

Sonoita-Elgin Fire District

Agenda October 25, 2021 at 0900

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on Monday October 25, 2021. **The meeting will be held in the Meeting Room at the Fire House at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 0900 am. Local time.

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Roll Call and Confirmation of Quorum
2. Pledge of Allegiance to the Flag
3. Approval of Minutes:
October 4, 2021
4. Call to the Public
 - Members of the public are invited to submit written comments for inclusion in the minutes.
5. Reports from the Fire Chief or his designee may include the following topic:
 - Call Volume / Zone Map
 - Fire
 - EMS
 - Admin/ Update on current delegation of duties and assignments in administration
 - Wildland
 - Other Community Safety
 - Update on Insurance claim for loss of financial.
 - Update on PSPRS Board
 - Update on Apparatus
 - Update on Personnel
6. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including:
 - reconciled balance sheet accounts;
 - month-end statements;
 - month-end balances at all institutions and county accounts;
 - revenues and expenditures; and
 - cash flow projection report.

7. Review, discussion, and possible action to initiate the search process for a full-time SEFD fire chief including approving a Request for Qualifications for professional recruitment firm. May go into Executive session with district attorney and other personnel to discuss personnel issues.
8. Review, discussion, and possible action regarding referral to Santa Cruz County and Sheriff's Office.
9. Board members review of August 2019 District Board of Directors Policy Manual
10. Review, discussion, and possible action regarding the upgrade of August 2019 District Board of Directors Policy Manual
11. Review, discussion, and possible action to approve changes to Employee Assistance and Traumatic Events Counseling polices.
12. Review, discussion, and possible action to approve new policy for Mandatory Overtime.
13. Future agenda items. The Board may request items to be placed on a future agenda for discussion and consideration at the regular board meeting or future date.
14. Adjournment.

Governing board members and/or attorney may attend telephonically/digitally.

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) www.sefd911.org

Governing board meeting agenda dated and posted:

Date/Time: _____

By: _____