

Sonoita-Elgin Fire District  
Agenda June 24, 2024 at 9:00 am  
Board Meeting

**PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on the date noted above. **The meeting will be held in the Meeting Room at the Fire Station at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 9:00 am. Local time

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Roll Call and Confirmation of Quorum
2. Pledge of Allegiance to the Flag
3. Call to the Public
  - Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.
4. Approval of the Minutes from past meetings
5. Reports from the Fire Chief or his designee may include the following topics:
  - Administration/Budget
  - PSPRS Local Board
  - Operations
  - Legislative Update
  - Other
6. Special Presentation
  - Swearing In of Members
  - Distinguished Action Recognition
  - Stork Pin Recognition
  - Retirement of 848
7. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including:
  - reconciled balance sheet accounts;
  - month-end statements;
  - month-end balances at all institutions and county accounts;
  - revenues and expenditures; and

- cash flow projection report.

8. Public Hearing for FY24/25 budget

9. Review, discussion and possible action- final adoption of FY24/25 budget

10. Review, discussion and possible action- adoption of new employment agreement for 2024-2026 between SEFD and the Fire Chief

11. Review, discussion and possible action- adoption of standard fee schedule

12. Review, discussion and possible action- approval of updated HR policy on Compensation Administration

13. Review, discussion and possible action- approval of FY24-25 Pension Funding Policy

14. Information Item- update on new website since launch

15. Review, discussion and possible action- diesel tank replacement

16. Information item- Strategic Planning Process 2023-2026

- Update on distribution of printed and electronic plan
- Update on Implementation Team

17. Consideration of agenda items for future meetings

Governing board members, legal counsel and/or members of the public may attend via SEFD Zoom account. Meeting invite-

<https://us06web.zoom.us/j/82154049211>

Meeting ID: 821 5404 9211

*NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).*

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ

B) Sonoita-Elgin Fire Station – 3173 N. Highway 83, Sonoita, AZ

**Governing board meeting agenda dated and posted:**

**Date/Time:** \_\_\_\_\_

**By:** \_\_\_\_\_



# SONOITA-ELGIN FIRE DISTRICT

“PROUD PAST STRONG FUTURE”



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## Minutes to the Board of Directors Meeting May 20, 2024

Chair of the board Chris Johnson calls the meeting to order at 9:00a.m.

**1. Roll call and confirmation of Quorum.**

Chris Johnson, Russ Kolsrud, Robert Garber and Ruth Ann LeFebvre are present at the meeting, the Board has a quorum.

**2. Pledge of Allegiance to the Flag.**

**3. Call to the public.**

Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.

- No Public Today.

**4. Approval of the Minutes from past meetings.**

*Russ Kolsrud makes a motion to approve the minutes from April 22, 2024 and May 13, 2024 Board Meetings, Ruth Ann LeFebvre seconds the motion and it is approved unanimously.*

**5. Reports from the Fire Chief or his designee may include the following topics:**

- **Administration/Budget:** For the June 24<sup>th</sup> Board Meeting we will be swearing in members, several members being awarded distinguished action pins and then crew that delivered a baby, so stork pins will be presented. The FY24-25 budget will be presented today for consideration and preliminary adoption, to be followed by a public review and comment period. Ruth Ann LeFebvre asks about the pancake breakfast and Chief responds that it was a great success, it raised \$1,000 for the members and had a great turnout.
- **PSPRS Local Board:** The local PSPRS Board will be meeting next month and Tricia is working to ensure that will happen.
- **Operations:** One new recruit started the process in April. Two new members have started on “C” Shift are Firefighter Michael McGonigle and Firefighter/PM Tim Hart, both full-time. We hosted a multi-agency

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Website: [www.sefd911.org](http://www.sefd911.org)

Fire Chief Marc D. Meredith



# SONOITA-ELGIN FIRE DISTRICT

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drill on extrication with firefighters from Whetstone Fire District, and Patagonia Fire & Rescue. It was a very successful exercise using 6 vehicles of different models that we received free from Border Patrol. Engine 822 is still waiting for parts for pump repair. T828 has ongoing issues and we are triaging while also working on a viable replacement option. All other units in normal operation. Total call volume last month was 51. Incidents by Service Type: Ems: 33 calls, Fire: 7 calls and Service: 11 calls. Zone 1 had 21 calls, Zone 2 had 4 calls, Zone 3 had 4 calls, Zone 4 had 0 calls, Zone 5 had 22 calls. “A” Shift had 20, “B” shift had 10, “C” Shift had 21.

- **Legislative Update:** We still have the waiver for the software required by HB2609, we are looking at compliance solutions and should have one in process by July 1.

**6. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including: reconciled balance sheet accounts, month-end statements, month-end balances at all institutions and county accounts, revenues and expenditures, and cash flow projection report.**

- Ben from JVG presents April financials. For the month of April, we were under budget from a revenue perspective, we are not receiving the tax revenue at the expected time. We are over budget on expenses, mostly due to overtime. We were trending over in overtime for the month of April. Currently we are \$76,864 under budget, however we still have tax revenue coming in during the month of June. Nothing much has changed since last month.
- Robert Garber asks about how much and when can we expect the tax revenue and should we be concerned. Chief and Ben both reply that we should get what is expected and some delay is on the Santa Cruz County side as they have a new county treasurer.

*Russ Kolsrud moves to approve the April Financials and Robert Garber seconds the motion and all approve unanimously.*

**7. Review, discussion and possible action-preliminary adoption of FY24/25**

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## budget.

- Ben and Steven from JVG presents the budget with the effects of the tax increase on the average tax payer in our district. Ruth Ann LeFebvre asks about the effect and numbers. Ben displays for the Board that the 3.1 tax rate will affect the average tax payer with 3 examples: A property assessed LPV at \$100,000 would be affected at a rate of an additional \$38.00 for the year, A property assessed LPV at \$150,000 would be affected at a rate of an additional \$57.00 for the year, and a property assessed LPV at \$200,000 would be affected at a rate of an additional \$75.00 for the year.
- Ruth Ann LeFebvre asks how close the 3.1 tax rate gets the fire fighters to the \$16.00 base rate they asked for. Chief responds that the rate will get us a way down the road and that all the members can expect a 6% step increase and 1% cost of living increase. Chief continues that this is a 7% increase, unheard of in the history of SEFD and we have opportunities in the future to increase salaries. There are other ways to contribute by increasing the contribution to insurance and we are also doing a fuel reimbursement in the form of a fuel allowance.
- Robert Garber speaks to the increases in tax rate and how long we can commit to not increasing taxes. Chief responds that with what we know today that is the case of not increasing taxes until 2030, but that could change in coming years.
- Chris Johnson speaks about the CON, that it is competitive but still low for the state. Chris asks about the DHS rate and the ability to increase that rate. Chief addresses the question, the DHS rate is approximately \$1500.00 base rate and \$21.50/mile, we just increased the rate and plan to continue to do so. Chief speaks to questions of increasing the size of the CON in the future.
- Robert Garber asks about SEFD debt service continuing through 2026 and then disappearing. Ben comments that we now have \$182,000 going into reserves and then \$22,000 in debt but that has now been

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paid and dropped off. Ben continues addressing the Board that you want to balance putting the excess money from increase in tax rate where some goes into expenses and some funds in reserve. Ben would like to work with the district on a Capital Improvement Plan, which would be a fantastic tool for the Board.

- Russ Kolsrud comments that he was hoping that the strategic plan would be done before looking at the budget. Russ is looking at the total increase of approximately \$355,000 and about half of the increase is going to the members and then the remaining is spread throughout. Does this address the goals of the strategic plan? Chief comments that this budget addresses two of the six goals and this budget was created knowing about the six goals in the strategic plan.
- Ben comments about Wildland part of the budget, we do not budget to make revenue on Wildland so if we make money on Wildland that is a bonus. Wildland revenue tends to be risky and that is why it appears in the budget the way it does.
- Chris Johnson comments that SEFD will be broadcasting the budget and putting it out to the public and then the Board will vote on it in June.

*Russ Kolsrud moves that we increase the tax rate to 3.1% and the budget of \$2,010,557.00 for FY24/25 and Ruth Ann LeFebvre seconds the motion, there are three aye's and one abstain.*

- Robert Garber explains his abstain in the motion: because of what he has been saying during his last 4 years as a Board member, he promised himself that he would not vote for increase in taxes.
- Russ Kolsrud comments that it is really important to increase the tax rate to benefit the members.
- Chris Johnson explains that the whole department is changing from an entry level training department to a full-time professional department and there are values to both and costs and benefits and it is just part of the process of how we are changing.

**8. Information item NBAZ CD rolled over to 04-25-2025.** Chief explains it is a

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very safe vehicle that will continue to earn us interest.

## 9. Information Item-update on new website since launch.

- Chief explains that our attorney reached out that the federal government is looking for ADA compliance on websites and we are compliant due to using Streamline.
- RuthAnn LeFebvre is requesting to know where are people looking on our website, when there are 20,000 page views.

## 10. Review, discussion and possible action- replace diesel tank.

- Chief explains that our diesel tank has sprung a leak and will need to be replaced, we will be replacing our 3,000-gallon tank for a 2,000-gallon tank due to usage and then will be using our existing pump. There is only one fuel station in our district so not having a tank does not seem viable. The tank is not leaking out to the environment as it is a double wall. Robert Garber asks about cost and Chief explains that replacement will cost approximately \$20,000 for removal and placement of new tank. In discussion Robert Garber would like to address the generator situation for the building as we currently do not have one. Tricia addressed the Board about communication with Senergy Petroleum and the members to make this a smooth transition and we do not see a problem with waiting until July 1 for replacement.

## 11. Information Item- Strategic Planning Process 2023-2026

- **Plan is now ready for distribution to stakeholders in printed and electronic form.** Chief comments that we were waiting on the printed version of the map for completion of the strategic plan. It took longer to get the printed plan than we thought. Gary from Ironwood introduces himself and tells of all the folks hard work that went into it, from the external stakeholder to the internal stakeholders. Gary comments that there was every position in the district represented on the internal stakeholder team and met six times. Gary explains that it is a unique artistic style for the finished product that represents are area. He continues to explain that it is an aggressive plan but

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# SONOITA-ELGIN FIRE DISTRICT



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completely attainable.

- **Implementation team will now be activated.** Chief explains to the Board that we gave ourselves all of 2025 to complete the plan. The first meeting will be this week and we will need to find a replacement member to lead as the one that was going to be active left. Gary comments that many people were wanting to be involved, and it is to their benefit.

## **12. Consideration of agenda items for future meetings.**

- Breakdown of page views on SEFD website.
- Diesel tank purchase.
- Generator discussion.

*Russ Kolsrud moves to adjourn the meeting; Robert Garber seconds the motion and all approve unanimously.*

Chris Johnson adjourns the meeting at 10:42 a.m.

A digital copy of this meeting is available to the public at the Sonoita-Elgin Fire District, located at 3137 AZ Highway 83 Sonoita, AZ 85637

**NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district’s attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3)**

Minutes approved by \_\_\_\_\_, Board Clerk, on \_\_\_\_\_

Ruth Ann LeFebvre

Date

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**#5**

**REPORTS FROM THE  
FIRE CHIEF**

## SONOITA-ELGIN FIRE DISTRICT 2024 Election Timeline

Resolution Calling Election (at least 150 days before election) <i>ARS 16-226.A</i> <b>Deadline: 6-8-24</b>	Meeting Date:	4-22-24
Notify the Board of Supervisors that an election has been called	In writing:	4-22-24
Publish Notice of Call of Election (1x a week for 2 weeks within 6wks preceding 90 days before the election) <i>ARS 16-227.A</i> <b>Between June 26 and August 7</b>	Publish Dates:	7-24
	To newspaper:	6-21-24
Call County to find out candidates who have filed, if = to number of seats <b>After write-in deadline</b>	Call on:	08-26-24
Publish Notice of Election (Notice 1x a week for 2 weeks within 6wks preceding 20 days before election) <i>ARS 16-228.A, B and C</i> , <b>Between September 5 and October 16</b> (Different deadline in case of mail ballot election)	Publish Dates:	09-10-24 & 09-17-24
	To newspaper:	08-30-24
Send Affidavit of Compliance to Board of Supervisors signed by Clerk of the Board (no later than 5 days before election), <i>ARS 16-229</i> <b>Deadline October 31.</b>	Send Date	10-03-24
<b>Election Day</b>		<b>11-05-24</b>
Obtain Certificates of Election from Clerk of Board of Supervisors <b>Before December 1</b>	No later than:	12-01-24
Resolution Canvassing Election (Within 6 and 20 days following election) <i>ARS 16-642.A</i> . Include length of terms. <b>Between November 11 and November 25</b>	Meeting Date:	11-20-24*
Administer Oath of Office <b>Must be done before taking office December 1</b>	Meeting Date	11-20-24*
Certified copy of canvass sent to Board of Supervisors, <i>ARS 16-642.B</i> <b>1<sup>st</sup> meeting after election</b>	Send Date:	11-21-24
Elected board members take office		12-01-24
Chairman and Clerk selected <b>First meeting in December</b>	Meeting Date	12-XX-24

\*Assumes the Nov. Regular meeting will be held 11/20/24, the normal meeting date of 11/27 is after the deadline for canvass of election

The election will be for THREE SEATS: Chris Johnson, Robert Garber and Russ Kolsrud .

The term of office is 4 years. Persons on the permanent early voting list will automatically receive a ballot by mail approximately 26 days prior to the election. Early ballots must be received by the county no later than election day. For information on the early voting list, registering to vote, ballot drop off locations, voting centers, etc. go to [www.santacruzcountyaz.gov/173/Elections](http://www.santacruzcountyaz.gov/173/Elections)

First day candidates may file:	06-10-24 (150 days prior to election, ARS 16-311)
Deadline for candidates to file, 5pm on:	07-08-24 (120 days prior to election, ARS 16-311)
Deadline for write in candidates to file:	07-22-24 (Different Nomination Paper, available on-line)
Last day to register to vote:	10-07-24 (approx. 29 days preceding election, County to provide)
Early voting begins:	10-09-24
Last day to request early ballot by mail:	10-25-24
Last day to vote early in person:	11-01-24

### **Statement of Interest:**

According to ARS 16-341 (I) elected office for special taxing districts that are established pursuant to title 48 do not need to file a Statement of Interest form.

Minimum # of signatures: 40  
Maximum # of signature: 250

### **Candidate Forms:**

Interested persons may obtain candidate packets and campaign finance forms from the Santa Cruz County Elections Department in person by appointment or on-line at <https://www.santacruzcountyaz.gov/173/Elections>. Candidates must file papers directly with Santa Cruz County Elections Department by email: [elections@santacruzcountyaz.gov](mailto:elections@santacruzcountyaz.gov) fax: 520-761-7843 or via mail at Santa Cruz County Elections, 2150 N Congress Drive Suite 119, Nogales, AZ 85621

### **Campaign Finance:**

Candidates who raise or spend, in aggregate, more than \$1,400 [A.R.S. §§ 16-905 and 16-931] must form a candidate committee also known as Statement of Organization. For more information see <https://www.santacruzcountyaz.gov/177/Information-for-Candidates>.



# Sonoita-Elgin Fire District

## Monthly Financial Report – May 2024

Attached are the following for your information and review for Sonoita-Elgin Fire District:

1. Balance Sheet as of May 31, 2024.
2. Summary of Reconciled Cash Balances as of May 31, 2024.
3. Monthly Income Statement of Revenues and Expenditures, including budget to actual for May 2024.
4. Year-to-date Income Statement of Revenues and Expenditures, including budget to actual through May 2024.
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

### Key points:

- Revenue for the month of May is \$237,961, which is \$152,959 over budget.
  - Tax revenue for May is \$217,958 which is \$167,039 over budget.
  - Non-Levy revenue is \$20,002 which is \$14,081 under budget, driven by Ambulance Revenue which is \$8,544 under budget, and Wildland Revenue which is \$5,748 under budget.
- Expenses for May are \$195,351 which is \$32,161 over budget.
  - Overtime Wages are \$19,124 which is \$17,404 over budget.
  - Physicals & Exams Expense is \$6,875 which is \$5,833 over budget.
  - Salaries Expense is \$86,924 which is \$4,662 over budget.
- YTD revenue is \$1,684,513, which is \$76,085 over budget, driven by Wildland Revenue which is \$94,785 over budget.
- YTD expense is \$1,746,407, which is \$201,306 over budget, driven by Overtime Wages.

Please contact the Finance Director for any questions or concerns regarding this report.

Sonoita-Elgin Fire District  
 Summary of Reconciled Cash Balances  
 Period Ending 5/31/24

	Chase Checking	Chase Savings	Hughes Main Share	Hughes Checking	NBAZ Money Market	Pima Treasurer	Santa Cruz Treasurer
	5/31/2024	5/31/2024	5/31/2024	5/31/2024	5/31/2024	5/31/2024	5/31/2024
<b>Beginning Balance</b>	348,641.12	322,688.45	50.38	116,892.80	169,317.26	19,636.09	80,263.13
<b>Cleared Transactions</b>							
Checks and Payments	(229,092.85)	-	-	-	(7,177.35)	(19,636.09)	(80,263.13)
Deposits and Credits	105,979.62	479.56	-	7,757.11	5,971.80	24,333.28	193,733.99
<b>Total Cleared Transactions</b>	<u>(123,113.23)</u>	<u>479.56</u>	<u>-</u>	<u>7,757.11</u>	<u>(1,205.55)</u>	<u>4,697.19</u>	<u>113,470.86</u>
<b>Cleared Balance</b>	<u>225,527.89</u>	<u>323,168.01</u>	<u>50.38</u>	<u>124,649.91</u>	<u>168,111.71</u>	<u>24,333.28</u>	<u>193,733.99</u>
<b>Uncleared Transactions</b>							
Checks and Payments	(970.90)	-	-	-	-	-	-
Deposits and Credits	-	-	-	-	-	-	-
<b>Total Uncleared Transactions</b>	<u>(970.90)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Register Balance as of 5/31/24</b>	<u>224,556.99</u>	<u>323,168.01</u>	<u>50.38</u>	<u>124,649.91</u>	<u>168,111.71</u>	<u>24,333.28</u>	<u>193,733.99</u>

# Sonoita-Elgin FD

Budget vs. Actuals  
May 2024

	MAY 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Membership Dues & Subscriptions	1,958.31	167.00	1,791.31	1,172.64 %	\$1,958.31	\$167.00	\$1,791.31	1,172.64 %
Miscellaneous	-305.91		-305.91		\$ -305.91	\$0.00	\$ -305.91	0.00%
Office Expense & Postage	1,458.73	600.00	858.73	243.12 %	\$1,458.73	\$600.00	\$858.73	243.12 %
Overtime Wages	19,123.61	1,720.00	17,403.61	1,111.84 %	\$19,123.61	\$1,720.00	\$17,403.61	1,111.84 %
Payroll Preparation	705.60	542.00	163.60	130.18 %	\$705.60	\$542.00	\$163.60	130.18 %
Payroll Taxes	2,787.26	4,041.00	-1,253.74	68.97 %	\$2,787.26	\$4,041.00	\$ -1,253.74	68.97 %
Physicals & Exams	6,875.00	1,042.00	5,833.00	659.79 %	\$6,875.00	\$1,042.00	\$5,833.00	659.79 %
PPE Purchase/Repair	-303.90	417.00	-720.90	-72.88 %	\$ -303.90	\$417.00	\$ -720.90	-72.88 %
PSPRS	12,684.77	9,462.00	3,222.77	134.06 %	\$12,684.77	\$9,462.00	\$3,222.77	134.06 %
PTO (Personal Time Off)	1,307.27	6,923.00	-5,615.73	18.88 %	\$1,307.27	\$6,923.00	\$ -5,615.73	18.88 %
Radio	477.55	292.00	185.55	163.54 %	\$477.55	\$292.00	\$185.55	163.54 %
Recruitment & Retention		125.00	-125.00		\$0.00	\$125.00	\$ -125.00	0.00%
Salaries	86,924.37	82,262.00	4,662.37	105.67 %	\$86,924.37	\$82,262.00	\$4,662.37	105.67 %
SCBA's		750.00	-750.00		\$0.00	\$750.00	\$ -750.00	0.00%
Sick Time Pay	442.48	1,500.00	-1,057.52	29.50 %	\$442.48	\$1,500.00	\$ -1,057.52	29.50 %
Station Supplies	66.04	295.00	-228.96	22.39 %	\$66.04	\$295.00	\$ -228.96	22.39 %
Suppression Foam		125.00	-125.00		\$0.00	\$125.00	\$ -125.00	0.00%
Telephone	1,364.92	917.00	447.92	148.85 %	\$1,364.92	\$917.00	\$447.92	148.85 %
Training	4,001.57	2,917.00	1,084.57	137.18 %	\$4,001.57	\$2,917.00	\$1,084.57	137.18 %
Transport	2,430.00		2,430.00		\$2,430.00	\$0.00	\$2,430.00	0.00%
Uniform Allowance	2,345.50	1,250.00	1,095.50	187.64 %	\$2,345.50	\$1,250.00	\$1,095.50	187.64 %
Utilities	904.42	1,417.00	-512.58	63.83 %	\$904.42	\$1,417.00	\$ -512.58	63.83 %
Vehicle Maintenance	7,992.13	5,417.00	2,575.13	147.54 %	\$7,992.13	\$5,417.00	\$2,575.13	147.54 %
Website		208.00	-208.00		\$0.00	\$208.00	\$ -208.00	0.00%
Workmans Comp Expense	3,417.00	4,200.00	-783.00	81.36 %	\$3,417.00	\$4,200.00	\$ -783.00	81.36 %
<b>Total Expenses</b>	<b>\$192,777.87</b>	<b>\$161,106.00</b>	<b>\$31,671.87</b>	<b>119.66 %</b>	<b>\$192,777.87</b>	<b>\$161,106.00</b>	<b>\$31,671.87</b>	<b>119.66 %</b>
<b>NET OPERATING INCOME</b>	<b>\$43,763.01</b>	<b>\$ -78,187.00</b>	<b>\$121,950.01</b>	<b>-55.97 %</b>	<b>\$43,763.01</b>	<b>\$ -78,187.00</b>	<b>\$121,950.01</b>	<b>-55.97 %</b>
Other Income								
Donations	1,013.00		1,013.00		\$1,013.00	\$0.00	\$1,013.00	0.00%
Fuels Grant Revenue		2,083.00	-2,083.00		\$0.00	\$2,083.00	\$ -2,083.00	0.00%
Miscellaneous Income	407.02		407.02		\$407.02	\$0.00	\$407.02	0.00%
<b>Total Other Income</b>	<b>\$1,420.02</b>	<b>\$2,083.00</b>	<b>\$ -662.98</b>	<b>68.17 %</b>	<b>\$1,420.02</b>	<b>\$2,083.00</b>	<b>\$ -662.98</b>	<b>68.17 %</b>
Other Expenses								

# Sonoita-Elgin FD

## YTD Budget vs. Actuals

July 2023 - May 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Ambulance Revenue	266,071.10	275,000.00	-8,928.90	96.75 %
Ambulance Revenue Refunds	-5,931.79		-5,931.79	
EMS Support	2,513.00	4,312.00	-1,799.00	58.28 %
FDAT - Pima County	31,479.21	24,423.00	7,056.21	128.89 %
FDAT - Santa Cruz	27,863.50	27,864.00	-0.50	100.00 %
Interest Income	6,350.01	275.00	6,075.01	2,309.09 %
Pima County Taxes	137,947.21	135,387.00	2,560.21	101.89 %
PPE Set Aside		8,250.00	-8,250.00	
Prior Year Carryforward		22,500.00	-22,500.00	
Santa Cruz County Taxes	1,054,618.62	1,058,339.00	-3,720.38	99.65 %
Wildland Revenue	123,949.76	29,165.00	94,784.76	424.99 %
<b>Total Income</b>	<b>\$1,644,860.62</b>	<b>\$1,585,515.00</b>	<b>\$59,345.62</b>	<b>103.74 %</b>
<b>GROSS PROFIT</b>	<b>\$1,644,860.62</b>	<b>\$1,585,515.00</b>	<b>\$59,345.62</b>	<b>103.74 %</b>
Expenses				
Accounting Fees	22,170.00	11,500.00	10,670.00	192.78 %
Ambulance Billing	21,975.38	22,363.00	-387.62	98.27 %
Annual Inspections	2,265.43	0.00	2,265.43	
ASRS	-179.50		-179.50	
Background Checks	212.00	0.00	212.00	
Bank Charges	604.01	737.00	-132.99	
Bookkeeper	20,500.00	16,500.00	4,000.00	81.96 %
Building & Grounds & Pests	18,005.64	8,250.00	9,755.64	124.24 %
Capital - PPE Set Aside		7,337.00	-7,337.00	
Capital Outlay - Equipment	56,118.17	20,886.00	35,232.17	218.25 %
Capital Payment - Ambulance	23,465.74	23,500.00	-34.26	268.69 %
Capital Payment-Ambulance(2021)	21,801.87	22,500.00	-698.13	99.85 %
Capital Payments - Apparatus	80,973.24	81,000.00	-26.76	96.90 %
Communication to Residents	654.35	0.00	654.35	99.97 %
Computer	3,301.12		3,301.12	

# Sonoita-Elgin FD

## YTD Budget vs. Actuals

July 2023 - May 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Sick Time Pay	11,604.55	12,000.00	-395.45	96.70 %
Station Supplies	17,655.38	3,245.00	14,410.38	544.08 %
Suppression Foam		1,375.00	-1,375.00	
Telephone	10,900.75	10,087.00	813.75	108.07 %
Training	29,955.33	32,087.00	-2,131.67	93.36 %
Transport	16,200.00		16,200.00	
Uniform Allowance	16,769.60	13,750.00	3,019.60	121.96 %
Utilities	12,164.72	15,587.00	-3,422.28	78.04 %
Vehicle Maintenance	92,121.59	59,587.00	32,534.59	154.60 %
Website	2,400.00	2,288.00	112.00	104.90 %
Workmans Comp Expense	40,254.00	46,200.00	-5,946.00	87.13 %
<b>Total Expenses</b>	<b>\$1,688,258.39</b>	<b>\$1,522,177.00</b>	<b>\$166,081.39</b>	<b>110.91 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -43,397.77</b>	<b>\$63,338.00</b>	<b>\$ -106,735.77</b>	<b>-68.52 %</b>
Other Income				
AZ State Smart & Safe Fund	14,545.00		14,545.00	
Donations	5,068.74		5,068.74	
Fuels Crew	5,800.00		5,800.00	
Fuels Grant Revenue	65.00	22,913.00	-22,848.00	0.28 %
Grant Revenue	500.00		500.00	
Miscellaneous Income	13,270.31		13,270.31	
Palominas Fire District	403.48		403.48	
<b>Total Other Income</b>	<b>\$39,652.53</b>	<b>\$22,913.00</b>	<b>\$16,739.53</b>	<b>173.06 %</b>
Other Expenses				
Capital Outlay	22,675.81		22,675.81	
Fuels Crew Expenses	325.18	4,587.00	-4,261.82	7.09 %
Fuels Grant Equipment	774.88		774.88	
Fuels Grant Labor	4,095.94	18,337.00	-14,241.06	22.34 %
Grant Expenses	2,544.15		2,544.15	
Wildland Expenses	5,543.23		5,543.23	
Wildland Labor	22,189.73		22,189.73	

# Sonoita-Elgin FD

## Monthly Disbursements

May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
05/01/2024	Bill.com Money Out Clearing							
05/01/2024	Bill Payment (Check)		Elite Sales and Service LLC	Multiple invoices-- bill.com Check Number: 212809434	Accounts Payable (A/P)		\$3,985.21	-3,985.21
05/01/2024	Bill Payment (Check)		Edgardo Munoz	Inv 000330	Accounts Payable (A/P)		\$312.76	-4,307.97
05/01/2024	Bill Payment (Check)		Nogales Tactical LLC	Inv 12853	Accounts Payable (A/P)		\$246.52	-4,554.49
05/01/2024	Bill Payment (Check)		Elite Waste and Recycling, Inc.	Inv 1965	Accounts Payable (A/P)		\$225.00	-4,779.49
05/01/2024	Bill Payment (Check)		Sonoita Valley Water Co	Inv 50137 04.24	Accounts Payable (A/P)		\$56.21	-4,835.70
05/01/2024	Bill Payment (Check)		James Vincent Group, LLC	Inv 90563	Accounts Payable (A/P)		\$3,750.00	-8,585.70
05/01/2024	Bill Payment (Check)		7710 Insurance	Inv 7712308121643 040124	Accounts Payable (A/P)		\$3,417.00	-12,002.70
05/01/2024	Bill Payment (Check)		EMI Health	Inv COMM06620240501	Accounts Payable (A/P)		\$4,245.50	-16,248.20
05/01/2024	Bill Payment (Check)		Airgas USA, LLC	Inv 5507169935	Accounts Payable (A/P)		\$217.26	-16,465.46
05/01/2024	Bill Payment (Check)		Valley Imaging Solutions	Inv AR34345	Accounts Payable (A/P)		\$101.56	-16,567.02
05/01/2024	Bill Payment (Check)		Principal Life Insurance Company	Inv 1086452 040124	Accounts Payable (A/P)		\$538.38	-17,105.40
05/01/2024	Bill Payment (Check)		Jerri's Old Town Uniforms	Inv 7236	Accounts Payable (A/P)		\$815.20	-17,920.60
05/01/2024	Journal Entry	68		BILL 05/01/24 Payables Funding	-Split-	\$13,293.81		-4,626.79
05/01/2024	Journal Entry	69		BILL 05/01/24 Payables Funding	-Split-	\$4,626.79		0.00
05/06/2024	Bill Payment (Check)		FirstNet	Inv 287319123872X04262024	Accounts Payable (A/P)		\$436.48	-436.48
05/06/2024	Journal Entry	71		BILL 05/06/24 Payables Funding	-Split-	\$194.69		-241.79
05/06/2024	Journal Entry	70		BILL 05/06/24 Payables Funding	-Split-	\$436.48		194.69
05/06/2024	Bill Payment (Check)		O'Reilly Automotive Inc	Inv STMT042824	Accounts Payable (A/P)		\$194.69	0.00
05/07/2024	Bill Payment (Check)		Ironwood Strategic Solutions LLC	Inv 0000062	Accounts Payable (A/P)		\$4,815.00	-4,815.00
05/07/2024	Bill Payment (Check)		Sunset Embroidery and Screen Print	Inv 9133	Accounts Payable (A/P)		\$6,538.69	-11,353.69
05/07/2024	Journal Entry	72		BILL 05/07/24 Payables Funding	-Split-	\$11,979.76		626.07
05/07/2024	Bill Payment (Check)		J & L Long Consulting, LLC	Inv 1176	Accounts Payable (A/P)		\$480.00	146.07
05/07/2024	Bill Payment (Check)		Nogales Tactical LLC	Inv 12920	Accounts Payable (A/P)		\$146.07	0.00
05/08/2024	Journal Entry	73		BILL 05/08/24 Payables Funding	-Split-	\$92.70		92.70
05/08/2024	Bill Payment (Check)		Afiac	Inv 752909	Accounts Payable (A/P)		\$92.70	0.00
05/10/2024	Bill Payment (Check)		Galls, LLC	Multiple invoices	Accounts Payable (A/P)		\$1,859.22	-1,859.22
05/10/2024	Bill Payment (Check)		Valley Imaging Solutions	Inv AR33077	Accounts Payable (A/P)		\$76.04	-1,935.26
05/10/2024	Journal Entry	85		BILL 05/10/24 Payables Funding	-Split-	\$1,935.26		0.00
05/13/2024	Bill Payment (Check)		Thrive With Chaos	Inv 050624	Accounts Payable (A/P)		\$490.00	-490.00
05/13/2024	Bill Payment (Check)		Tricia Flaherty	Inv REIMB050624	Accounts Payable (A/P)		\$477.55	-967.55
05/13/2024	Bill Payment (Check)		James Vincent Group, LLC	Inv 90609	Accounts Payable (A/P)		\$3,500.00	-4,467.55
05/13/2024	Bill Payment (Check)		Bound Tree Medical	Inv STMT 050124	Accounts Payable (A/P)		\$342.32	-4,809.87
05/13/2024	Bill Payment (Check)		Carnevale Hardware	Inv STMT050124	Accounts Payable (A/P)		\$340.06	-5,149.93
05/13/2024	Bill Payment (Check)		Simpson Computer Services	Inv 3824	Accounts Payable (A/P)		\$250.00	-5,399.93
05/13/2024	Bill Payment (Check)		Jeffrey Blinder	Inv REIMB050624	Accounts Payable (A/P)		\$79.53	-5,479.46
05/13/2024	Bill Payment (Check)		Santa Cruz County Landfill	Inv 113714	Accounts Payable (A/P)		\$7.03	-5,486.49
05/13/2024	Bill Payment (Check)		GreatAmerica Financial Services	Inv 36466803	Accounts Payable (A/P)		\$136.15	-5,622.64
05/13/2024	Journal Entry	86		BILL 05/13/24 Payables Funding	-Split-	\$12,511.10		6,888.46
05/13/2024	Bill Payment (Check)		Evan Weaver	Inv REIMB050624	Accounts Payable (A/P)		\$13.46	6,875.00
05/13/2024	Bill Payment (Check)		1582	Inv 670	Accounts Payable (A/P)		\$6,875.00	0.00
05/20/2024	Bill Payment (Check)		Ambulance Medical Billing	Inv 0114559-IN	Accounts Payable (A/P)		\$601.94	-601.94
05/20/2024	Bill Payment (Check)		KS Statebank	Inv 58887-6-2024	Accounts Payable (A/P)		\$11,732.87	-12,334.81
05/20/2024	Bill Payment (Check)		SSVEC - Station	Inv 050124 5442700	Accounts Payable (A/P)		\$900.52	-13,135.33
05/20/2024	Bill Payment (Check)		Allegra	Inv 179325	Accounts Payable (A/P)		\$609.58	-13,744.91
05/20/2024	Bill Payment (Check)		Barrett & Matura, PC	Inv 57240	Accounts Payable (A/P)		\$2,335.00	-16,079.91
05/20/2024	Bill Payment (Check)		Goering, Roberts, et al PC	Inv 20469	Accounts Payable (A/P)		\$192.50	-16,272.41



**Sonoita-Elgin FD**  
**Monthly Disbursements**  
 May 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
05/13/2024	Journal Entry	86		BILL 05/13/24 Payables Funding	-Split-		\$12,511.10	246,446.28
05/16/2024	Journal Entry	107		Nationwide deductions	-Split-		\$626.72	245,819.56
05/16/2024	Journal Entry	106		Nationwide deductions	-Split-		\$659.79	245,159.77
05/17/2024	Journal Entry	89		NET PAY CHECK	-Split-	\$0.00		245,159.77
05/17/2024	Journal Entry	89		NET PAY DD	-Split-		\$30,093.39	215,066.38
05/17/2024	Journal Entry	112		PSPRS Contributions	-Split-		\$5,991.55	209,074.83
05/17/2024	Journal Entry	89		TAX PAYMENT	-Split-		\$5,484.84	203,589.99
05/17/2024	Journal Entry	89		Garnishment	-Split-		\$249.69	203,340.30
05/17/2024	Journal Entry	89		PAYCHEX PROCESSING FEE	-Split-		\$223.60	203,116.70
05/17/2024	Journal Entry	89		NET PAY CHECK	-Split-	\$0.00		203,116.70
05/20/2024	Deposit		square		Ambulance Revenue	\$486.90		203,603.60
05/20/2024	Journal Entry	87		BILL 05/20/24 Payables Funding	-Split-		\$16,847.05	186,756.55
05/20/2024	Deposit		Centene		Ambulance Revenue	\$652.11		187,408.66
05/30/2024	Journal Entry	108		Nationwide deductions	-Split-		\$631.39	186,777.27
05/30/2024	Deposit		square		Ambulance Revenue	\$1,068.03		187,845.30
05/30/2024	Journal Entry	113		PSPRS Contributions	-Split-		\$5,471.58	182,373.72
05/30/2024	Journal Entry	109		Nationwide deductions	-Split-		\$598.32	181,775.40
05/31/2024	Deposit				SOC Treasurer	\$80,263.13		262,038.53
05/31/2024	Journal Entry	90		NET PAY CHECK	-Split-	\$0.00		262,038.53
05/31/2024	Journal Entry	93		BILL 05/31/24 Payables Funding	-Split-		\$22,336.17	239,702.36
05/31/2024	Journal Entry	90		PAYCHEX PROCESSING FEE	-Split-		\$257.85	239,444.51
05/31/2024	Deposit				Pima County Treasurer	\$19,636.09		259,080.60
05/31/2024	Journal Entry	90		TAX PAYMENT	-Split-		\$4,752.64	254,327.96
05/31/2024	Journal Entry	90		NET PAY CHECK	-Split-		\$134.06	254,193.90
05/31/2024	Journal Entry	90		Garnishment	-Split-		\$249.69	253,944.21
05/31/2024	Journal Entry	90		NET PAY DD	-Split-		\$29,387.22	224,556.99
<b>Total for Chase Checking</b>						<b>\$105,979.62</b>	<b>\$227,836.15</b>	
Chase Savings								
Beginning Balance								322,668.45
05/31/2024	Deposit			Interest Income		\$479.56		323,168.01
<b>Total for Chase Savings</b>						<b>\$479.56</b>		
Hughes Checking								
Beginning Balance								116,892.80
05/01/2024	Deposit			Interest earned		\$4.50		116,897.30
05/01/2024	Deposit		Noridian		Ambulance Revenue	\$801.96		117,699.26
05/13/2024	Deposit		BCBS		Ambulance Revenue	\$2,368.81		120,068.07
05/14/2024	Deposit		Noridian		Ambulance Revenue	\$483.88		120,551.95
05/17/2024	Deposit		United Healthcare		Ambulance Revenue	\$815.06		121,367.01
05/17/2024	Deposit		BCBS		Ambulance Revenue	\$389.56		121,756.57
05/23/2024	Deposit		Noridian		Ambulance Revenue	\$2,286.65		124,043.22
05/23/2024	Deposit		AARP		Ambulance Revenue	\$204.89		124,248.11
05/29/2024	Deposit		United Healthcare		Ambulance Revenue	\$401.80		124,649.91
<b>Total for Hughes Checking</b>						<b>\$7,757.11</b>		
Hughes Main Share								50.38
Beginning Balance								
<b>Total for Hughes Main Share</b>								



**#8**

**FINAL ADOPTION OF  
FY 24/25 BUDGET**



**SONOITA-ELGIN FIRE DISTRICT**  
**Tentative Budget - Summary**  
**Fiscal Year 2025**

**Tax Levy Revenues**

Real Estate	1,471,486
Fire District Assistance Tax	91,572
	<hr/>
	1,563,057

**Non Tax Levy Revenues**

Ambulance Revenue	300,000
Wildland Revenue	100,000
Grant & Miscellaneous	47,500
	<hr/>
	2,010,557

**Expenses**

Personnel Costs	1,326,565
Buildings & Land	36,000
Vehicles and Equipment	234,600
Communications and IT Services	40,100
Travel & Training	35,500
Managerial Expenses	132,700
	<hr/>
<b>Total Expenses</b>	<b>1,805,465</b>

<b>Debt Service</b>	22,816
<b>Funding Reserves</b>	182,276
	<hr/>
	2,010,557

<b>Assessed Valuation</b>	47,467,283
<b>Tax Rate</b>	<b>\$3.1000</b>

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Marc Meredith, Fire Chief  
Sonoita-Elgin Fire District

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Date

Sonoita-Elgin Fire District  
Draft Budget - Detail  
Fiscal Year 2025

	Tax Rate	2.7200	3.1000
	FY 23-24	FY 24-25	
	Total	Total	
<b>INCOME</b>			
<b>TAX REVENUES</b>			
PIMA COUNTY TAX REVENUE	138,464	165,166	
SANTA CRUZ TAX REVENUE	1,069,722	1,306,320	
FDAT - PIMA COUNTY	24,800	31,861	
FDAT - SANTA CRUZ COUNTY	55,727	59,711	
<b>Total Tax Revenues</b>	<b>1,288,713</b>	<b>1,563,057</b>	
<b>NON-TAX LEVY REVENUES</b>			
AMBULANCE REVENUE	300,000	300,000	
AMBULANCE REVENUE REFUNDS	-	-	
EMS SUPPORT	4,700	4,700	
INTEREST INCOME	300	2,500	
PPE SET ASIDE	9,000	-	
RENTAL INCOME	-	300	
FUELS REDUCTION	-	15,000	
WILDLAND REVENUE	35,000	100,000	
PRIOR YEAR CARRYFORWARD	22,500	-	
Prop 207 Smart & Safe	-	25,000	
<b>Total Non-Tax Levy Revenues</b>	<b>371,500</b>	<b>447,500</b>	
<b>Total Income</b>	<b>1,660,213</b>	<b>2,010,557</b>	
<b>EXPENSES</b>			
<b>PERSONNEL COSTS</b>			
<b>WAGE EXPENDITURE</b>			
Salaries	668,686	803,451	
OvertimeWages	14,904	14,904	
WildlandLabor	-	102,019	
PTO(PersonalTimeOff)	60,000	60,000	
SickTimePay	13,000	13,000	
PayrollTaxes	35,020	20,281	
PSPRS	82,000	110,676	
ASRS	-	4,402	
Workmans Comp Expense	50,400	51,154	
Employee Health Insurance	70,000	69,720	
Physicals&Exams	12,500	8,000	
Recruitment&Retention	1,500	1,500	
Background Checks	500	400	
UniformAllowance	15,000	10,000	
Fuel Allowance	10,000	35,000	
Stipend	25,000	-	
Contract Chief Officer Services	19,250	22,058	
<b>Total PERSONNEL COSTS</b>	<b>1,077,761</b>	<b>1,326,565</b>	

Sonoita-Elgin Fire District  
 Draft Budget - Detail  
 Fiscal Year 2025

Tax Rate	2.7200	3.1000
	FY 23-24	FY 24-25
	Total	Total

**CAPITAL OUTLAY/DEBT SERVICE**

Nat'l Bank Engine 25 & 26		22,816
Capital Outlay - Equipment	20,886	-
Capital Payment - Ambulance	23,500	-
Capital Payment-Ambulance(2021)	22,500	-
Capital Payments - Apparatus	81,000	-
Capital Outlay - PPE	8,000	-
<b>Total OUTLAY/DEBT SERVICE</b>	155,886	22,816

**RESERVES**

Funding Reserves	50,000	182,276
<b>Total RESERVE</b>	50,000	182,276

<b>Total Expenses</b>	1,660,213	2,010,557
<b>Net Income</b>	(0)	-



## RESOLUTION NO. 2024-05

---

A RESOLUTION OF THE GOVERNING BOARD OF THE SONOITA-ELGIN FIRE DISTRICT APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2024-2025.

WHEREAS, A.R.S. § 48-805.02(A) requires the District to prepare an annual budget containing detailed estimated expenditures for each fiscal year and clearly showing the salaries payable to employees of the District; and

WHEREAS, the Governing Board caused the proposed budget to be posted as required by law; and

WHEREAS, the Governing Board held a public hearing on the proposed budget on June 24, 2024, at which the Governing Board heard comments from the public and the staff of the District regarding said budget; and

WHEREAS, the proposed budget substantially conforms to the requirements imposed by A.R.S. § 48-805.02 (A) and (D); and

WHEREAS, the Chairman and Clerk of the Governing Board certify the proposed budget complies with the requirements imposed by A.R.S. § 48-805.02 (D)(1); and

WHEREAS, the requirements for adopting an annual budget for the fiscal year 2024-2025 have been accomplished; and

WHEREAS, the Governing Board has determined that adoption of the annual budget for the fiscal year 2024-2025, attached hereto as Exhibit "A" and incorporated herein by this reference, is in the best interests of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Sonoita-Elgin Fire District:

1. The Chairman and Clerk certify the proposed budget complies with the requirements of A.R.S. § 48-805.02 (D)(1).
2. The budget for fiscal year 2024-2025, attached hereto as Exhibit "A," is hereby approved.

PASSED AND ADOPTED by the Governing Board of the Sonoita-Elgin Fire District this 24th day of June, 2024.



\_\_\_\_\_  
Chris Johnson  
Board Chair

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ruth Ann LeFebvre  
Clerk of the Board

\_\_\_\_\_  
Thomas Benavidez  
District Attorney

**EXHIBIT A**

*[Budget for Fiscal Year 2024-2025 must be attached]*

## RESOLUTION NO. 2024-05

---

A RESOLUTION OF THE GOVERNING BOARD OF THE SONOITA-ELGIN FIRE DISTRICT APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2024-2025.

WHEREAS, A.R.S. § 48-805.02(A) requires the District to prepare an annual budget containing detailed estimated expenditures for each fiscal year and clearly showing the salaries payable to employees of the District; and

WHEREAS, the Governing Board caused the proposed budget to be posted as required by law; and

WHEREAS, the Governing Board held a public hearing on the proposed budget on June 24, 2024, at which the Governing Board heard comments from the public and the staff of the District regarding said budget; and

WHEREAS, the proposed budget substantially conforms to the requirements imposed by A.R.S. § 48-805.02 (A) and (D); and

WHEREAS, the Chairman and Clerk of the Governing Board certify the proposed budget complies with the requirements imposed by A.R.S. § 48-805.02 (D)(1); and

WHEREAS, the requirements for adopting an annual budget for the fiscal year 2024-2025 have been accomplished; and

WHEREAS, the Governing Board has determined that adoption of the annual budget for the fiscal year 2024-2025, attached hereto as Exhibit "A" and incorporated herein by this reference, is in the best interests of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Sonoita-Elgin Fire District:

1. The Chairman and Clerk certify the proposed budget complies with the requirements of A.R.S. § 48-805.02 (D)(1).
2. The budget for fiscal year 2024-2025, attached hereto as Exhibit "A," is hereby approved.

PASSED AND ADOPTED by the Governing Board of the Sonoita-Elgin Fire District this 24th day of June, 2024.

---

Chris Johnson  
Board Chair

ATTEST:

APPROVED AS TO FORM:

---

Ruth Ann LeFebvre  
Clerk of the Board

---

Thomas Benavidez  
District Attorney

**EXHIBIT A**

*[Budget for Fiscal Year 2024-2025 must be attached]*

**#9**

**Employment Agreement:**

**SEFD & Fire Chief**

**2024-2026**

Sonoita-Elgin Fire District

Fire Chief Employment Agreement 24-26

This Fire Chief Employment Agreement (“Agreement”) is entered into between the Sonoita-Elgin Fire District and Marc Meredith.

RECITALS

- A. The Sonoita-Elgin Fire District is an Arizona Fire District (“SEFD” or the “District”).
- B. For purposes of this Agreement, the District acts through the authority of the SEFD Board of Directors (the “Board”).
- C. Marc Meredith has been employed by the District most recently in the capacity of the Fire Chief
- D. The District determined it is in its best interests to employ Marc Meredith as the SEFD Fire Chief (the “Chief”) upon the terms and conditions set forth in this Agreement.
- E. Marc Meredith desires to serve as the SEFD Fire Chief upon the terms and conditions set forth in this Agreement.

Therefore, in consideration of the covenants set forth below, the parties agree as follows:

- 1. Recitals.
  - a. The Recitals set forth above are incorporated into the terms and conditions of this Agreement.
- 2. Term.
  - a. This Agreement shall commence on July 1st 2024 (the “Effective Date”) and shall continue in force through June 30, 2026 (the “Initial Term”) unless sooner terminated by either party as provided in this Agreement.
  - b. The Board, at its option, with not less than 60 days’ notice on or before the annual anniversary of the Effective Date, may roll forward the termination date of this Agreement thereby extending the termination date forward by one-year increments.
  - c. References to the term of the Agreement include the Initial Term and any successive term or terms.
  - d. Nothing in this Agreement shall be interpreted to violate any Arizona Statute and the parties acknowledge that this Agreement shall terminate in the event the funds are unavailable or are not appropriated by the District for payment pursuant to this Agreement.
- 3. Termination.
  - a. This Agreement may be terminated for violation of the District’s policies, as may be amended from time to time, and as determined by the Board.
  - b. Other than termination by cause as provided in this Agreement, the Board may terminate this agreement with written notice provided to Chief 60 to 90 calendar days prior to the expiration of the then current term of this Agreement as it may be extended from time to time.
  - c. In the event of voluntary termination by the Chief, the Chief shall provide the District with 30 calendar days advance notice.

- d. If the Chief resigns, following an offer by the District's governing board to accept his resignation in lieu of pursuing termination for cause, the agreement terminates as of the effective date of the resignation.
4. Compensation.
    - a. As of the Effective Date, the Chief shall be paid salary at the annualized amount of \$90,465 which is paid through the District's usual payroll process. In the event the Board makes a determination, in its sole discretion, to adjust the Chief's compensation, it may do so by a written amendment to this paragraph of this Agreement.
  5. Benefits.
    - a. Unless as otherwise provided in this Agreement, the Chief shall have the same employment benefits and to the same extent as other SEFD full time personnel.
    - b. Within budget limitations set by the Board, the Chief shall be furnished such facilities, equipment and personnel as required for operation of the District.
    - c. District shall provide a vehicle for official use to include transportation to and from the Chief's primary residence. If a vehicle is not otherwise provided, District shall provide reimbursement in an amount equal to the standard federal mileage rate for use of a personal vehicle to conduct District business.
    - d. To the extent he remains eligible, the Chief shall be covered and governed by the same retirement system as all of the District's public safety employees.
  6. Fire Chief Duties and Responsibilities.
    - a. During the term of this Agreement, the Chief shall spend his full time and best efforts on behalf of SEFD as its fire chief. The Chief may also work part time and volunteer as long as such activities do not interfere with his duties as fire chief.
    - b. Unless otherwise approved by the Board, the Chief shall work on-site Monday-Friday subject to scheduled meetings, classes or other obligations in the regular course of his duties. The Chief may work an alternate work schedule with the Boards review and approval.
    - c. The Chief shall carry out the duties and responsibilities as set forth in the in the job description attached as Exhibit 1 to this Agreement including as may be modified or amended from time to time by the SEFD Board and as necessary or reasonably required by Federal, State, or County laws, ordinances, regulations and nationally recognized standards.
    - d. The Chief shall conduct himself in accordance with and comply with SEFD policies and procedures except for policies and procedures which may be in conflict with the terms of this Agreement, in which the terms of this Agreement govern.
    - e. The Chief is authorized to take instruction from the District only through action of a majority of a quorum at a properly noticed board meeting. The Chief is not authorized to take instruction from one board member who has not been authorized to do so by action of a majority of a quorum at a properly noticed board meeting. To this end, the District's Board and its members shall deal with employees of the District solely through the Chief.

7. Residency.

- a. The Chief's residency must be maintained within 30 minutes regular driving time to the Station.

8. Regular Evaluations.

- a. The Board may conduct a performance evaluation of the Chief at any time.
- b. The Board shall conduct an annual review of the Chief's performance to be completed no later than 60 days prior to the anniversary date of this agreement.
  - i. As a part of the annual performance evaluation, the Board will provide the Chief with an oral evaluation and a written evaluation.
  - ii. As part of the annual performance evaluation, the Board and the Chief shall jointly define goals and performance objectives, whether short or long-term, that they determine necessary for the proper operation of the District.

9. Notices.

- a. Any notice required or permitted to be given under this Agreement shall be in writing and shall be served by personal delivery or by certified U.S. Mail upon the other party as follows:

DISTRICT:	SEFD Fire Board	with copy to:	Thomas Benavidez
	P.O. Box 322		Benavidez Law Group, P.C.
	Sonoita, AZ 85637		7400 N. Oracle Rd., Suite 143
			Tucson, Arizona 85704

CHIEF: Marc Meredith  
PO Box 1134  
Patagonia, AZ 85624

Either party may designate another address by delivering or mailing notice thereof to the other party in accordance with the above provisions. Either party may consent to electronic notice.

10. Severability.

- a. Each provision of this Agreement stands alone, and any provision of the Agreement found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidation to the remainder of this Agreement.

11. Indemnification.

- a. The District shall defend, hold harmless, and indemnify the Chief from and against any claim, including but not limited to claims of negligence, demands, or legal actions whether groundless or otherwise, arising out of an act or omission occurring within the course and scope of performance of the Chief's duties as Fire Chief of the District.

12. Entire Agreement.

This document constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein.

CERTIFICATION

This agreement was approved by the Board of the Sonoita-Elgin Fire District at a properly posted and duly called public meeting on \_\_\_\_\_.

SEFD

By: \_\_\_\_\_  
Board Chairperson: Chris Johnson

Date: \_\_\_\_\_

Chief

By: \_\_\_\_\_  
Marc Meredith

Date: \_\_\_\_\_

Ac



EXHIBIT 1 to Chiefs' Contract 24-26  
Sonoita-Elgin Fire District  
Fire Chief Job Description

The Fire Chief is the CEO of the Sonoita-Elgin Fire District. Reporting to the District Board of Directors, he/she is responsible for ensuring the success of the department in carrying out its mission to serve the residents, business owners, and visitors of the community that SEFD is responsible for protecting.

Reports To:  
Fire District Board

Directly Supervises:  
All chief officers (Operations Chief, currently vacant)  
In the absence of the Operations Chief position, the Fire Chief directly supervises the Captains and Administrative Assistant

Indirectly Supervises:  
All other members (paid and volunteer)

Key Responsibilities:

- Oversight of all administrative and financial aspects of the district (FY2024-25 budget approx. 2.1 million dollars)
- Working with the Fire District Board, set strategic direction of the department and ensure that operational activities support that direction
- Primary spokesperson for all department matters (supported by other trained members)
- Working with the Operations Chief, (if position vacant than all company officers) ensure all members are recruited, trained and evaluated in a consistent and proactive manner
- Represent the department to outside entities

Essential Abilities/Experience:

- Extensive management experience in the fire service, other government entities, non-profits or combination thereof
- Ability to evaluate the current, near and long-term needs of the department and how the needs of the community influence department needs
- Use of strategic planning to make long term decisions on the direction of an organization
- Understanding of the changing nature of the fire service and its future direction while honoring the rich traditions of the service
- Self-motivated and driven
- Exceptional speaking and writing skills

Qualifications:

- Live within 30 minutes of the station

- Five plus years of experience in the fire service
- At least 10 years management experience, of which at least three years is in the fire service
- AZ FF I/II certified (or verifiable equivalent)
- AZ Wildland certified (or verifiable equivalent)
- AZ CEP (or verifiable equivalent)
- Additional fire/EMS certifications desirable
- Associates Degree or higher in applicable field (advanced degree preferred)

#### Expectations

As a small department, the Fire Chief must be ready to function in an operational role and will maintain the same minimum fitness standards as all other suppression members, including ability to be "red carded" for wildland and pass an annual "fit for duty" physical

REV 02-June 2024

**#10**

**Adoption of Standard  
Fee Schedule**

# Sonoita Elgin Fire Dist. FY 24/25 FEE SCHEDULE

## ADMINISTRATION

Incident/EMS Reports- N/ C

### Community Education Class

AHA Heartsaver CPR with AED and First Aid- \$60.00 (up to six hours)

BLS Healthcare Provider- \$60.00 (up to three hours)

Fire Extinguisher Class – N/C (one hour)

Personal Preparedness Class- N/C (up to two hours)

Workplace Preparedness Class – \$60 (up to three hours)

### District Community Classroom Facility Fee

Type 1 User - N/C

(Government)

Type 2 User – N/C

(Non-profit Organization, District Resident)

Type 3 User - \$100.00 (up to eight hours)

(All facility use subject to review and approval prior to event/meeting date)

**Out-of-District Responses** based on rates of current State Forester's Cooperative Fire Rate Agreement

Type 1 Engine with 2 Personnel - \$194.90 hourly (EB and FFII)

Type 6 Engine with 2 Personnel - \$133.90 hourly (EB and FFII)

Type 6 Engine with 3 Personnel - \$150.46 hourly (EB and FFII)

Tender Support with 1 Personnel - \$160.56 hourly (FFI)

Ambulance with 2 Personnel - \$95.52 hourly (FFII x 2 and EMS qualified)

Command Staff with Chief Officer - \$109.92 daily rate (add 0.64 for mileage)

## **FIRE PREVENTION**

### **Community Services**

Residential Lock Box Installation - \$25

Smoke Detector Installation (per detector, 10 year lithium battery) – N/C

Smoke Detector Installation (per detector, purchased separately) – N/C

Fire Hydrant Flow test (per hydrant) - \$50

Fire Investigation (Out of district) - \$82/ hour

### **Construction Permits**

**Construction plan review:** All plan submittals must include at least two sets of printed plans if one set is to be returned to the submitter and one digital set of plans. Fees paid in full are required at the time of submittal. Plans requiring additional review time will be at an hourly rate and invoiced. For those plans a deposit of the base fee is required at the time of submittal. All fees are due prior to any inspection.

Construction plans up to 20 pages - \$250

(First includes new buildings, structures, towers, tanks,)

Construction plans More than 20 pages - \$250.00

(Second includes new buildings, structures, tower, tanks)

Construction plans Re Submittal - \$250

(from Original Plan set)

Fire Code consultation, Interpretation - Pre submittal Hourly Rate

Document review "Pre- Application" meeting - No Charge

Tenant Improvement - \$100

(modification to existing building)

**Construction permits** allow the applicant to install or modify systems and equipment for which a permit is required by the International Fire Code. Fees include Plan review, rough in, (intermediate) and final inspections. See above for additional inspection fees.

Aboveground Storage Tank (per Tank) - \$200.00

Access Gates (Installation or Modification) - \$50.00

Access Roadway-Fire apparatus (New or modification) - \$100.00

Compressed Gas System (per permit) - \$200.00

Fire Alarm-Manual/ Automatic (New install) - \$200.00

Fire Alarm-Manual/ Automatic (Modification) - \$100.00

Fire Alarm- Monitoring system - \$100.00

Fire Suppression System (CO2, halon, wet/dry) (new install per system) - \$200.00

Fire Suppression System (CO2, halon, wet/dry) (modification per system) - \$150.00

Residential Fire Sprinkler System New Install (per system) - \$150.00

Residential Fire Sprinkler System Modification to existing (per system) - \$100.00

Underground Storage Tank (per tank) - \$200.00

Water supply New Hydrant install with Flow test (each) - \$75.00

Water Supply Improvements -Including New Subdivision - \$200.00

Water Supply Mains including Sprinklers and Standpipe Feed lines, hydrant lines, main extension (per main) - \$150.00

**An operational permit** allows the applicant to conduct an operation or a business for which a permit is required by the International Fire code for a prescribed period or until revoked. Fee includes setup, site visit and final inspection.

Burning Commercial (per job site per day) - \$ State Contract Rate

Burning Residential (per site per calendar yr.) (ADEQ) - N/C

Hot work-cutting/grinding/welding (Wildfire Risk Area) - \$25.00

Fireworks and Pyrotechnic, Public Display - \$150.00

Hazardous Materials Use/Storage (per site) - \$250.00

LP Gas tank or system; Commercial (per tank or system) - \$200.00

LP Gas tank or system; Residential (per tank or system) - \$100.00

Mobile Food preparation Vehicles includes all inspections. (Annual Permit) - \$25.00

Special Use Permits (Per Event) - \$100.00

Tents/Canopies/Membrane Structures (Per tent >400Sq ft) - \$125.00

Other Operations per IFC (Per operation per year) - \$75.00



**RESOLUTION NO. 2024-06**

A RESOLUTION OF THE GOVERNING BOARD FOR THE SONOITA-ELGIN FIRE DISTRICT APPROVING AND ADOPTING A COMPREHENSIVE FEE SCHEDULE FOR DISTRICT SERVICES, FACILITIES AND OPERATIONS.

WHEREAS, the Sonoita-Elgin Fire District (the "District") is an emergency medical, fire, and rescue services provider and an Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, pursuant to A.R.S. section 48-805(B)(14), the District may adopt resolutions establishing and revising fee schedules as may be required from time to time; and

WHEREAS, District staff have prepared a comprehensive fee schedule, attached hereto as Exhibit "A" and incorporated herein by this reference, to help pay for the costs and expenses of providing District services, facilities and operations; and

WHEREAS, the Governing Board of the Sonoita-Elgin Fire District, having studied the matter, considered the comments of District staff and reviewed the fee schedule, finds that it is equitable and in the best interests of the District and its residents to adopt the fee schedule, attached hereto as Exhibit "A."

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Sonoita-Elgin Fire District that the fee schedule, attached hereto as Exhibit "A," is hereby adopted for the District.

BE IT FURTHER RESOLVED that the Fire Chief may implement administrative procedures, consistent with this Resolution, for implementing the fee schedule and collecting the fees adopted hereunder.

BE IT FURTHER RESOLVED that District Officers and staff are hereby authorized to take all steps necessary and proper to implement the fee schedule.

PASSED and ADOPTED by the Governing Board of the Sonoita-Elgin Fire District at a duly noticed meeting held on June 24, 2024, by a majority of a quorum of the Governing Board Members.

\_\_\_\_\_  
Chris Johnson  
Board Chair

ATTEST:

APPROVED AS TO FORM:

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Ruth Ann LeFebvre  
Clerk of the Board

---

Thomas Benavidez  
District Attorney

**EXHIBIT A**

*[Fee Schedule Must Be Attached]*

**#11**

**Approval of Updated  
HR Policy on  
Compensation**

## COMPENSATION ADMINISTRATION

### I. PURPOSE

To provide a compensation system that provides for wages for paid members and stipends for volunteer members.

### II. SCOPE

This policy applies to all SEFD members.

### III. POLICY

It is the policy of the District to provide a compensation system that sets forth a schedule for wages for paid members and stipends for volunteer members. The schedules shall be established and approved annually by the Fire Board.

### IV. GUIDELINES

#### *Paid Members*

- A. Newly hired members shall be paid the minimum step rate for their position, unless special circumstances are deemed by the Fire Chief to warrant a hiring rate at a higher level.
- B. Upon appointment to a position, a member's **classification date** shall be established, either based upon the original hire date or a promotion or reallocation to a different classification.
- C. **Step/Merit Increases** – If a member's performance meets or exceeds the standard on the member's annual performance evaluation, and upon the approval of the Fire Chief, a member shall be eligible for a step increase as set forth on the wage scale. Each member shall be reviewed at least annually in order to determine the appropriateness of the longevity increase. The annual step increase shall be effective on the first day of the pay period following the employee's classification date. (Note: For implementation of the 2024 wage scale, all step increases will occur on the first pay period of the fiscal year; subsequent increases shall occur following the employee's classification date, as long as the next step increase date is at least two months following the 2024 increase..)
- D. **Cost of Living or Market Adjustment Increases** – In the event of a Board decision to grant a cost of living or a market adjustment increase, the determined percentage increase, shall be applied

across the board to the wage scale. Upon such change to the scale, members' wages shall increase accordingly. The cost of living increase shall not change the member's classification date.

- E. **Reinstatement** – If an individual who had left the employ of the District is rehired, the member may be reinstated to the original position (if vacant) and compensation level within one year. Upon reinstatement, the member shall serve a 12-month probationary period, or less if deemed appropriate by the Fire Chief.
- F. **Reallocation of position to a higher grade** – If a position is reallocated to a classification with a higher wage range, the member shall be increased to the minimum wage of the new range. If the wage of the individual being reallocated is equal to or greater than the first step of the higher classification range, the individual shall be placed at the next closest step level. Such reallocation shall adjust the member's classification date to the date of the reallocation.
- G. **Reallocation of position to a lower grade** – If a position is reallocated to a classification with a lower wage range, the member's wage and classification date shall not change. However, if the member's wage is higher than the maximum rate for the position, the Fire Chief shall authorize either a reduction in the member's pay to the maximum of the range, or a "freezing" of the member's wage until such time that the range maximum increases.
- H. In the event that a paid member is called in to duty for an all hands call, he shall be paid at the current per call reserve rate, as long as the call is not cancelled prior to the member's arrival to duty.
- I. The maximum pay rate shall be at the top of the wage range for any position classification.

**Volunteer Members:**

- J. Volunteer members shall be paid a flat rate stipend for EMS transports only.

**#12**

**Approval of FY-24-25**

**Pension Funding**

**Policy**

# SONOITA-ELGIN FIRE DISTRICT Public Safety Personnel Retirement System Pension Funding Policy FY24

The intent of this policy is to clearly communicate the Sonoita-Elgin Fire District Board's pension funding objectives and its commitment to our employees and the sound financial management of the Sonoita-Elgin Fire District and to comply with new statutory requirements of Laws 2018, Chapter 112.

Several terms are used throughout this policy:

**Unfunded Actuarial Accrued Liability (UAAL)** – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

**Annual Required Contribution (ARC)** – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

**Funded Ratio** – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

**Intergenerational equity** – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Sonoita-Elgin Fire District's fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

## Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to comingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits. Under an agent multiple-employer plan each

agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities.

Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Sonoita-Elgin Fire District of Arizona has one trust fund for fire employees.

The Board formally accepts the assets, liabilities, and current funding ratio of the Sonoita-Elgin Fire District's PSPRS trust funds from the June 30, 2023 actuarial valuation, which are detailed below.

Assets	Accrued Liability	Unfunded Pension Liability	Funded Ratio
<u>\$1,815,335</u>	<u>\$2,012,172</u>	<u>\$ 196,837</u>	<u>90.1%</u>

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Board's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036. The Board established this goal for the following reasons:

- The PSPRS trust funds represent only the Sonoita-Elgin Fire District of Arizona's liability
- The fluctuating cost of an UAAL causes strain on the Sonoita-Elgin Fire District's budget, affecting our ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity

The Board has taken the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – The Board is committed to maintaining the full annual required contribution (ARC) payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY24 is 14.53% and will be able to be paid from operating funds without diminishing Sonoita-Elgin Fire District services.

Based on these actions the Board plans to maintain its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2023 Actuarial Valuation.



**#13**

# **Website Update**

# WEBSITE [WWW.SEED.ORG](http://WWW.SEED.ORG) PAGE CLICK #'S BROKEN DOWN BY CATEGORY FOR JUNE 1-JUNE 20

Content	June PageViews	Type	Appears On (Show More)	Last Edited
<a href="#">Digital Copy of Strategic Plan &amp; Disaster Preparedness Instructions</a> <small>CLICK ON LINK BELOW IN RED FOR DIGITAL STRATEGIC PLAN</small>	219	Page	Contact Us Disaster Preparedness Show more	6/6/2024 Tricia Flaherty
Michael McConigle	36	Profile	CSHift Active Members	5/21/2024 Tricia Flaherty
Tim Hart	39	Profile	Active Members CSHift	5/21/2024 Tricia Flaherty
CSHift	30	Page	Team	5/21/2024 Tricia Flaherty
2024-10-28 Board Meeting	24	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2024-09-23 Board Meeting	29	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2024-05-20 Board Meeting	40	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2023-11-27 Board Meeting	10	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2024-04-22 Board Meeting	15	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2024-03-25 Board Meeting	9	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2024-02-26 Board Meeting	12	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2024-01-22 Board Meeting	11	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2023-12-18 Board Meeting	14	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
2024-05-13 Board Meeting	22	Meeting	Board Meetings	5/21/2024 Tricia Flaherty
<b>Calendar</b>	<b>138</b>	<b>Page</b>	<b>Updates Homepage</b>	<b>3/14/2024 Tricia Flaherty</b>
Job Opportunities	99	Page	Homepage About Us	3/14/2024 Tricia Flaherty
Smile - Eight Five District, a dynamic combination department in SE Arizona, invites applications from internal and external candidates for the...	27	Page	Notices	3/7/2024 Tricia Flaherty

Edit	A fire incident is considered structure to brush fire, an EMS incident is walk-in at the station to ambulance transport to hospital ER and Service could be friddle states removal to any other assistance at your residence or on the road.	127	Page	Homepage	12/6/2023	Tricia Flaherty
Edit	HOW SERVED YOU IN OCTOBER	11	Page		12/6/2023	Tricia Flaherty
Edit	Happy Holidays Sonoma-Elgin Community!	43	Page	Homepage	12/4/2023	Tricia Flaherty
Edit	2023-10-23 Board Meeting	31	Meeting	Board Meetings	12/4/2023	Tricia Flaherty
Edit	2023-09-25 Board Meeting	25	Meeting	Board Meetings	11/20/2023	Tricia Flaherty
Edit	<b>YOU LOCAL EMS AMBULANCE RESPONSE 24 HOURS / 7 DAYS WEEK</b>	212	Page	Homepage You Local Ems Ambulance Response 24	10/24/2023	Tricia Flaherty
Edit	2023-08-28 Board Meeting	10	Meeting	Board Meetings	10/23/2023	Tricia Flaherty
Edit	Strategic Planning Meeting for Sonoma/Elgin Community & Business Owners Saturday 10/21 from 11-3:00	10	Page		10/19/2023	Tricia Flaherty
Edit	2023-04-24 Board Meeting	9	Meeting	Board Meetings	9/21/2023	Tricia Flaherty
Edit	2023-07-24 Board Meeting	9	Meeting	Board Meetings	9/20/2023	Tricia Flaherty
Edit	2023-06-26 Board Meeting	13	Meeting	Board Meetings	9/20/2023	Tricia Flaherty
Edit	2023-05-22 Board Meeting	9	Meeting	Board Meetings	9/20/2023	Tricia Flaherty
Edit	<b>Aparatus</b>	159	Page	About Us	8/29/2023	Streamline Staff
Edit	Eddie McArthur	15	Profile	Board Of Directors	8/22/2023	Streamline Staff
Edit	Ruth Ann LeFebvre	16	Profile	Board Of Directors	8/22/2023	Streamline Staff
Edit	Chris Johnson	15	Profile	Board Of Directors	8/22/2023	Streamline Staff
Edit	Russ Kolstrud	14	Profile	Board Of Directors	8/22/2023	Streamline Staff
Edit	Robert Garber	22	Profile	Board Of Directors	8/22/2023	Streamline Staff
Edit	William Mitchell	11	Profile	Active Members	8/21/2023	Streamline Staff
Edit	Sally Ryan	10	Profile		8/21/2023	Streamline Staff
Edit	Phil Burdine	11	Profile	Active Members	8/21/2023	Streamline Staff
Edit	Julia Thyer	18	Profile	Active Members	8/21/2023	Streamline Staff
Edit	Jonathan Buonaccorsi	15	Profile		8/21/2023	Streamline Staff

Edit	Mike McConigle	11	Profile	Active Members	5/13/2023	angelak.krickerson@gmail.com
Edit	Steven Rodriguez	9	Profile	Active Members	5/13/2023	angelak.krickerson@gmail.com
Edit	Doris Rusch	13	Profile	Active Members	5/13/2023	angelak.krickerson@gmail.com
Edit	Buck Tegowski	16	Profile	Active Members	5/13/2023	angelak.krickerson@gmail.com
Edit	Aaron Lindfott	7	Profile		5/13/2023	angelak.krickerson@gmail.com
Edit	John Wright	12	Profile		5/13/2023	angelak.krickerson@gmail.com
Edit	Sally Ryan	7	Profile		5/13/2023	angelak.krickerson@gmail.com
Edit	Emma Laird	11	Profile		5/13/2023	angelak.krickerson@gmail.com
Edit	Sam Fraizer	24	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	Alonzo "Jockey" Spencer	14	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	John Everhart	23	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	Wess Chambers	31	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	Ed Schaeffer	20	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	Rick Scofield	25	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	Jim Maloney	16	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	Joseph De Wolf	30	Profile	History	5/13/2023	angelak.krickerson@gmail.com
Edit	History Department Overview	173	Page	About Us	5/13/2023	angelak.krickerson@gmail.com
Edit	Board Meetings	149	Group	Meetings Governance	5/13/2023	angelak.krickerson@gmail.com
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Edit	2023-03-20 Board Meeting	13	Meeting	Board Meetings	5/13/2023	angelak.krickerson@gmail.com
Edit	2023-02-27 Board Meeting	10	Meeting	Board Meetings	5/13/2023	angelak.krickerson@gmail.com
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About Us					

**PPHS Local Board** 145 Page Governance 5/13/2023 angelak.kidder@gmail.com

2023-03-20 Board Meeting	13	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2023-02-27 Board Meeting	10	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2023-01-23 Board Meeting	10	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-12-19 Board Meeting	11	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-11-29 Board Meeting	10	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-10-31 Board Meeting	9	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-09-19 Board Meeting	11	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-08-13 Board Meeting	10	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-07-10 Board Meeting	19	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-06-08 Board Meeting	15	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-05-07 Board Meeting	13	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-12-27 Board Meeting	11	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-11-22 Board Meeting	11	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-10-25 Board Meeting	12	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-10-04 Board Meeting	11	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-09-27 Board Meeting	12	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-08-23 Board Meeting	11	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-07-31 Board Meeting	12	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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2022-07-26 Board Meeting	11	Meeting	Board Meetings	5/13/2023	angelak.kidder@gmail.com
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Archives	56	Page	Governance	5/13/2023	angelak.kidder@gmail.com
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Privacy Policy	55	Page	Governance	5/13/2023	angelak.kidder@gmail.com
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This Privacy Policy governs the manner in which this site collects, uses, maintains and discloses information collected from users (each, "User")	247	Page	Homepage	12/14/2022	Streamline Staff
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**#14**

**Diesel Tank**

**Replacement**



# Estimate

Senergy Petroleum  
www.gosenergy.com

Date: 6/21/2024  
 Estimate #: 88302  
 Expires: 5/22/2024  
 Project: Senergy Petroleum, LLC  
 Subsidiary:

**Bill To**  
 Sonoita Elgin Fire Dept  
 3173 N Hwy 83  
 Sonoita AZ 85637  
 United States

**Ship To**  
 Sonoita Elgin Fire Dept  
 3173 N Hwy 83  
 Sonoita AZ 85637  
 United States

Quantity	Description	Units	\$/Unit	Rate	Amount	Tax Rate
1	2000 GALLON DOUBLE WALL TANK (EACH)		16,200	16,200.00	16,200.00	6.1%
1	FREIGHT		2,200	2,200.00	2,200.00	

Subtotal 18,400.00  
 Tax Total 988.20  
 Total \$19,388.20