

DRAFT

**Minutes to the Meeting of the Sonoita-Elgin Fire District Board of Directors  
May 18, 2009  
6 p.m.**

**MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** – present – Rutter, Parker, Ruppel; not present – Izzo and Tomlinson; also present were Pete Daniels, Kari Daniels, Katie Goodwin, Kevin Venos, Annette Kelley, Chief DeWolf.

**APPROVAL OF MINUTES** – Motion by Rutter to approved minutes, seconded by Parker, motion carried unanimously.

**NEW BUSINESS**

- **Fire Chief's Report** –

1. Letter from Linda Kennedy (Audubon Research Ranch)
2. Call load for the month of April
3. OSHA Complaint – posted, reviewed & responded to a complaint raised by Sue Downing #207190216; Mr. Bracamonte of OSHA Tucson.
4. Canelo Fie Analyst information on flame length and rate of spread.
5. Well – 63gpm; pump depth is 340'; total cost is just over \$30,000. Second well/pump is scheduled for Elgin in 2009/2010.
6. CON – DHS moved the date to 20 May, that's the date they would award the CON to us if it was not contested.
7. FF I & II class has completed – testing is done and we're waiting for results; all students are feeling confident, all but one are SEFD personnel.

- **Treasurer's Report**

1. No treasurer's report
2. No tax payment from Santa Cruz County; Vicki ended up talking to Cesar Ramirez; for March or April. After much confusion and a number of discussions wit Myra and Cesar; pretty sure the amount we've received today is accurate.

**Ruppel** – no financials for four months, we need to fix what is wrong with this issue.

**Rutter** – I would get the payroll service to be accountable for the payroll from the beginning of the year.

**Ruppel** – If you think you can fix it, more power to you, if you cant we need to hire someone to fix it.

- **Correspondence** – none

## DISCUSSION AND POSSIBLE ACTION CALENDAR –

**Board Policies** – DeWolf – Each Board Member has a collection of papers: organizational chart; succession plan; building codes(state statute 34-461) fee schedule; disclosure form; wage schedule; list of departments sourced; volunteer stipend; the performance appraisal is still in process.

**Ruppel** – Questions – None

**Review Billing Quotes for Insurance** – DeWolf – We have not reviewed our insurance for awhile so we went out and got bids; there is a \$4000. difference. Does the board want to pursue this or stay with Jones-Wilson?

**Parker** – Cost is one part, part history is a part, value is a part...

**Ruppel** – We have a responsibility to be providing a service to the taxpayers. I would ask that you contact Troy, advise him of the discrepancy and see if he is willing to work with us on that. If he'd like some time at the next board meeting, that would be fine.

## AUDIENCE COMMENTS –

**Kari Daniels** – Elgin - Daniels read a letter to the Board – A copy of the letter is attached.

**Pete Daniels** – Elgin – Daniels had two comments – 1. Thanks the Acting Chair for bringing up the Treasurer's Report issue. 2. three to six meetings ago there was an issue discussed re: potential contracts for cost recovery billing – how the department was going to set up and prepare for transporting. If my memory serves me the Chief was asked to come back to the board with the various options. I would just remind the Board you're ultimately responsible for all of the operations of this organization and that since our CON is imminent, has this board reviewed and approved a contract for cost recovery efforts?

**Ruppel** – we don't comment on comments at the time they are made – if you want something to be discussed at a meeting, talk to a Board Member.

## BOARD COMMENTS – None

**ADJOURNMENT** – motion to adjourn was made by Parker, seconded by Rutter; motion carried unanimously.