

Sonoita-Elgin Fire District
Governing Board Meeting Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Monday, January 27, 2020. The meeting will be held at the SEFD fire station, located at 3173 N. Highway 83, Sonoita, AZ. The meeting is open to the general public and will begin at 9: am. Local time.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

AGENDA:

- A. Call to Order.
- B. Roll Call of Board Members
- C. Pledge of Allegiance.

Call to the Public. Limited to 3 minutes

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 1) Review and approval of the governing board meeting minutes of December 16, 2019.
- 2) Report from the Fire Chief regarding the provision of fire and EMS to the SEFD; management and supervision of the SEFD; and any related items concerning community safety including but not limited to the following items.
 - a) Firefighter Oath of Office
 - b) Response and service report.
 - c) Status of grants.
 - d) Fire code and inspection items
 - e) Current community events.
 - f) Rosemont mine.
 - g) Apparatus update.
 - h) Strategic Planning
 - I) Palominas
 - J) Department of Corrections:

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3) **Monthly financial reports and consideration of district financial matters pursuant to A.R.S.§48-807:**

a) Review and approval of monthly financial reports for Nov/Dec 2019 to include: reconciled balance sheet accounts; updated cash flow projections; month-end fund statements, and month-end reports of financial institutions in which the SEFD maintains an account

4) Update from PSPRS Board: S. Archibald

5) Discussion and possible action / response to quilters inquire about SEFD board meeting time. C. Johnson

6) Discussion and possible action on removing Sue Archibald from all SEFD accounts Hughes Federal Credit Union, J P Morgan Chase Bank, National Bank as signator and adding Reba Webber to all accounts as signator: C. Johnson

7) Discussion and possible action on possibility of data storage for SEFD minutes for internal use: Chief DeWolf

8) Study session with Board, Staff:

A) Discussion on reformatting the Chief's review process 2019 – 2020 Goals: R. Weber-
Tabled until contract is reviewed by attorney

B) Review and Discussion on HR policies: K. Bahti

C) Discussion and possible action on board policies: K. Bahti-Tabled until contract is
reviewed by attorney

D) Discussion and possible approval of distribution of questionnaire: A. Dorney

9) Adjournment:

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S.§38-431.03(A)(3).

Governing board members may attend telephonically.

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ

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B) WWW.SEFD911.org

Governing board meeting agenda dated and posted: Jan 24, 2020. At 10:00 Local Time
By _____ Kathy L. Goodwin, Admin to the SEFD Fire Chief