

Sonoita-Elgin Fire District  
Agenda September 23, 2024, at 9:00 am  
Board Meeting

**PURSUANT TO A.R.S. §38.431.02:**

Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on the date noted above. **The meeting will be held in the Meeting Room at the Fire Station at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 9:00 am. Local time

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Roll Call and Confirmation of Quorum
2. Pledge of Allegiance to the Flag
3. Call to the Public
  - Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes. Members of the Board shall not discuss or take legal action on matters raised during an open call to the public, unless the matters are properly noticed on the agenda for discussion and legal action.
4. Approval of the Minutes from past meetings
5. Reports from the Fire Chief or his designee may include the following topics:
  - 2024-2026 Strategic Plan Implementation
  - Administration/Budget
  - PSPRS Local Board
  - Operations
  - Legislative Update
  - Other
6. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including:
  - reconciled balance sheet accounts;
  - month-end statements;
  - month-end balances at all institutions and county accounts;
  - revenues and expenditures; and
  - cash flow projection report.
7. Review, discussion and possible action- new Human Resources (HR) policy for leave donation

8. Review, discussion and possible action- Santa Cruz County litigation timeline Tolling Agreements - Beginning around 2014 and continuing through April 2024, former Santa Cruz County Treasurer Elizabeth Gutfahr ("Gutfahr") is alleged to have embezzled approximately \$38,712,371 of funds held by the Treasurer ("Gutfahr's Fraud"). These funds were taken from the County, the Treasurer, and the school and fire districts within the County. The districts, including SEFD, may have legal claims or causes of action against Gutfahr, the County, the Treasurer, the State of Arizona and the Auditor General arising from Gutfahr's Fraud. To give all the parties time to investigate and research the legal issues, the parties wish to toll the legal deadlines for filing certain claims and or lawsuits to recover losses from Gutfahr's Fraud. Presently, SEFD estimates its losses at approximately \$40,000 over the ten-year period of Gutfahr's Fraud. The Board will meet in executive, [closed] session, pursuant to A.R.S. 38-431.03 (A)(3) and (4), for legal advice and to consider its position with respect to litigation and the proposed agreements to toll the applicable litigation timelines. Any legal action will be taken in open session.

9. Consideration of agenda items for future meetings

Governing board members, legal counsel and/or members of the public may attend via SEFD Zoom account. Meeting invite-

Join Zoom Meeting

<https://us06web.zoom.us/j/84023376759>

Meeting ID: 840 2337 6759

*NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive [closed] session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items, pursuant to A.R.S. §38-431.03(A)(3).*

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) Sonoita-Elgin Fire Station – 3173 N. Highway 83, Sonoita, AZ

**Governing board meeting agenda dated and posted:**

**Date/Time:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Individuals with disabilities who need reasonable accommodations to attend or communicate at a District meeting, or who require this information in alternate format, may contact the District at (520) 455-5854 to make their needs known. Requests should be made as early as possible so there is sufficient time to make accommodations.**



# SONOITA-ELGIN FIRE DISTRICT

**“PROUD PAST STRONG FUTURE”**



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## Minutes to the Board of Directors Meeting

August 7, 2024

Board Secretary Ruth Ann LeFebvre calls the meeting to order at 9:03 a.m.

**1. Roll call and confirmation of Quorum.**

Chris Johnson (via zoom), Ruth Ann LeFebvre, and Robert Garber (via zoom) are present at the meeting, both Eddie McArthur and Russ Kolsrud are absent and the Board has a quorum.

**2. Pledge of Allegiance to the Flag.**

**3. Call to the public.**

- Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.
- No public live or online.

**4. Review, discussion and possible action- Purchase of Pumper/Tender from Brindlee Mountain Fire Apparatus.** Arizona Fixed Equipment Lease terms and the Sonoita-Elgin Fire District Lease Purchase Agreement for \$279,000.00 between Zions Bancorporation, N.A., and SEFD.

- Ruth Ann Lefebvre reads the Arizona Fixed Equipment Lease terms and the SEFD Purchase Agreement for \$279,000.00 between Zions Bancorporation, N.A., and SEFD.
- Robert Garber comments that this is a good rate for purchase.
- Chief explains that the first payment would not be due until August 2025 and there is not a pre-payment penalty.
- Chief explains why we need to make this purchase: Engine 821 is a 1994 E1 and has done a lot for the district and about a month ago E821 would not start and then would only stop and go and the repairs would be a significant investment. We were hoping to get another year out of E821 but the engine is done. The reason why we pursued this specific vehicle is that a pumper tender combination gives you more water than a structure truck and it gives us an additional 1,0000 gallons of water. The vehicle we are purchasing is a 2000 Pierce, it was previously in service with an agency in Texas and the seller is

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Fire Chief Marc D. Meredith



# SONOITA-ELGIN FIRE DISTRICT

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Brindlee Mountain and sells to many agencies. Once the Board approves the financing then the bank will provide payment directly to the seller. Chris Johnson asks if it needs to be certified before it is put in service and Chief responds that while there is best practice, the fire trucks are not inspected by the state annually.

*Chris Johnson moves that we approve the financing that we previously approved the purchase and I move that we approve the purchase agreement with Zions bank; Robert Gaber seconds the motion and it is approved unanimously.*

- Ruth Ann LeFebvre will sign the Resolution 2024-07.
- Chief reads the intro part of the Resolution No. 2024-07: A RESOLUTION OF THE GOVERNING BOARD FOR THE SONOITA-ELGIN FIRE DISTRICT APPROVING AND ADOPTING A LEASE-PURCHASE AGREEMENT TO ACQUIRE A PIERCE PUMPER TANKER APPARATUS; APPROVING THE FORM OF THE LEASE-PURCHASE AGREEMENT WITH ZIONS BANCORPORATION, N.A., SALT LAKE CITY, UTAH; AND AUTHORIZING THE EXECUTION AND DELIVERY THEREOF.
- Chief explains that the rest is the Whereas...and Resolved.

**5. Consideration of agenda items for future meetings.**

- No specific agenda items.

*Robert Garber makes a motion to adjourn the meeting; Chris Johnson seconds the motion and all approve unanimously.*

Ruth Ann Lefebvre adjourns the meeting at 1:10 p.m.

A digital copy of this meeting is available to the public at the Sonoita-Elgin Fire District, located at 3137 AZ Highway 83 Sonoita, AZ 85637

**NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district’s attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3)**

Minutes approved by \_\_\_\_\_, Board Clerk, on \_\_\_\_\_

Ruth Ann LeFebvre

Date



# SONOITA-ELGIN FIRE DISTRICT

**“PROUD PAST STRONG FUTURE”**



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## Minutes to the Board of Directors Meeting August 26, 2024

Chair of the board Chris Johnson calls the meeting to order at 9:03 a.m.

**1. Roll call and confirmation of Quorum.**

Chris Johnson, Eddie McArthur, Ruth Ann LeFebvre, Russ Kolsrud and Robert Garber are present at the meeting, the Board has a quorum.

**2. Pledge of Allegiance to the Flag.**

**3. Call to the public.**

- Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.
- No public live or online.

**4. Approval of the Minutes from past meetings.**

*Ruth Ann LeFebvre makes a motion to approve the July 22, 2024 minutes and Eddie McArthur seconds the motion, Russ obtains, and the rest of the Board approves unanimously.*

**5. Reports from the Fire Chief or his designee may include the following topics:**

- **2024-2026 Strategic Plan:** The plan has been uploaded to the SEFD website. We still have some printed copies and we can email a PDF copy at any time. External stakeholder participants have received a printed copy with a letter. The Implementation Team met this month and established a schedule for the balance of 2024. Everyone on the Implementation team has a SEFD email and looking at OneDrive for shared data and access for the team. We have started to complete selected objective.
- **Administration/Budget:** We are continuing to investigate our tax revenue from SCC with the help of JVG. We have been formally contacted by a law firm with the information about the Santa Cruz

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Fire Chief Marc D. Meredith



# SONOMA-ELGIN FIRE DISTRICT

**“PROUD PAST STRONG FUTURE”**



County’s preliminary findings. It is approximately 3.9 million plus that was embezzled and we should be ready to engage in whatever dialogue but to not give up our right to follow the legal process. Thomas Benavidez is assisting the district with the process and the next logical move is to acknowledge receipt of the letter on behalf of the district but we would like to see the actual forensic report. Another goal would be getting the three district Boards in Santa Cruz County together to continue the discussion, possibly all three Boards. Chief continues that as of this morning a civil suit was filed by Santa Cruz County against the former treasurer and his understanding is that it is ongoing. The OAH hearing for Mr. Jackson’s appeal has been postponed until December due to scheduling needs of the Judge.

- **PSPRS Local Board:** PSPRS Local Board will meet again before the end of the calendar year.
- **Operations:**
  - Member Accomplishments/Recognition: Two new recruits started the process last month. Captain Moreno’s daughter Zahriya was killed in a domestic violence incident earlier this month and we are supporting him through this very difficult time. Captain Moreno has a very large support system, which we are a part of. Tucson Fire reached out immediately with support, the One Hundred Club reached out and issued a check to the Moreno family and we have also been in touch with the Greater Tucson Fire Foundation. Several of us were at Banner University Center when Zahriya was taken off life support and her organs were donated. We were grateful to be a part of it and give him our support. The department has stepped up and we are going out of our way to support him in any way we can. Her services will be this Friday and we will be bringing some apparatus and we will be getting coverage from other districts

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# SONOITA-ELGIN FIRE DISTRICT

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so we can all attend the service in Tucson. Captain Bowman and his wife welcomed a new son this past week.

- Apparatus: Engine E822 is back in service as a type 1 structure engine. We will still need to get the pump fixed at some point. All other apparatus is in service. Diesel tank has been replaced and is in service.
- Incidents by Service Type, Zone & Shift: Incidents by Service Type: Fire 9, EMS 39, and Service Calls 21. Incident count by zone: Zone 1 had 43, Zone 2 had 3, Zone 3 had 9, Zone 4 had 2, Zone 5 had 12. Incident count by shift: Shift A had 27, Shift B had 22 and Shift C had 20.
- **Legislative Update:** Our HB2609 GPS waiver was approved for 12 months. We are still looking at compliance solutions and should have one in process by July 1. Our current plan is to work with a firm 3AM Innovations which has state backed grant funding that includes hardware and will satisfy our requirements.

## 6. **Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including: reconciled balance sheet accounts, month-end statements, month-end balances at all institutions, county accounts and revenues and expenditures and cash flow projection report.**

- Ben Archer Crowes from JVG is not with us today, he is on his way back from Europe. Chief explains that the financial presentation is all there and we are keeping track of the personnel time and most importantly overtime. Chief explains that he put in more codes into First Due so that the district can keep track of the type of overtime that is happening. Ruth Ann Lefebvre asks about the increase in fuel cost, chief explains that we had an increase in fuel expense due to the time without a diesel tank and filling up at the Sonoita gas station. Chris Johnson asks a question on ambulance revenue and

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# SONOITA-ELGIN FIRE DISTRICT

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what might contribute to it being down quite a bit. Chief responds that we are done with Aeromed billing company and will be exclusively with AMB medical billing and we will be taking a closer look at the numbers and make sure we are not missing anything.

*Russ Kolsrud moves to approve the July 2024 Financials; Robert Garber seconds the motion and it is approved unanimously.*

- 7. Review, discussion and possible action- new HR policy for leave donation.**  
Chief explains that we will table this item as there are a few more tweaks to the HR policy. The purpose of this HR policy is for the members to be able to donate to another member upon an event keeping the member out from work. Captain Moreno’s situation made us aware that this is not addressed in our current SEFD HR Policy.

- 8. Consideration of agenda items for future meetings.**

*Russ Kolsrud makes a motion to adjourn the meeting; Eddie McArthur seconds the motion and all approve unanimously.*

Chris Johnson adjourns the meeting at 10:13 a.m.

A digital copy of this meeting is available to the public at the Sonoita-Elgin Fire District, located at 3137 AZ Highway 83 Sonoita, AZ 85637

**NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district’s attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3)**

Minutes approved by \_\_\_\_\_, Board Clerk, on \_\_\_\_\_

Ruth Ann LeFebvre

Date





# Sonoita-Elgin Fire District

## Monthly Financial Report – August 2024

Attached are the following for your information and review for Sonoita-Elgin Fire District:

1. Balance Sheet as of August 31, 2024.
2. Summary of Reconciled Cash Balances as of August 31, 2024.
3. Monthly Income Statement of Revenues and Expenditures, including budget to actual for August 2024.
4. Year-to-date Income Statement of Revenues and Expenditures, including budget to actual through August 2024.
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

### Key points:

- Revenue for the month of August is \$27,392, which is \$28,349 under budget.
  - Tax revenue for August is \$9,202 which is \$4,224 under budget.
  - Non-Levy revenue is \$18,190 which is \$24,349 under budget, driven by Wildland Revenue which is \$16,670 under budget.
- Expenses for August are \$154,177 which is \$9,045 under budget.
- YTD revenue is \$54,879, which is \$58,045 under budget, driven by Ambulance Revenue which is \$28,677 under budget.
- YTD expense is \$297,597, which is \$20,007 under budget.

Please contact the Finance Director for any questions or concerns regarding this report.

# Sonoita-Elgin FD

## Balance Sheet

As of August 31, 2024

	TOTAL		
	AS OF AUG 31, 2024	AS OF AUG 31, 2023 (PY)	CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
Chase Checking	119,641.18	329,626.86	-209,985.68
Chase Savings	325,341.42	378,419.37	-53,077.95
Hughes Checking	37,021.64	126,561.28	-89,539.64
Hughes Main Share	50.39	50.28	0.11
National Bank CD	100,000.00	100,000.00	0.00
National Bank Money Market	218,901.09	87,595.64	131,305.45
Pima County Treasurer	148.17	1,234.37	-1,086.20
SCC Treasurer	9,069.30	0.00	9,069.30
<b>Total Bank Accounts</b>	<b>\$810,173.19</b>	<b>\$1,023,487.80</b>	<b>\$ -213,314.61</b>
<b>Total Current Assets</b>	<b>\$810,173.19</b>	<b>\$1,023,487.80</b>	<b>\$ -213,314.61</b>
<b>TOTAL ASSETS</b>	<b>\$810,173.19</b>	<b>\$1,023,487.80</b>	<b>\$ -213,314.61</b>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable (A/P)	3,696.28	122.50	3,573.78
<b>Total Accounts Payable</b>	<b>\$3,696.28</b>	<b>\$122.50</b>	<b>\$3,573.78</b>
Credit Cards			
NBAZ Credit Card	5,350.03		5,350.03
<b>Total Credit Cards</b>	<b>\$5,350.03</b>	<b>\$0.00</b>	<b>\$5,350.03</b>
Other Current Liabilities			
24000 Payroll Liabilities	6,097.39	4,453.91	1,643.48
<b>Total Other Current Liabilities</b>	<b>\$6,097.39</b>	<b>\$4,453.91</b>	<b>\$1,643.48</b>
<b>Total Current Liabilities</b>	<b>\$15,143.70</b>	<b>\$4,576.41</b>	<b>\$10,567.29</b>
<b>Total Liabilities</b>	<b>\$15,143.70</b>	<b>\$4,576.41</b>	<b>\$10,567.29</b>
Equity			
32000 Retained Earnings	282,192.90	413,454.69	-131,261.79
Fund Balance - Unrestricted	755,554.58	755,554.58	0.00
Net Income	-242,717.99	-150,097.88	-92,620.11
<b>Total Equity</b>	<b>\$795,029.49</b>	<b>\$1,018,911.39</b>	<b>\$ -223,881.90</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$810,173.19</b>	<b>\$1,023,487.80</b>	<b>\$ -213,314.61</b>

Sonoita-Elgin Fire District  
 Summary of Reconciled Cash Balances  
 Period Ending 8/31/24

	Chase Checking 8/31/2024	Chase Savings 8/31/2024	Hughes Main Share 8/31/2024	Hughes Checking 8/31/2024	NBAZ Money Market 8/31/2024	Pima Treasurer 8/31/2024	Santa Cruz Treasurer 8/31/2024
Beginning Balance	293,350.82	324,858.63	50.39	32,837.16	207,524.98	992.57	5,388.24
Cleared Transactions							
Checks and Payments	(182,599.81)	-	-	-	(9,233.07)	(992.57)	(5,388.24)
Deposits and Credits	9,662.01	482.79	-	4,184.48	20,609.18	148.17	9,069.30
Total Cleared Transactions	(172,937.80)	482.79	-	4,184.48	11,376.11	(844.40)	3,681.06
Cleared Balance	120,413.02	325,341.42	50.39	37,021.64	218,901.09	148.17	9,069.30
Uncleared Transactions							
Checks and Payments	(771.84)	-	-	-	-	-	-
Deposits and Credits	-	-	-	-	-	-	-
Total Uncleared Transactions	(771.84)	-	-	-	-	-	-
Register Balance as of 8/31/24	119,641.18	325,341.42	50.39	37,021.64	218,901.09	148.17	9,069.30

# Sonoita-Elgin FD

## Monthly Budget vs. Actuals

August 2024

	AUG 2024					TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
4000 Tax Revenues								
4010 Pima County Taxes	89.39	1,623.00	-1,533.61	5.51 %	\$0.00	\$0.00	\$0.00	0.00%
4020 Santa Cruz County Taxes	9,063.34	11,770.00	-2,706.66	77.00 %	\$89.39	\$1,623.00	\$ -1,533.61	5.51 %
4030 FDAT - Pima County	49.19	53.00	-3.81	92.81 %	\$9,063.34	\$11,770.00	\$ -2,706.66	77.00 %
<b>Total 4000 Tax Revenues</b>	<b>9,201.92</b>	<b>13,446.00</b>	<b>-4,244.08</b>	<b>68.44 %</b>	<b>\$9,201.92</b>	<b>\$13,446.00</b>	<b>\$ -4,244.08</b>	<b>68.44 %</b>
4100 Non-Tax Levy Revenues								
4105 Ambulance Revenue	11,478.23	25,000.00	-13,521.77	45.91 %	\$0.00	\$0.00	\$0.00	0.00%
4115 EMS Support		392.00	-392.00		\$11,478.23	\$25,000.00	\$ -13,521.77	45.91 %
4120 Interest Income	501.32	208.00	293.32	241.02 %	\$0.00	\$392.00	\$ -392.00	0.00%
4130 Rental Income		25.00	-25.00		\$501.32	\$208.00	\$293.32	241.02 %
4140 Wildland Revenue		16,670.00	-16,670.00		\$0.00	\$25.00	\$ -25.00	0.00%
4155 Miscellaneous Income	6,210.55		6,210.55		\$0.00	\$16,670.00	\$ -16,670.00	0.00%
<b>Total 4100 Non-Tax Levy Revenues</b>	<b>18,190.10</b>	<b>42,295.00</b>	<b>-24,104.90</b>	<b>43.01 %</b>	<b>\$6,210.55</b>	<b>\$0.00</b>	<b>\$6,210.55</b>	<b>0.00%</b>
<b>Total Income</b>	<b>\$27,392.02</b>	<b>\$55,741.00</b>	<b>\$ -28,348.98</b>	<b>49.14 %</b>	<b>\$18,190.10</b>	<b>\$42,295.00</b>	<b>\$ -24,104.90</b>	<b>43.01 %</b>
GROSS PROFIT	\$27,392.02	\$55,741.00	\$ -28,348.98	49.14 %	\$27,392.02	\$55,741.00	\$ -28,348.98	49.14 %
Expenses								
5000 Personnel Costs								
5010 Salaries	51,452.38	61,804.00	-10,351.62	83.25 %	\$0.00	\$0.00	\$0.00	0.00%
5020 Overtime Wages	13,701.89	1,146.00	12,555.89	1,195.63 %	\$51,452.38	\$61,804.00	\$ -10,351.62	83.25 %
5030 Wildland Labor	2,894.64	15,695.00	-12,860.36	18.06 %	\$13,701.89	\$1,146.00	\$12,555.89	1,195.63 %
5035 Wildland Deployments	9,115.11		9,115.11		\$2,834.64	\$15,695.00	\$ -12,860.36	18.06 %
5040 PTO (Personal Time Off)	8,493.68	4,615.00	3,878.68	184.05 %	\$9,115.11	\$0.00	\$9,115.11	0.00%
5050 Sick Time Pay	767.84	1,000.00	-232.16	76.78 %	\$8,493.68	\$4,615.00	\$3,878.68	184.05 %
5110 Payroll Taxes	1,446.47	1,560.00	-113.53	92.72 %	\$767.84	\$1,000.00	\$ -232.16	76.78 %
5120 PSPRS	9,895.37	8,514.00	1,381.37	116.22 %	\$1,446.47	\$1,560.00	\$ -113.53	92.72 %
5130 ASRS		339.00	-339.00		\$9,895.37	\$8,514.00	\$1,381.37	116.22 %
5140 Workmans Comp Expense	3,417.00	4,263.00	-846.00	80.15 %	\$0.00	\$339.00	\$ -339.00	0.00%
5210 Employee Health Insurance		5,810.00	-5,810.00		\$3,417.00	\$4,263.00	\$ -846.00	80.15 %
5230 Physicals & Exams	625.00	667.00	-42.00	93.70 %	\$0.00	\$5,810.00	\$ -5,810.00	0.00%
5240 Recruitment & Retention		125.00	-125.00		\$625.00	\$667.00	\$ -42.00	93.70 %
5250 Background Checks		33.00	-33.00		\$0.00	\$125.00	\$ -125.00	0.00%
5260 Uniform Allowance	460.77	833.00	-372.23	55.31 %	\$0.00	\$33.00	\$ -33.00	0.00%
5270 Fuel Allowance	2,415.00	2,917.00	-502.00	82.79 %	\$460.77	\$833.00	\$ -372.23	55.31 %
					\$2,415.00	\$2,917.00	\$ -502.00	82.79 %

# Sonoita-Elgin FD

## Monthly Budget vs. Actuals

August 2024

	AUG 2024				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
5290 IGA Fire Chief Services	2,450.00	1,697.00	753.00	144.37 %	\$2,450.00	\$1,697.00	\$753.00	144.37 %
<b>Total 5000 Personnel Costs</b>	<b>107,075.15</b>	<b>111,018.00</b>	<b>-3,942.85</b>	<b>96.45 %</b>	<b>\$107,075.15</b>	<b>\$111,018.00</b>	<b>\$-3,942.85</b>	<b>96.45 %</b>
6000 Buildings & Land	4,368.00	500.00	3,868.00	873.60 %	\$4,368.00	\$500.00	\$3,868.00	873.60 %
6010 Building & Grounds & Pests	1,488.52	1,250.00	238.52	119.08 %	\$1,488.52	\$1,250.00	\$238.52	119.08 %
6020 Station Supplies	802.31	1,250.00	-447.69	64.18 %	\$802.31	\$1,250.00	\$-447.69	64.18 %
6030 Utilities	6,658.83	3,000.00	3,658.83	221.96 %	\$6,658.83	\$3,000.00	\$3,658.83	221.96 %
<b>Total 6000 Buildings &amp; Land</b>	<b>217.26</b>	<b>1,417.00</b>	<b>-1,199.74</b>	<b>15.33 %</b>	<b>\$217.26</b>	<b>\$1,417.00</b>	<b>\$-1,199.74</b>	<b>15.33 %</b>
6100 Vehicles & Equipment	758.00	758.00	-758.00	0.00 %	\$0.00	\$758.00	\$-758.00	0.00 %
6110 EMS Consumables	2,500.00	2,500.00	-2,500.00	0.00 %	\$0.00	\$2,500.00	\$-2,500.00	0.00 %
6120 Fire Supplies	81.82	1,250.00	-1,168.18	6.55 %	\$81.82	\$1,250.00	\$-1,168.18	6.55 %
6130 Fuel	167.00	167.00	-167.00	0.00 %	\$0.00	\$167.00	\$-167.00	0.00 %
6140 PPE Purchase/Repair	125.00	125.00	-125.00	0.00 %	\$0.00	\$125.00	\$-125.00	0.00 %
6150 SCBA's	7,892.79	5,000.00	2,892.79	157.86 %	\$7,892.79	\$5,000.00	\$2,892.79	157.86 %
6160 Suppression Foam	1,626.84	16,670.00	-15,043.16	9.76 %	\$1,626.84	\$16,670.00	\$-15,043.16	9.76 %
6170 Vehicle Maintenance	9,818.71	27,887.00	-18,068.29	35.21 %	\$9,818.71	\$27,887.00	\$-18,068.29	35.21 %
6180 Wildland Expenses	83.00	83.00	-83.00	0.00 %	\$0.00	\$83.00	\$-83.00	0.00 %
<b>Total 6100 Vehicles &amp; Equipment</b>	<b>262.94</b>	<b>483.00</b>	<b>-220.06</b>	<b>54.44 %</b>	<b>\$262.94</b>	<b>\$483.00</b>	<b>\$-220.06</b>	<b>54.44 %</b>
6300 Communications & IT	290.00	250.00	40.00	116.00 %	\$290.00	\$250.00	\$40.00	116.00 %
6310 Communication to Residents	150.00	150.00	-150.00	0.00 %	\$0.00	\$150.00	\$-150.00	0.00 %
6320 Computer	833.00	833.00	-833.00	0.00 %	\$0.00	\$833.00	\$-833.00	0.00 %
6330 Computer & IT Support	333.00	333.00	-333.00	0.00 %	\$0.00	\$333.00	\$-333.00	0.00 %
6340 Copier Lease	83.00	83.00	-83.00	0.00 %	\$0.00	\$83.00	\$-83.00	0.00 %
6350 Dispatch & Reporting	917.00	917.00	-917.00	0.00 %	\$0.00	\$917.00	\$-917.00	0.00 %
6360 Internet Provider	208.00	208.00	-208.00	0.00 %	\$0.00	\$208.00	\$-208.00	0.00 %
6370 Radio	552.94	3,340.00	-2,787.06	16.56 %	\$552.94	\$3,340.00	\$-2,787.06	16.56 %
6380 Telephone	42.00	42.00	-42.00	0.00 %	\$0.00	\$42.00	\$-42.00	0.00 %
6390 Website	2,917.00	2,917.00	-9,373.28	-221.33 %	\$-6,456.28	\$2,917.00	\$-9,373.28	-221.33 %
<b>Total 6300 Communications &amp; IT</b>	<b>-6,456.28</b>	<b>2,959.00</b>	<b>-9,415.28</b>	<b>-218.19 %</b>	<b>\$-6,456.28</b>	<b>\$2,959.00</b>	<b>\$-9,415.28</b>	<b>-218.19 %</b>
6400 Travel & Training	170.67	1,750.00	-1,579.33	9.75 %	\$0.00	\$1,750.00	\$-1,579.33	9.75 %
6410 Fire Prevention Education	170.67	1,750.00	-1,579.33	9.75 %	\$170.67	\$1,750.00	\$-1,579.33	9.75 %
6420 Training	170.67	1,750.00	-1,579.33	9.75 %	\$170.67	\$1,750.00	\$-1,579.33	9.75 %
<b>Total 6400 Travel &amp; Training</b>	<b>170.67</b>	<b>1,750.00</b>	<b>-1,579.33</b>	<b>9.75 %</b>	<b>\$170.67</b>	<b>\$1,750.00</b>	<b>\$-1,579.33</b>	<b>9.75 %</b>
7000 Managerial Expenses	170.67	1,750.00	-1,579.33	9.75 %	\$170.67	\$1,750.00	\$-1,579.33	9.75 %
7010 Ambulance Billing	170.67	1,750.00	-1,579.33	9.75 %	\$170.67	\$1,750.00	\$-1,579.33	9.75 %

# Sonoita-Elgin FD

## Monthly Budget vs. Actuals

August 2024

	AUG 2024					TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	BUDGET	OVER BUDGET	% OF BUDGET
7020 Bank Charges	107.12	42.00	65.12	255.05 %	\$107.12	\$42.00	\$65.12	255.05 %	\$42.00	\$65.12	255.05 %
7025 Bookkeeper	6,125.00	2,600.00	3,525.00	235.58 %	\$6,125.00	\$2,600.00	\$3,525.00	235.58 %	\$2,600.00	\$3,525.00	235.58 %
7035 General & Liability Insurance	8,211.00	8,250.00	-39.00	99.53 %	\$8,211.00	\$8,250.00	\$ -39.00	99.53 %	\$8,250.00	\$ -39.00	99.53 %
7045 Legal Fees	569.00	942.00	-373.00	60.40 %	\$569.00	\$942.00	\$ -373.00	60.40 %	\$942.00	\$ -373.00	60.40 %
7050 Membership Dues & Subscriptions	415.53	292.00	123.53	142.30 %	\$415.53	\$292.00	\$123.53	142.30 %	\$292.00	\$123.53	142.30 %
7055 Office Expense & Postage	470.92	600.00	-129.08	78.49 %	\$470.92	\$600.00	\$ -129.08	78.49 %	\$600.00	\$ -129.08	78.49 %
7060 Payroll Preparation	452.20	542.00	-89.80	83.43 %	\$452.20	\$542.00	\$ -89.80	83.43 %	\$542.00	\$ -89.80	83.43 %
<b>Total 7000 Managerial Expenses</b>	<b>16,521.44</b>	<b>15,018.00</b>	<b>1,503.44</b>	<b>110.01 %</b>	<b>\$16,521.44</b>	<b>\$15,018.00</b>	<b>\$1,503.44</b>	<b>110.01 %</b>	<b>\$15,018.00</b>	<b>\$1,503.44</b>	<b>110.01 %</b>
8100 Capital Outlay/ Debt Service					\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%
8120 Capital Outlay - Equipment	20,006.50		20,006.50		\$20,006.50	\$0.00	\$20,006.50		\$0.00	\$20,006.50	0.00%
<b>Total 8100 Capital Outlay/ Debt Service</b>	<b>20,006.50</b>		<b>20,006.50</b>		<b>\$20,006.50</b>	<b>\$0.00</b>	<b>\$20,006.50</b>		<b>\$0.00</b>	<b>\$20,006.50</b>	<b>0.00%</b>
<b>Total Expenses</b>	<b>\$154,177.29</b>	<b>\$163,222.00</b>	<b>\$ -9,044.71</b>	<b>94.46 %</b>	<b>\$154,177.29</b>	<b>\$163,222.00</b>	<b>\$ -9,044.71</b>	<b>94.46 %</b>	<b>\$163,222.00</b>	<b>\$ -9,044.71</b>	<b>94.46 %</b>
NET OPERATING INCOME	\$ -126,785.27	\$ -107,481.00	\$ -19,304.27	117.96 %	\$ -126,785.27	\$ -107,481.00	\$ -19,304.27	117.96 %	\$ -107,481.00	\$ -19,304.27	117.96 %
NET INCOME	\$ -126,785.27	\$ -107,481.00	\$ -19,304.27	117.96 %	\$ -126,785.27	\$ -107,481.00	\$ -19,304.27	117.96 %	\$ -107,481.00	\$ -19,304.27	117.96 %

# Sonoita-Elgin FD

## YTD Budget vs. Actuals

July - August, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
4000 Tax Revenues	915.73	2,950.00	-2,034.27	31.04 %
4010 Pima County Taxes	14,387.51	25,108.00	-10,720.49	57.30 %
4020 Santa Cruz County Taxes	157.86	276.00	-118.14	57.20 %
4030 FDAT - Pima County	<b>15,461.10</b>	<b>28,334.00</b>	<b>-12,872.90</b>	<b>54.57 %</b>
<b>Total 4000 Tax Revenues</b>				
4100 Non-Tax Levy Revenues	21,322.71	50,000.00	-28,677.29	42.65 %
4105 Ambulance Revenue		784.00	-784.00	
4115 EMS Support	1,280.73	416.00	864.73	307.87 %
4120 Interest Income		50.00	-50.00	
4130 Rental Income	7,223.89	33,340.00	-26,116.11	21.67 %
4140 Wildland Revenue	9,590.55		9,590.55	
4155 Miscellaneous Income	<b>39,417.88</b>	<b>84,590.00</b>	<b>-45,172.12</b>	<b>46.60 %</b>
<b>Total 4100 Non-Tax Levy Revenues</b>	<b>\$54,878.98</b>	<b>\$112,924.00</b>	<b>\$ -58,045.02</b>	<b>48.60 %</b>
<b>Total Income</b>	<b>\$54,878.98</b>	<b>\$112,924.00</b>	<b>\$ -58,045.02</b>	<b>48.60 %</b>
GROSS PROFIT				
Expenses				
5000 Personnel Costs	110,662.30	123,608.00	-12,945.70	89.53 %
5010 Salaries	22,114.40	2,292.00	19,822.40	964.85 %
5020 Overtime Wages	7,482.69	31,390.00	-23,907.31	23.84 %
5030 Wildland Labor	9,115.11		9,115.11	
5035 Wildland Deployments	10,200.24	9,230.00	970.24	110.51 %
5040 PTO (Personal Time Off)	2,271.00	2,000.00	271.00	113.55 %
5050 Sick Time Pay	3,523.25	3,120.00	403.25	112.92 %
5110 Payroll Taxes	18,908.92	17,028.00	1,880.92	111.05 %
5120 PSPRS		678.00	-678.00	
5130 ASRS	6,834.00	8,526.00	-1,692.00	80.15 %
5140 Workmans Comp Expense	4,974.48	11,620.00	-6,645.52	42.81 %
5210 Employee Health Insurance	1,875.00	1,334.00	541.00	140.55 %
5230 Physicals & Exams				

# Sonoita-Elgin FD

## YTD Budget vs. Actuals

July - August, 2024

	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>TOTAL</b>				
5240 Recruitment & Retention		250.00	-250.00	
5250 Background Checks		66.00	-66.00	
5260 Uniform Allowance	460.77	1,666.00	-1,205.23	27.66 %
5270 Fuel Allowance	5,036.60	5,834.00	-797.40	86.33 %
5290 IGA Fire Chief Services	2,450.00	3,394.00	-944.00	72.19 %
<b>Total 5000 Personnel Costs</b>	<b>205,908.76</b>	<b>222,036.00</b>	<b>-16,127.24</b>	<b>92.74 %</b>
6000 Buildings & Land				
6010 Building & Grounds & Pests	8,742.26	1,000.00	7,742.26	874.23 %
6020 Station Supplies	4,664.91	2,500.00	2,164.91	186.60 %
6030 Utilities	1,615.28	2,500.00	-884.72	64.61 %
<b>Total 6000 Buildings &amp; Land</b>	<b>15,022.45</b>	<b>6,000.00</b>	<b>9,022.45</b>	<b>250.37 %</b>
6100 Vehicles & Equipment				
6110 EMS Consumables	3,416.23	2,834.00	582.23	120.54 %
6120 Fire Supplies	396.23	1,516.00	-1,119.77	26.14 %
6130 Fuel	8,594.06	5,000.00	3,594.06	171.88 %
6140 PPE Purchase/Repair	81.82	2,500.00	-2,418.18	3.27 %
6150 SCBA's		334.00	-334.00	
6160 Suppression Foam		250.00	-250.00	
6170 Vehicle Maintenance	17,853.63	10,000.00	7,853.63	178.54 %
6180 Wildland Expenses	2,472.24	33,340.00	-30,867.76	7.42 %
<b>Total 6100 Vehicles &amp; Equipment</b>	<b>32,814.21</b>	<b>55,774.00</b>	<b>-22,959.79</b>	<b>58.83 %</b>
6300 Communications & IT				
6310 Communication to Residents		166.00	-166.00	
6320 Computer	278.90	966.00	-687.10	28.87 %
6330 Computer & IT Support	2,292.98	500.00	1,792.98	458.60 %
6340 Copier Lease	272.30	300.00	-27.70	90.77 %
6350 Dispatch & Reporting		1,666.00	-1,666.00	
6360 Internet Provider		666.00	-666.00	
6370 Radio		166.00	-166.00	
6380 Telephone		1,834.00	-1,834.00	



# Sonoita-Elgin FD

## YTD Budget vs. Actuals

July - August, 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
6390 Website		416.00	
<b>Total 6300 Communications &amp; IT</b>	<b>2,844.18</b>	<b>6,680.00</b>	<b>42.58 %</b>
6400 Travel & Training		84.00	
6410 Fire Prevention Education	-3,013.38	5,834.00	-51.65 %
6420 Training	-3,013.38	5,918.00	-50.92 %
<b>Total 6400 Travel &amp; Training</b>			
7000 Managerial Expenses	730.99	3,500.00	20.89 %
7010 Ambulance Billing	194.56	84.00	231.62 %
7020 Bank Charges	10,375.00	5,200.00	199.52 %
7025 Bookkeeper	8,825.00	8,250.00	106.97 %
7035 General & Liability Insurance	1,059.00	1,884.00	56.21 %
7045 Legal Fees	901.47	584.00	154.36 %
7050 Membership Dues & Subscriptions	742.28	1,200.00	61.86 %
7055 Office Expense & Postage	1,185.95	1,084.00	109.40 %
7060 Payroll Preparation		101.95	
<b>Total 7000 Managerial Expenses</b>	<b>24,014.25</b>	<b>21,786.00</b>	<b>110.23 %</b>
8100 Capital Outlay/ Debt Service	20,006.50	20,006.50	
8120 Capital Outlay - Equipment	20,006.50	20,006.50	
<b>Total 8100 Capital Outlay/ Debt Service</b>	<b>\$297,596.97</b>	<b>\$318,194.00</b>	<b>93.53 %</b>
<b>Total Expenses</b>	<b>\$ -242,717.99</b>	<b>\$ -205,270.00</b>	<b>118.24 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -242,717.99</b>	<b>\$ -205,270.00</b>	<b>118.24 %</b>
<b>NET INCOME</b>			

Sonoita-Elgin FD  
 Monthly Disbursements  
 August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
10/2	Bill.com Money Out Clearing							
08/02/2024	Bill Payment (Check)		SENERGY Petroleum LLC	Inv SEN-859958	Accounts Payable (A/P)	\$7,158.00		-7,158.00
08/02/2024	Bill Payment (Check)		O'Reilly Automotive Inc	Inv STMT072824	Accounts Payable (A/P)	\$204.20		-7,362.20
08/02/2024	Journal Entry	188	Elite Sales and Service LLC	BILL 08/02/24 Payables Funding	-Split-	\$13,504.30		6,142.10
08/02/2024	Bill Payment (Check)		Todd Norton Plumbing, LLC	Multiple invoices	Accounts Payable (A/P)	\$6,142.10		0.00
08/05/2024	Bill Payment (Check)		Inszone Insurance Services, LLC	Inv 2463	Accounts Payable (A/P)	\$4,065.99		-4,065.99
08/05/2024	Bill Payment (Check)		Voyager Fleet System	Inv 38499	Accounts Payable (A/P)	\$614.00		-4,679.99
08/05/2024	Bill Payment (Check)		Public Safety Personnel Retirement System- Cancer Insurance	Inv 8692992712430	Accounts Payable (A/P)	\$563.33		-5,263.32
08/05/2024	Bill Payment (Check)		Aaron K Sapienza	Inv 538219	Accounts Payable (A/P)	\$700.00		-5,963.32
08/05/2024	Journal Entry	189	EMI Health	Inv REIMB080124	Accounts Payable (A/P)	\$352.50		-6,315.82
08/05/2024	Bill Payment (Check)		Ambulance Medical Billing	BILL 08/05/24 Payables Funding	-Split-	\$10,561.32		4,245.50
08/15/2024	Bill Payment (Check)		James Vincent Group, LLC	Inv COMM306620240801	Accounts Payable (A/P)	\$4,245.50		0.00
08/15/2024	Journal Entry	190	IAFC Membership	Inv 0115446-IN	Accounts Payable (A/P)	\$560.32		-560.32
08/15/2024	Bill Payment (Check)		Simpson Computer Services	Inv 90755	Accounts Payable (A/P)	\$6,125.00		-6,685.32
08/15/2024	Bill Payment (Check)		Inszone Insurance Services, LLC	BILL 08/15/24 Payables Funding	-Split-	\$19,958.12		13,272.80
08/15/2024	Bill Payment (Check)		GreatAmerica Financial Services	Inv MEMB 08.24	Accounts Payable (A/P)	\$260.00		13,012.80
08/15/2024	Bill Payment (Check)		1582	Inv 3906	Accounts Payable (A/P)	\$250.00		12,762.80
08/15/2024	Bill Payment (Check)		Anywhere Mobile Repair LLC	Inv VFNU-TR-0012594 08.24	Accounts Payable (A/P)	\$8,211.00		4,551.80
08/20/2024	Journal Entry	199	Airgas USA, LLC	Inv 37120761	Accounts Payable (A/P)	\$136.15		4,415.65
08/20/2024	Bill Payment (Check)		SENERGY Petroleum LLC	Multiple invoices	Accounts Payable (A/P)	\$1,250.00		3,165.65
08/20/2024	Bill Payment (Check)		Bound Tree Medical	BILL 08/20/24 Payables Funding	-Split-	\$20,223.76		20,223.76
08/21/2024	Bill Payment (Check)		SSVEC - Tower	Inv 5510008517	Accounts Payable (A/P)	\$217.26		20,006.50
08/21/2024	Journal Entry	200	Carnevale Hardware	Inv 414929478	Accounts Payable (A/P)	\$20,006.50		0.00
08/21/2024	Bill Payment (Check)		Atlas	Multiple invoices (details on stub)	Accounts Payable (A/P)	\$1,092.82		-1,092.82
08/21/2024	Bill Payment (Check)		Atlas	Inv 1644800	Accounts Payable (A/P)	\$47.27		-1,140.09
08/21/2024	Journal Entry			BILL 08/21/24 Payables Funding	-Split-	\$2,317.85		1,177.76
08/21/2024	Bill Payment (Check)			Inv A20350872	Accounts Payable (A/P)	\$149.36		1,028.40
08/21/2024	Bill Payment (Check)			Inv 775800	Accounts Payable (A/P)	\$92.70		935.70

Sonita-Elgin FD  
 Monthly Disbursements  
 August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
08/21/2024	(Check) Bill Payment		SSVEC - Station	Inv 080624-5442700	Accounts Payable (A/P)		\$755.04	180.66
08/21/2024	(Check) Bill Payment		Santa Cruz County Landfill	Inv 110013	Accounts Payable (A/P)		\$9.99	170.67
08/21/2024	(Check) Bill Payment		AERO Med Claims	Inv 070124-0793124	Accounts Payable (A/P)		\$170.67	0.00
08/23/2024	(Check) Journal Entry	201	Cochise County Fire Association	BILL 08/23/24 Payables Funding	-Split- Accounts Payable (A/P)	\$50.00	\$50.00	50.00
08/23/2024	(Check) Bill Payment		Valley Imaging Solutions	Inv INV090124	Accounts Payable (A/P)		\$69.55	-89.55
08/27/2024	(Check) Bill Payment		Principal Life Insurance Company	Inv AR36823	Accounts Payable (A/P)		\$89.55	0.00
08/27/2024	(Check) Journal Entry	202	Zana Bros Diesel	BILL 08/27/24 Payables Funding	-Split- Accounts Payable (A/P)	\$13,851.98	\$320.30	13,851.98
08/28/2024	(Check) Journal Entry	203	Anywhere Mobile Repair LLC	BILL 08/28/24 Payables Funding	-Split- Accounts Payable (A/P)	\$13,531.68	\$320.30	13,531.68
08/28/2024	(Check) Bill Payment		Todd Norton Plumbing, LLC	Inv 1086452-080124	Accounts Payable (A/P)		\$4,257.97	9,273.71
08/28/2024	(Check) Bill Payment		Benavidez Law Group P.C.	Inv 1845	Accounts Payable (A/P)		\$3,728.29	5,545.42
08/28/2024	(Check) Bill Payment		bill.com	Multiple invoices	Accounts Payable (A/P)		\$1,214.42	4,331.00
08/28/2024	(Check) Bill Payment		Palmetto	Inv WEB1441	Accounts Payable (A/P)		\$625.00	3,706.00
08/28/2024	(Check) Bill Payment		Palmetto	Inv 738	Accounts Payable (A/P)		\$289.00	3,417.00
08/28/2024	(Check) Bill Payment		Palmetto	Inv 75377	Accounts Payable (A/P)		\$3,417.00	0.00
08/28/2024	(Check) Bill Payment		Palmetto	Inv 7712312121643 080124	Accounts Payable (A/P)		\$3,417.00	0.00
<b>Total for 1072 Bill.com Money Out Clearing</b>						<b>\$60,556.88</b>	<b>\$60,556.88</b>	
08/08/2024	Chase Checking Beginning Balance							291,892.09
08/02/2024	Journal Entry	188		BILL 08/02/24 Payables Funding	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$13,504.30	278,387.79
08/05/2024	Journal Entry	189		BILL 08/05/24 Payables Funding	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue	\$764.17	\$10,561.32	267,826.47
08/07/2024	Deposit		Aetna					288,590.64
08/08/2024	Deposit		Noridian					289,701.72
08/08/2024	Journal Entry	209		Nationwide deductions	-Split- 7020 Managerial Expenses:Bank Charges		\$863.24	288,838.48
08/08/2024	Journal Entry	210		Nationwide deductions	-Split- 7020 Managerial Expenses:Bank Charges		\$822.78	288,015.70
08/08/2024	Expense		bill.com				\$107.12	287,908.58
08/09/2024	Journal Entry	204		NET PAY DD	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue	\$0.00	\$29,124.67	258,783.91
08/09/2024	Journal Entry	204		PAYCHEX PROCESSING FEE	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$219.15	258,564.76
08/09/2024	Journal Entry	204		NET PAY CHECK	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$249.69	258,315.07
08/09/2024	Journal Entry	204		Garnishment	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$6,843.13	231,471.94
08/09/2024	Journal Entry	204		PSPRS Contributions	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$4,776.65	226,695.29
08/09/2024	Journal Entry	214		TAX PAYMENT	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue	\$0.00	\$19,958.12	206,737.17
08/09/2024	Journal Entry	204		NET PAY CHECK	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$567.89	207,305.06
08/09/2024	Journal Entry	204		BILL 08/15/24 Payables Funding	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$567.89	207,305.06
08/15/2024	Journal Entry	190		BILL 08/15/24 Payables Funding	-Split- 4105 Non-Tax Levy Revenues:Ambulance Revenue		\$567.89	207,305.06
08/15/2024	Deposit		Palmetto					207,305.06



**Sonoita-Elgin FD**  
**Monthly Disbursements**  
 August 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
	<b>National Bank Money Market</b>							
	Beginning Balance							207,524.98
08/09/2024	Deposit				-Split-4105 Non-Tax Levy Revenues:Ambulance Revenue	\$10,026.23		217,551.21
08/09/2024	Deposit				4105 Non-Tax Levy Revenues:Ambulance Revenue	\$272.27		217,823.48
08/09/2024	Deposit				-Split-4105 Non-Tax Levy Revenues:Ambulance Revenue	\$130.00		217,953.48
08/09/2024	Deposit				-Split-4105 Non-Tax Levy Revenues:Ambulance Revenue	\$101.48	\$9,233.07	208,720.41
08/13/2024	Journal Entry	208		To pay July credit card balance		\$108.50		208,821.89
08/15/2024	Deposit				4105 Non-Tax Levy Revenues:Ambulance Revenue	\$6,345.11		208,930.39
08/15/2024	Deposit				-Split-4105 Non-Tax Levy Revenues:Ambulance Revenue	\$30.00		215,275.50
08/26/2024	Deposit				4105 Non-Tax Levy Revenues:Ambulance Revenue	\$3,593.86		215,305.50
08/26/2024	Deposit				4120 Non-Tax Levy Revenues:Interest Income	\$1.73		218,899.36
08/30/2024	Deposit					\$20,609.18	\$9,233.07	218,901.09
<b>Total for National Bank Money Market</b>								992.57
	<b>Pima County Treasurer</b>							
	Beginning Balance				Chase Checking		\$992.57	0.00
08/15/2024	Deposit				-Split-	\$148.17		148.17
08/31/2024	Journal Entry	215		To Record Pima Property Tax Revenue for August 2024		\$148.17	\$992.57	
<b>Total for Pima County Treasurer</b>								5,388.24
	<b>SCC Treasurer</b>							
	Beginning Balance				National Bank Money Market		\$5,388.24	0.00
08/26/2024	Deposit			Funds transfer from SC County Treasurer	-Split-	\$9,069.30		9,069.30
08/31/2024	Journal Entry	216		To record property tax revenue for August 2024		\$9,069.30	\$5,388.24	
<b>Total for SCC Treasurer</b>								

# Sonoita-Elgin Fire District

## Twelve-Month Cash Flow

Sonoita-Elgin Fire District

Fiscal Year Begins: Jul-24

	Beginning	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Monthly Average	Overview
<b>Cash Summary</b>															
Cash on Hand (beginning of month) (A)	1,158,604	1,079,655	963,544	810,173	738,621	1,119,164	1,197,558	1,293,815	1,285,486	1,226,654	1,192,952	1,328,581	1,290,281	1,127,207	
Cash Available (on hand + receipts, before cash out)	1,280,880	1,105,389	990,936	893,593	1,241,771	1,362,002	1,424,672	1,417,093	1,357,511	1,315,558	1,483,553	1,497,439	1,402,093	1,290,968	
Cash Position (end of month) (A+B-C)	1,079,655	963,544	810,173	738,621	1,119,164	1,197,558	1,293,815	1,285,486	1,226,654	1,192,952	1,328,581	1,290,281	1,234,903	1,140,144	
<b>Cash Receipts</b>															
Tax Levy Revenue	6,259	9,202	39,042	471,291	210,980	210,980	195,255	91,420	40,166	57,046	246,243	124,480	67,430	129,901	
Non-Tax Levy Revenue	19,475	18,190	44,378	31,859	31,859	31,859	31,859	31,859	31,859	31,859	44,358	44,378	44,382	33,859	
Transfer from Bond Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total Cash Receipts (B)</b>	<b>25,734</b>	<b>27,392</b>	<b>83,420</b>	<b>503,150</b>	<b>242,839</b>	<b>242,839</b>	<b>227,114</b>	<b>123,278</b>	<b>72,025</b>	<b>88,905</b>	<b>290,601</b>	<b>168,858</b>	<b>111,812</b>	<b>163,761</b>	
<b>Cash Paid Out</b>															
Disbursements	141,845	180,763	154,972	122,607	164,444	130,857	130,857	131,607	130,857	122,607	154,972	207,157	167,191	150,823	
Repayment of LOC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Total Cash Paid Out (C)</b>	<b>141,845</b>	<b>180,763</b>	<b>154,972</b>	<b>122,607</b>	<b>164,444</b>	<b>130,857</b>	<b>130,857</b>	<b>131,607</b>	<b>130,857</b>	<b>122,607</b>	<b>154,972</b>	<b>207,157</b>	<b>167,191</b>	<b>150,823</b>	
	(Actual)	(Actual)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	

## MEDICAL LEAVE ASSISTANCE PROGRAM

### I. PURPOSE

To allow individuals to assist fellow employees by donating paid leave hours in the event of a serious medical situation or other circumstance that creates a severe financial hardship.

### II. SCOPE

This policy applies to all full-time employees, within the guidelines listed below.

### III. POLICY

It is the policy of the SEFD to allow employees to donate accrued sick or vacation leave to other employees in the instance of a serious medical situation of the employee or the employee's immediate family, if the employee has depleted all accrued sick and vacation leave hours.

### IV. DEFINITION

For purposes of this policy, **immediate family** shall be defined as a parent or step-parent, spouse (as defined by State law), domestic partner, or child of the employee. **Child** shall be defined as a biological child, an adopted child, a foster child or a stepchild.

### V. GUIDELINES

- A. If an employee is in a situation involving a serious medical situation and has depleted his sick and vacation leave accruals, the employee may request use of the Medical Leave Assistance Program via a written request to the Fire Chief. Likewise, a fellow employee may make the request to the Fire Chief to consider another employee for receipt of such donations.
- B. If the request is granted, the employee shall be allowed to receive donated paid leave hours.
- C. In order to be eligible to donate paid leave hours, a donor must retain a minimum of 24 hours of leave hours for his own use.
- D. If an employee wishes to donate sick leave or vacation hours for this purpose, the employee must submit a written request to the Fire Chief authorizing deduction from his leave accrual.
- E. Sick leave or vacation hours, not wages, shall be donated. Thus, the employee shall receive the donated hours at the receiving employee's own regular hourly rate.

- F. Only those hours needed for a pay period shall be used. Upon the employee's return to work, all excess sick leave or vacation donation hours shall be returned to the donors in proportion to their donation. No donor shall receive more hours back than were originally donated.



#1

SANTA CRUZ COUNTY  
TOLLING AGREEMENT

7 PAGES



## TOLLING AGREEMENT

This Tolling Agreement (“Agreement”) is made by and between **(1)** the “Districts”, including (a) Nogales Unified School District No. 1; (b) Patagonia Elementary School District No. 6; (c) Patagonia Union High School District No. 20; (d) Santa Cruz Elementary School District No. 28; (e) Santa Cruz Valley Unified School District No. 35; (f) Sonoita Elementary School District No. 25; (g) Nogales Suburban Fire District; (h) Rio Rico Fire District; (i) Tubac Fire District; and (j) Sonoita-Elgin Fire District; **(2)** Santa Cruz County (the “County”); and **(3)** the Santa Cruz County Treasurer’s Office (the “Treasurer”). Each entity referenced herein shall be referred to as a “Party,” and collectively all entities referenced herein shall be referred to as “Parties.”

### RECITALS

WHEREAS, beginning in or around 2014 and continuing through April 2024, former Santa Cruz County Treasurer Elizabeth Gutfahr (“Gutfahr”) is alleged to have embezzled and misappropriated what is currently believed to be \$38,712,371 (the “Stolen Funds”) of funds held by the Treasurer (“Gutfahr’s Fraud”); and

WHEREAS, the Stolen Funds were taken from the County, the Treasurer, and the Districts; and

WHEREAS the Districts may have, but have not determined if they have, legal claims or causes of action against the County and/or the Treasurer arising from Gutfahr’s Fraud; and

WHEREAS, the County and/or the Treasurer dispute whether the Districts have legal claims or causes of action against the County and/or the Treasurer arising from Gutfahr’s Fraud; and

WHEREAS, certain time limitations are prescribed by law for the Districts to assert any legal claims or causes of action the Districts have, or may have, against the County and/or the Treasurer, arising from Gutfahr's Fraud; and

WHEREAS, the Districts, the County and the Treasurer have or may have common interests relating to the investigation of the circumstances of Gutfahr's Fraud, which requires the Districts, the County and the Treasurer to exchange information concerning: (1) identification of the methods involved in Gutfahr's Fraud; (2) calculation of the amount of misappropriated monies; (3) identification of the parties impacted by Gutfahr's Fraud; (4) and development of preliminary loss allocation and recovery allocation among the parties impacted by Gutfahr's Fraud (the "Investigation"); and

WHEREAS, on August 1, 2024, the County filed a Verified Complaint in the Superior Court of Arizona, Pima County, Case No. CV2024-4535 against Gutfahr and others (the "Complaint"), and the Districts, the County and the Treasurer have or may have common interests relating to the Complaint; and

WHEREAS, as a result of their common interests with the County and the Treasurer, the Districts have concluded that it is prudent to forego asserting any legal claims or causes of action the Districts have, or may have, against the County and/or the Treasurer, arising from Gutfahr's Fraud while the Investigation is ongoing; and

WHEREAS, as a result of the County's and the Treasurer's common interests with the Districts, the County and the Treasurer have concluded that it is prudent for the County and the Treasurer to toll time limitations prescribed by law for the Districts to assert any legal claims or causes of action the Districts have, or may have, against the County and/or the Treasurer, arising from Gutfahr's Fraud while the Investigation is ongoing.

NOW THEREFORE, it is agreed as follows:

TERMS AND CONDITIONS

1. The Parties agree that the Notice of Claim period, including the periods set forth in A.R.S. §§ 11-622 and 12-821.01(A), in which the Districts may be required to provide the County and/or the Treasurer with a written basis on which the Districts assert the County and/or the Treasurer are or may be liable in whole or part for Gutfahr's Fraud and to state a specific amount for which any such claims may be settled is tolled and suspended from the effective date of this Agreement through and including February 28, 2025, which the parties may extend further by a signed, written amendment to this Agreement.

2. The Parties agree that the one-year period in which the Districts may be required to file a lawsuit against the County and/or the Treasurer, pursuant A.R.S. § 12-821, shall be tolled and suspended to May 29, 2025, which the parties may extend further by a signed, written amendment to this Agreement.

3. The periods identified in paragraphs (1) and (2) above are referred to as the "Tolling Period."

4. The County and the Treasurer agree they will not assert that any Notice of Claim made by any of the Districts to the County and/or the Treasurer was or is untimely if the Notice of Claim was made within the Tolling Period, and the County and/or the Treasurer will not assert any statute of limitations defense or other defenses based on the timeliness of the filing of any lawsuit by the Districts against the County and/or the Treasurer if any of the Districts files a lawsuit against the County and/or the Treasurer within the Tolling Period.

3. This Agreement is in furtherance of the Parties' discussions of compromise and settlement of disputed claims and is not admissible in any proceeding except for the limited purpose of proving the existence of this Agreement and the rights and obligations specified herein.

4. This Agreement constitutes the entire agreement between the Parties as to the matters herein and supersedes all prior and contemporaneous agreements pertaining to such matters. This Agreement may not be modified except through a writing executed by both Parties or electronic mail between counsel for the Parties confirming the modification(s).

5. This Agreement shall be governed by and construed in accordance with the laws of the state of Arizona without regard to conflicts of law.

6. This Agreement may be signed by electronic means and in multiple counterparts which shall constitute one Agreement when combined. Faxed, scanned, or emailed images of signatures shall be sufficient for this Agreement and be the equivalent of original signatures.

[Signature Pages Follow]

**Santa Cruz County**

\_\_\_\_\_  
Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date

**Santa Cruz County Treasurer's Office**

\_\_\_\_\_  
Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date

**Nogales Unified School District No. 1**

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Authorized Signature  
By:  
Its:

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Date

**Patagonia Elementary School District No. 6**

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Authorized Signature  
By:  
Its:

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Date

**Patagonia Union High School District No. 20**

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Authorized Signature  
By:  
Its:

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Date

**Santa Cruz Elementary School District No. 28**

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Authorized Signature

By:

Its:

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Date

**Santa Cruz Valley Unified School District No. 35**

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Authorized Signature

By:

Its:

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Date

**Sonoita Elementary School District No. 25**

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Authorized Signature

By:

Its:

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Date

**Nogales Suburban Fire District**

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Authorized Signature

By:

Its:

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Date

**Rio Rico Fire District**

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Authorized Signature

By:

Its:

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Date



**Tubac Fire District**

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Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date

**Sonoita-Elgin Fire District**

\_\_\_\_\_  
Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date



#2

AUDITOR GENERAL  
TOLLING AGREEMENT

6 PAGES



## TOLLING AGREEMENT

This Tolling Agreement (“Agreement”) is made by and between **(1)** the “Districts”, including (a) Nogales Unified School District No. 1; (b) Patagonia Elementary School District No. 6; (c) Patagonia Union High School District No. 20; (d) Santa Cruz Elementary School District No. 28; (e) Santa Cruz Valley Unified School District No. 35; (f) Sonoita Elementary School District No. 25; (g) Nogales Suburban Fire District; (h) Rio Rico Medical and Fire District; (i) Tubac Fire District; and (j) Sonoita-Elgin Fire District; **(2)** the State of Arizona (the “State”); and **(3)** the Arizona Auditor General (the “Auditor General”). Each entity referenced herein shall be referred to as a “Party,” and collectively all entities referenced herein shall be referred to as “Parties.”

### RECITALS

WHEREAS, beginning in or around 2014 and continuing through April 2024, former Santa Cruz County Treasurer Elizabeth Gutfahr (“Gutfahr”) is alleged to have embezzled and misappropriated what is currently believed to be \$38,712,371 (the “Stolen Funds”) of funds held by the Treasurer (“Gutfahr’s Fraud”); and

WHEREAS, the Stolen Funds were taken from the County, the Treasurer, and the Districts; and

WHEREAS, the Districts may have but have not determined if they have, legal claims or causes of action against the State and/or the Auditor General arising from Gutfahr’s Fraud; and

WHEREAS, the State and/or the Auditor General dispute whether the Districts have legal claims or causes of action against the State and/or the Auditor General arising from Gutfahr’s Fraud; and

WHEREAS, certain time limitations may be prescribed by law for the Districts to assert any legal claims or causes of action the Districts have, or may have, against the State and/or the Auditor General, arising from Gutfahr's Fraud; and

WHEREAS, the Districts, the State and the Auditor General have concluded that it is prudent for the State and/or the Auditor General to toll time limitations prescribed by law for the Districts to assert any legal claims or causes of action the Districts have, or may have, against the State and/or the Auditor General, arising from Gutfahr's Fraud.

NOW THEREFORE, it is agreed as follows:

TERMS AND CONDITIONS

1. The Parties agree that the Notice of Claim period, including the periods set forth in A.R.S. § 12-821.01(A), in which the Districts may be required to provide the State and/or the Auditor General with a written basis on which the Districts assert the State and/or the Auditor General are or may be liable in whole or part for Gutfahr's Fraud and to state a specific amount for which any such claims may be settled is tolled and suspended from the effective date of this Agreement through and including February 28, 2025, which the parties may extend further by a signed, written amendment to this Agreement.

2. The Parties agree that the one-year period in which the Districts may be required to file a lawsuit against the State and/or the Auditor General, pursuant A.R.S. § 12-821, shall be tolled and suspended to May 29, 2025, which the parties may extend further by a signed, written amendment to this Agreement.

3. The periods identified in paragraphs (1) and (2) above are referred to as the "Tolling Period."

4. The State and the Auditor General agree they will not assert that any Notice of Claim made by any of the Districts to the State and/or the Auditor General was or is untimely if the Notice of Claim was made within the Tolling Period, and the State and/or the Auditor General will not assert any statute of limitations defense or other defenses based on the timeliness of the filing of any lawsuit by the Districts against the State and/or the Auditor General if any of the Districts files a lawsuit against the State and/or the Auditor General within the Tolling Period.

3. This Agreement constitutes the entire agreement between the Parties as to the matters herein and supersedes all prior and contemporaneous agreements pertaining to such matters. This Agreement may not be modified except through a writing executed by both Parties or electronic mail between counsel for the Parties confirming the modification(s).

4. This Agreement shall be governed by and construed in accordance with the laws of the state of Arizona without regard to conflicts of law.

5. This Agreement may be signed by electronic means and in multiple counterparts which shall constitute one Agreement when combined. Faxed, scanned, or emailed images of signatures shall be sufficient for this Agreement and be the equivalent of original signatures.

[Signature Pages Follow]

**State of Arizona**

\_\_\_\_\_  
Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date

**Arizona Auditor General**

\_\_\_\_\_  
Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date

**Nogales Unified School District No. 1**

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Authorized Signature  
By:  
Its:

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Date

**Patagonia Elementary School District No. 6**

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Authorized Signature  
By:  
Its:

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Date

**Patagonia Union High School District No. 20**

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Authorized Signature  
By:  
Its:

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Date



**Santa Cruz Elementary School District No. 28**

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Authorized Signature  
By:  
Its:

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Date

**Santa Cruz Valley Unified School District No. 35**

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Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date

**Sonoita Elementary School District No. 25**

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Authorized Signature  
By:  
Its:

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Date

**Nogales Suburban Fire District**

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Authorized Signature  
By:  
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Date

**Rio Rico Medical and Fire District**

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Authorized Signature  
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Date

**Tubac Fire District**

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Authorized Signature

By:  
Its:

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Date

**Sonoita-Elgin Fire District**

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Authorized Signature

By:  
Its:

\_\_\_\_\_  
Date

#3

GUTFAHR

TOLLING AGREEMENT

6 PAGES



## TOLLING AGREEMENT

This Tolling Agreement (“Agreement”) is made by and between **(1)** the “Districts”, including (a) Nogales Unified School District No. 1; (b) Patagonia Elementary School District No. 6; (c) Patagonia Union High School District No. 20; (d) Santa Cruz Elementary School District No. 28; (e) Santa Cruz Valley Unified School District No. 35; (f) Sonoita Elementary School District No. 25; (g) Nogales Suburban Fire District; (h) Rio Rico Medical and Fire District; (i) Tubac Fire District; and (j) Sonoita-Elgin Fire District; and **(2)** Elizabeth Gutfahr, in her official, individual and community capacities (“Gutfahr”). Each entity or person referenced herein shall be referred to as a “Party,” and collectively all entities and persons referenced herein shall be referred to as “Parties.”

### RECITALS

WHEREAS, Gutfahr previously served as the County Treasurer of Santa Cruz County (the “Treasurer”);

WHEREAS, on August 1, 2024, Santa Cruz County (the “County”) filed a Verified Complaint in the Superior Court of Arizona, Pima County, Case No. CV2024-4535 against Gutfahr and others (the “Complaint”) alleging, *inter alia*, that Gutfahr embezzled at least \$39 million from the County, the Treasurer, and the Districts (“Gutfahr’s Alleged Fraud”); and

WHEREAS, for purposes of this Agreement, Gutfahr does not admit the allegations in the Complaint; and

WHEREAS, the Districts may have but have not determined if they have, legal claims or causes of action against Gutfahr arising from Gutfahr’s Alleged Fraud; and

WHEREAS, certain time limitations may be prescribed by law for the Districts to assert any legal claims or causes of action the Districts have, or may have, against Gutfahr arising from Gutfahr's Alleged Fraud; and

WHEREAS, the Districts and Gutfahr have concluded that it is prudent for Gutfahr to toll time limitations that may be prescribed by law for the Districts to assert any legal claims or causes of action the Districts have, or may have, against Gutfahr.

NOW THEREFORE, it is agreed as follows:

#### TERMS AND CONDITIONS

1. The Parties agree that the Notice of Claim period, including the periods set forth in A.R.S. §§ 11-622 and 12-821.01(A), in which the Districts may be required to provide Gutfahr with a written basis on which the Districts assert Gutfahr is or may be liable in whole or part for Gutfahr's Alleged Fraud and to state a specific amount for which any such claims may be settled is tolled and suspended from the effective date of this Agreement through and including February 28, 2025, which the parties may extend further by a signed, written amendment to this Agreement.

2. The Parties agree that the one-year period in which the Districts may be required to file a lawsuit against Gutfahr, pursuant A.R.S. § 12-821, shall be tolled and suspended to May 29, 2025, which the parties may extend further by a signed, written amendment to this Agreement.

3. The periods identified in paragraphs (1) and (2) above are referred to as the "Tolling Period."

4. Gutfahr agrees she will not assert that any Notice of Claim made by any of the Districts to Gutfahr was or is untimely if the Notice of Claim was made within the Tolling Period, and Gutfahr will not assert any statute of limitations defense or other defenses based on the

timeliness of the filing of any lawsuit by the Districts against Gutfahr if any of the Districts files a lawsuit against Gutfahr within the Tolling Period.

3. This Agreement is not admissible in any proceeding except for the limited purpose of proving the existence of this Agreement and the rights and obligations specified herein.

4. This Agreement constitutes the entire agreement between the Parties as to the matters herein and supersedes all prior and contemporaneous agreements pertaining to such matters. This Agreement may not be modified except through a writing executed by both Parties or electronic mail between counsel for the Parties confirming the modification(s).

5. This Agreement shall be governed by and construed in accordance with the laws of the state of Arizona without regard to conflicts of law.

6. This Agreement may be signed by electronic means and in multiple counterparts which shall constitute one Agreement when combined. Faxed, scanned, or emailed images of signatures shall be sufficient for this Agreement and be the equivalent of original signatures.

[Signature Pages Follow]

**Elizabeth Gutfahr**

\_\_\_\_\_

\_\_\_\_\_  
Date

**Nogales Unified School District No. 1**

\_\_\_\_\_  
Authorized Signature

By:

Its:

\_\_\_\_\_  
Date

**Patagonia Elementary School District No. 6**

\_\_\_\_\_  
Authorized Signature

By:

Its:

\_\_\_\_\_  
Date

**Patagonia Union High School District No. 20**

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Authorized Signature

By:

Its:

\_\_\_\_\_  
Date

**Santa Cruz Elementary School District No. 28**

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Authorized Signature

By:

Its:

\_\_\_\_\_  
Date



**Santa Cruz Valley Unified School District No. 35**

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Authorized Signature  
By:  
Its:

\_\_\_\_\_  
Date

**Sonoita Elementary School District No. 25**

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Authorized Signature  
By:  
Its:

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Date

**Nogales Suburban Fire District**

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Authorized Signature  
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Date

**Rio Rico Medical and Fire District**

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Authorized Signature  
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Date

**Tubac Fire District**

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Authorized Signature  
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Date

**Sonoita-Elgin Fire District**

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Authorized Signature

By:

Its:

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Date