

**Sonoita-Elgin Fire District  
Agenda June 24, 2024 at 9:00 am  
Board Meeting**

**PURSUANT TO A.R.S. §38.431.02**

**Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on the date noted above. **The meeting will be held in the Meeting Room at the Fire Station at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 9:00 am. Local time**

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Roll Call and Confirmation of Quorum
2. Pledge of Allegiance to the Flag
3. Call to the Public
  - Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.
4. Approval of the Minutes from past meetings
5. Reports from the Fire Chief or his designee may include the following topics:
  - Administration/Budget
  - PSPRS Local Board
  - Operations
  - Legislative Update
  - Other
6. Special Presentation
  - Swearing In of Members
  - Distinguished Action Recognition
  - Stork Pin Recognition
  - Retirement of 848
7. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including:
  - reconciled balance sheet accounts;
  - month-end statements;
  - month-end balances at all institutions and county accounts;
  - revenues and expenditures; and

- cash flow projection report.

8. Review, discussion and possible action- final adoption of FY24/25 budget
9. Review, discussion and possible action- adoption of new employment agreement for 2024-2026 between SEFD and the Fire Chief
10. Review, discussion and possible action- adoption of standard fee schedule
11. Review, discussion and possible action- approval of updated HR policy on Compensation Administration
12. Review, discussion and possible action- approval of FY24-25 Pension Funding Policy
13. Information Item- update on new website since launch
14. Review, discussion and possible action- diesel tank replacement
15. Information item- Strategic Planning Process 2023-2026
  - Update on distribution of printed and electronic plan
  - Update on Implementation Team
16. Consideration of agenda items for future meetings

Governing board members, legal counsel and/or members of the public may attend via SEFD Zoom account. Meeting invite-  
<https://us06web.zoom.us/j/82154049211>  
Meeting ID: 821 5404 9211

*NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).*

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) Sonoita-Elgin Fire Station – 3173 N. Highway 83, Sonoita, AZ

**Governing board meeting agenda dated and posted:**

Date/Time: \_\_\_\_\_

By: \_\_\_\_\_