

GOERING, ROBERTS, RUBIN, BROGNA, ENOS & TREADWELL-RUBIN, P.C.
ATTORNEYS AT LAW

SCOTT GOERING*
HOWARD T. ROBERTS, JR.
WILLIAM L. RUBIN
CHRIS L. ENOS
PAMELA A. TREADWELL-RUBIN†

SUITE 101
3567 EAST SUNRISE DRIVE
TUCSON, ARIZONA 85718

TELEPHONE
(520) 577-9300

FAX
(520) 577-0848

JAMES M. MURPHY
1917-1997

CARMINE A. BROGNA
1941-2010

*SCOTT GOERING
Retired 2015

ANDREW T. APODACA**

†BOARD CERTIFIED BY THE ARIZONA
STATE BAR, WORKERS' COMPENSATION

July 17, 2019

Certified Mail # 7014 0510 0000 2032 3404

Attn: PSPRS Local Board Minutes
PSPRS
3010 E. Camelback Road, Suite 200
Phoenix, AZ 85016

To Whom It May Concern:

SUBJECT: Minutes for Sonoita-Elgin Fire District PSPRS Local Board Meeting
of July 15, 2019

As you may know, I represent the PSPRS Local Board for the Sonoita-Elgin Fire District. To comply with the filing deadline of A.R.S. §38-847 (G), enclosed please find a copy of the draft Open Session minutes from the Local Board's Meeting of July 15, 2019. We expect the Local Board to review them for final approval at a later time.

Should you have any questions or concerns, please do not hesitate to contact this office.

Very truly yours,

GOERING, ROBERTS, RUBIN, BROGNA,
ENOS & TREADWELL-RUBIN, P.C.



Pamela Treadwell-Rubin

PATR/cjl
Enclosure

cc: Katie Goodwin, Local Board Secretary,
Sonoita-Elgin FD PSPRS Local Board



SONOITA-ELGIN FIRE
DISTRICT
“PROUD PAST STRONG FUTURE”

Minutes of Open Session
July 15, 2019 at 10:00 a.m.

Board Members Present:

Susan Archibald, Chair
Joseph DeWolf, Fire Chief, Appointed/Civilian Member
Captain Brian Jackson, Elected Member
Laura Sink, Appointed Member

Staff Present:

Katie Goodwin, Acting Board Secretary
Pamela Treadwell-Rubin, Local Board Counsel

1. Call to Order

Chair Susan Archibald called meeting to order at 10:15 am.

2. Election of Vice-Chair

Chair Archibald called for a motion and discussion as to the designation of a Vice-Chair. Member DeWolf made a motion to elect Captain Brian Jackson as the Local Board's Vice-Chair, which was seconded by Ms. Sink, and passed by unanimous vote of all four Board Members in attendance.

3. Election of Local Board Secretary

Member DeWolf moved that Ms. Goodwin be elected as the Local Board Secretary, a role she had been fulfilling on an acting basis. The motion was seconded by Captain Jackson and passed unanimously.

4. Legal Advice and Confidential Medical Review, if needed

Chair Archibald asked whether the Board would prefer to conduct training in Executive Session. A motion was made by Ms. Sink to enter Executive Session for that purpose, which was seconded by Captain Jackson and approved unanimously. The Open Session was adjourned at 10:18 a.m.

Address: 3173 Highway 83, P.O. Box 322 Sonoita, AZ 85637
Phone: (520) 455-5854 **Fax:** (520) 455-5361
Website: www.sefd911.org
Fire Chief Joseph M. DeWolf

A. Board Member Training with legal counsel

The meeting resumed at 12:28 p.m., following the training session.

5. New Business

A. Consideration and possible adoption of draft Rules and Procedures

Chair Archibald called for a motion and discussion as to the draft Rules and Procedures contained in the Board Packet. Member DeWolf made a motion to adopt the Rules and Procedures with correction, as counsel had been instructed to add, during Executive Session, effective today. That motion was seconded by Ms. Sink, and opened up to discussion. A confirmation of the necessary amendments occurred, which included the appropriate date(s) for pre-existing condition determinations to be made. The usual practice is to use the date of System joinder, for matters of PSPRS eligibility, which may be added by the Board on a retroactive basis, to ensure statutory compliance. That date will be added, subject to further review, as two District Members, appear to have a grandfathered date for their service credits, which is earlier than the joinder date.

Following that discussion, the motion passed by a vote of three to one, with Chair Archibald, Captain Jackson, and Member Sink voting the affirmative, and Member DeWolf voting against the motion.

B. Discussion of process for pre-existing condition determinations

This discussion was subsumed in the conversation above.

6. Adjourn

Ms. Sink made a motion to adjourn, which was seconded by Captain Jackson, and passed unanimously. The meeting adjourned at 12:48 p.m.

Susan Archibald, Local Board Chair