the termination of the District. After the discussion, Rutter withdrew the motion.

8C Voting Precincts – Resolution 08-008, Adoption of Existing Voting Precincts – Motion proposed by Daniels, seconded by Parker. Discussion lead by Daniels on the need to adopt those voter precincts within Pima and Santa Cruz Counties which covered by the Fire District; this being a statutory requirement. Motion carried.

Call for Audience Comments – none

8A Human Resource Policy – Izzo asked for the guest speakers to be seated at the table for the informal discussion. Guest speakers – Brenda Tranchina, Human Resource Specialist; Donna Aversa, District’s Attorney. The discussion that followed centered on the role of the Human Resource Policy, its function within the District and its proper format – the how and why it was written as it has been presented. The board agreed to accept the original format, forwarding their comments and concerns to Chief DeWolf by October 3, 2008. DeWolf would then forward this data to Tranchina for either incorporation into a revised Human Resources Policy or further discussion.

Board Comments – Rutter asked Aversa for a clarification of the Open Meeting Law and how it relates to an instance when three or more board members are at the same public function.

Adjournment – Motion for adjournment was made by Daniels, seconded by Ruppel. Motion carried.