

Sonoita-Elgin Fire District
Agenda August 26, 2024 at 9:00 am
Board Meeting

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on the date noted above. **The meeting will be held in the Meeting Room at the Fire Station at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 9:00 am. Local time

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Roll Call and Confirmation of Quorum
2. Pledge of Allegiance to the Flag
3. Call to the Public
 - Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.
4. Approval of the Minutes from past meetings
5. Reports from the Fire Chief or his designee may include the following topics:
 - 2024-2026 Strategic Plan Implementation
 - Administration/Budget
 - PSPRS Local Board
 - Operations
 - Legislative Update
 - Other
6. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including:
 - reconciled balance sheet accounts;
 - month-end statements;
 - month-end balances at all institutions and county accounts;
 - revenues and expenditures; and
 - cash flow projection report.
7. Review, discussion and possible action- new HR policy for leave donation

8. Consideration of agenda items for future meetings

Governing board members, legal counsel and/or members of the public may attend via SEFD Zoom account. Meeting invite-

<https://us06web.zoom.us/j/82748178512?pwd=eSOaFpCaGSMKiUF2Trsj5GKYrSmrBG.1>

Meeting ID: 827 4817 8512

Passcode: 760536

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ

B) Sonoita-Elgin Fire Station – 3173 N. Highway 83, Sonoita, AZ

Governing board meeting agenda dated and posted:

Date/Time: _____

By: _____



SONOITA-ELGIN FIRE DISTRICT

"PROUD PAST STRONG FUTURE"



Minutes to the Board of Directors Meeting July 22, 2024

Chair of the board Chris Johnson calls the meeting to order at 9:02a.m.

1. Roll call and confirmation of Quorum.

Chris Johnson, Eddie McArthur, and Ruth Ann LeFebvre are present at the meeting, the Board has a quorum. Russ Kolsrud and Robert Garber are absent.

2. Pledge of Allegiance to the Flag.

3. Call to the public.

- **Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.**

4. Approval of the Minutes from past meetings.

Eddie McArthur makes a motion to approve the June minutes and Ruth Ann LeFebvre seconds the motion and all approve unanimously.

5. Reports from the Fire Chief or his designee may include the following topics:

- **2024-2026 Strategic Plan:** The plan has been uploaded to the SEFD website. The external stakeholder participants have received a printed copy with a letter from the fire chief. The implementation team met this month and established a schedule for the balance of 2024. We have started to complete selected objectives.
- **Administration/Budget:** FY 24/25 began on July 1. We have transitioned our payroll process for the suppression members away from equalized pay and several HR policies will need to be updated as a result, expect that for the August meeting. We are investigating our tax revenue from SCC with the help of JVG. We will be seeking the Board's approval to engage BDR Richards to conduct the FY23/24 financial audit.

Address: 3173 Highway 83. P.O. Box 322 Sonoita, AZ 85637 Phone: (520) 455 5854 Fax: (520)455 5361

Website: www.sefd911.org

Fire Chief Marc D. Meredith



SONOITA-ELGIN FIRE DISTRICT



“PROUD PAST STRONG FUTURE”

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- **PSPRS Local Board:** The local PSPRS Board will be meeting today after this meeting.
 - **Operations:**
 - Member Accomplishments/Recognition: We had 1 new recruit start the process in June. Bill Mitchell passed away last month and SEFD is very grateful for his long and dedicated service. FF/EMT Glasser and FF/EMT Marine are in the final weeks of their Driver/Operator course.
 - Apparatus: E822 is waiting on parts to have its pump seals replaced. T828 has ongoing issues that we are triaging while also working on a viable replacement option. E821 is out of service and we will be requesting approval for a replacement today. M833 is out of service for repairs, but should be back in service within a week. Diesel tank replacement is behind schedule due to vendor error but should be resolved before the end of the month.
 - Incidents by Service Type, Zone & Shift: Incidents by Service Type: Fire 8, EMS 24, and Service Calls 21. Incident count by zone: Zone 1 had 31, Zone 2 had 3, Zone 3 had 6, Zone 4 had 0, Zone 5 had 13. Incident count by shift: Shift A had 19, Shift B had 16 and Shift C had 18.
 - **Legislative Update:**
 - CON: Our HB2609 GPS waiver was approved for 12 months. We are looking at compliance solutions and should have one in process by July 1, 2024. Our current plan is to work with a firm 3AM Innovations which has state backed grant funding that includes hardware and will satisfy our requirement. M831 had its annual DHS Inspection and passed with no findings.

6. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including: reconciled balance sheet

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accounts, month-end statements, month-end balances at all institutions, county accounts and revenues and expenditures and cash flow projection report.

- Ben Archer Crowes presents the financials prepared by James Vincent Group. Ben points out the Santa Cruz County Taxes in the financials to further explain the tax situation with Santa Cruz County that can get complicated, and has many challenges to configure missing money. Ambulance revenue is slightly under what we budgeted last year. From a revenue perspective we were 53,000 over what we budgeted. Most expenses that put us over budget were repairs on the grounds, like the septic tank repair. Over budget on buildings and land category, and over budget on capital outlay with the purchase of the U819. Ben continues to explain that we trended over budget on overtime and he has explained to Chief that we have to manage the overtime. We will also be tracking the different types of overtime, to look closer at what we can manage or not manage.

Ruth Ann LeFebvre moves to approve the June 2024 Financials, Eddie McArthur seconds the motion and it is approved unanimously.

7. Review, discussion and possible action- approval for Fire Chief to engage BDR Richards to conduct the FY23/24 audit.

- Chief lets the Board know that we have not considered using a different audit firm for many years. Walker & Armstrong has served us well but we have not had a different set of eyes for audit purposes for SEFD. Tricia did a lot of research to find the right audit firm for the size of SEFD and BDR Richards fits our needs. The total fee for Walker & Armstrong's audit was \$9,500 and BDR Richards would be \$10,000.

Eddie McArthur makes a motion to approve the use of BDR Richards for the FY23/24 audit, Ruth Ann LeFebvre seconds the motion and it is approved

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SONOMA-ELGIN FIRE DISTRICT

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unanimously.

8. Review, discussion and possible action- acquisition of a replacement apparatus for E821.

- Captain Sapienza presents information about the seller of the proposed pumper/tender, Brindlee Mountain Fire Apparatus. He continues with a full presentation of the 2004 Pierce Saber Pumper Tanker at a cost of \$279,000.00 (no sales tax) to the Board highlighting that it may be an older engine but it is in excellent condition with low miles at 41,834 and will serve us well for at least 10 years. Captain Sapienza on behalf of SEFD made a trip to Brindlee Mountain to test the pumps and to inspect the entire engine. It holds 2,000 gallons of water and has seating for 5 fire fighters.
- Engine 821 will be out of service and eventually be sold. Ruth Ann LeFebvre asks about the age of the Pierce Saber Pumper Tanker and how long it will serve us. Chief let her know that NFPA standard is 10 years. Brindlee Mountain Fire will pay for repair within the first year of use at a certain amount. Eddie McArthur asks about the repairs and the process and Chris from Brindlee Mountain says that the vendor would invoice them directly. Chris Johnson reads that it holds 2,000, and where does that put us, and Chief responds that this apparatus would give us an additional 1,000 gallons of water.
- Chief lets the Board know that we can finance this apparatus with NBAZ and should not have a problem getting financing. Eddie McArthur asks how it will affect the budget. Ben from JVG says the money would be coming out of what we budgeted for reserves.
- Chief Meredith will be setting up a separate Board meeting for the purpose of approving the financing for the 2004 Pierce Saber Pumper Tanker.

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“PROUD PAST STRONG FUTURE”



9. Consideration of agenda items for future meetings.

Eddie McArthur makes a motion to adjourn the meeting, Ruth Ann Lefebvre seconds the motion and all approve unanimously.

Chris Johnson adjourns the meeting at 10:37 a.m.

A digital copy of this meeting is available to the public at the Sonoita-Elgin Fire District, located at 3137 AZ Highway 83 Sonoita, AZ 85637

NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district’s attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3)

Minutes approved by _____, Board Clerk, on _____

Ruth Ann LeFebvre

Date



Sonoita-Elgin Fire District

Monthly Financial Report – July 2024

Attached are the following for your information and review for Sonoita-Elgin Fire District:

1. Balance Sheet as of July 31, 2024.
2. Summary of Reconciled Cash Balances as of July 31, 2024.
3. Monthly Income Statement of Revenues and Expenditures, including budget to actual for July 2024.
4. Year-to-date Income Statement of Revenues and Expenditures, including budget to actual through July 2024.
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

Key points:

- Revenue for the month of July is \$27,487, which is \$29,696 under budget.
 - Tax revenue for July is \$6,259 which is \$8,629 under budget.
 - Non-Levy revenue is \$21,228 which is \$21,067 under budget, driven by Ambulance Revenue which is \$15,156 under budget.
- Expenses for July are \$141,498 which is \$13,474 under budget.
 - Wildland Labor expenses are \$4,648 which is \$11,047 under budget, however this was offset by Overtime Wages which are \$7,267 over budget.
 - Fuel Expense is \$8,594 which is \$6,094 over budget.

Please contact the Finance Director for any questions or concerns regarding this report.

Sonoita-Elgin FD

Balance Sheet

As of July 31, 2024

	TOTAL		
	AS OF JUL 31, 2024	AS OF JUL 31, 2023 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Chase Checking	291,892.09	462,886.64	-170,994.55
Chase Savings	324,858.63	375,393.41	-50,534.78
Hughes Checking	32,837.16	2,385.58	30,451.58
Hughes Main Share	50.39	50.28	0.11
National Bank CD	100,000.00	100,000.00	0.00
National Bank Money Market	207,524.98	162,065.68	45,459.30
Pima County Treasurer	992.57	2,233.93	-1,241.36
SCC Treasurer	5,388.24	0.00	5,388.24
Total Bank Accounts	\$963,544.06	\$1,105,015.52	\$ -141,471.46
Total Current Assets	\$963,544.06	\$1,105,015.52	\$ -141,471.46
TOTAL ASSETS	\$963,544.06	\$1,105,015.52	\$ -141,471.46
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable (A/P)	30,067.42	13,050.40	17,017.02
Total Accounts Payable	\$30,067.42	\$13,050.40	\$17,017.02
Credit Cards			
NBAZ Credit Card	9,233.07		9,233.07
Total Credit Cards	\$9,233.07	\$0.00	\$9,233.07
Other Current Liabilities			
24000 Payroll Liabilities	2,259.89	4,453.91	-2,194.02
Total Other Current Liabilities	\$2,259.89	\$4,453.91	\$ -2,194.02
Total Current Liabilities	\$41,560.38	\$17,504.31	\$24,056.07
Total Liabilities	\$41,560.38	\$17,504.31	\$24,056.07
Equity			
32000 Retained Earnings	282,192.90	413,454.69	-131,261.79
Fund Balance - Unrestricted	755,554.58	755,554.58	0.00
Net Income	-115,763.80	-81,498.06	-34,265.74
Total Equity	\$921,983.68	\$1,087,511.21	\$ -165,527.53
TOTAL LIABILITIES AND EQUITY	\$963,544.06	\$1,105,015.52	\$ -141,471.46

Sonoita-Elgin Fire District
 Summary of Reconciled Cash Balances
 Period Ending 7/31/24

	Chase Checking	Chase Savings	Hughes Main Share	Hughes Checking	NBAZ Money Market	Pima Treasurer	Santa Cruz Treasurer
	7/31/2024	7/31/2024	7/31/2024	7/31/2024	7/31/2024	7/31/2024	7/31/2024
Beginning Balance	408,274.20	324,376.56	50.38	26,052.59	206,651.81	3,713.08	12,165.03
Cleared Transactions							
Checks and Payments	(138,410.93)	-	-	-	(5,356.89)	(3,713.08)	(12,165.03)
Deposits and Credits	23,487.55	482.07	0.01	6,784.57	6,230.06	992.57	5,388.24
Total Cleared Transactions	(114,923.38)	482.07	0.01	6,784.57	873.17	(2,720.51)	(6,776.79)
Cleared Balance	293,350.82	324,858.63	50.39	32,837.16	207,524.98	992.57	5,388.24
Uncleared Transactions							
Checks and Payments	(1,458.73)	-	-	-	-	-	-
Deposits and Credits	-	-	-	-	-	-	-
Total Uncleared Transactions	(1,458.73)	-	-	-	-	-	-
Register Balance as of 7/31/24	291,892.09	324,858.63	50.39	32,837.16	207,524.98	992.57	5,388.24

Sonoita-Elgin FD

Budget vs. Actuals

July 2024

	TOTAL							
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
4000 Tax Revenues					\$0.00	\$0.00	\$0.00	0.00%
4010 Pima County Taxes	826.34	1,327.00	-500.66	62.27 %	\$826.34	\$1,327.00	\$ -500.66	62.27 %
4020 Santa Cruz County Taxes	5,324.17	13,338.00	-8,013.83	39.92 %	\$5,324.17	\$13,338.00	\$ -8,013.83	39.92 %
4030 FDAT - Pima County	108.67	223.00	-114.33	48.73 %	\$108.67	\$223.00	\$ -114.33	48.73 %
Total 4000 Tax Revenues	6,259.18	14,888.00	-8,628.82	42.04 %	\$6,259.18	\$14,888.00	\$ -8,628.82	42.04 %
4100 Non-Tax Levy Revenues					\$0.00	\$0.00	\$0.00	0.00%
4105 Ambulance Revenue	9,844.48	25,000.00	-15,155.52	39.38 %	\$9,844.48	\$25,000.00	\$ -15,155.52	39.38 %
4115 EMS Support		392.00	-392.00		\$0.00	\$392.00	\$ -392.00	0.00%
4120 Interest Income	779.41	208.00	571.41	374.72 %	\$779.41	\$208.00	\$571.41	374.72 %
4130 Rental Income		25.00	-25.00		\$0.00	\$25.00	\$ -25.00	0.00%
4140 Wildland Revenue	7,223.89	16,670.00	-9,446.11	43.33 %	\$7,223.89	\$16,670.00	\$ -9,446.11	43.33 %
4155 Miscellaneous Income	3,380.00		3,380.00		\$3,380.00	\$0.00	\$3,380.00	0.00%
Total 4100 Non-Tax Levy Revenues	21,227.78	42,295.00	-21,067.22	50.19 %	\$21,227.78	\$42,295.00	\$ -21,067.22	50.19 %
Total Income	\$27,486.96	\$57,183.00	\$ -29,696.04	48.07 %	\$27,486.96	\$57,183.00	\$ -29,696.04	48.07 %
GROSS PROFIT	\$27,486.96	\$57,183.00	\$ -29,696.04	48.07 %	\$27,486.96	\$57,183.00	\$ -29,696.04	48.07 %
Expenses								
5000 Personnel Costs					\$0.00	\$0.00	\$0.00	0.00%
5010 Salaries	59,209.92	61,804.00	-2,594.08	95.80 %	\$59,209.92	\$61,804.00	\$ -2,594.08	95.80 %
5020 Overtime Wages	8,412.51	1,146.00	7,266.51	734.08 %	\$8,412.51	\$1,146.00	\$7,266.51	734.08 %
5030 Wildland Labor	4,648.05	15,695.00	-11,046.95	29.61 %	\$4,648.05	\$15,695.00	\$ -11,046.95	29.61 %
5040 PTO (Personal Time Off)	1,706.56	4,615.00	-2,908.44	36.98 %	\$1,706.56	\$4,615.00	\$ -2,908.44	36.98 %
5050 Sick Time Pay	1,503.16	1,000.00	503.16	150.32 %	\$1,503.16	\$1,000.00	\$503.16	150.32 %
5110 Payroll Taxes	2,076.78	1,560.00	516.78	133.13 %	\$2,076.78	\$1,560.00	\$516.78	133.13 %
5120 PSPRS	9,013.55	8,514.00	499.55	105.87 %	\$9,013.55	\$8,514.00	\$499.55	105.87 %
5130 ASRS		339.00	-339.00		\$0.00	\$339.00	\$ -339.00	0.00%
5140 Workmans Comp Expense	3,417.00	4,263.00	-846.00	80.15 %	\$3,417.00	\$4,263.00	\$ -846.00	80.15 %
5210 Employee Health Insurance	4,974.48	5,810.00	-835.52	85.62 %	\$4,974.48	\$5,810.00	\$ -835.52	85.62 %
5230 Physicals & Exams	1,250.00	667.00	583.00	187.41 %	\$1,250.00	\$667.00	\$583.00	187.41 %
5240 Recruitment & Retention		125.00	-125.00		\$0.00	\$125.00	\$ -125.00	0.00%
5250 Background Checks		33.00	-33.00		\$0.00	\$33.00	\$ -33.00	0.00%
5260 Uniform Allowance		833.00	-833.00		\$0.00	\$833.00	\$ -833.00	0.00%
5270 Fuel Allowance	2,621.60	2,917.00	-295.40	89.87 %	\$2,621.60	\$2,917.00	\$ -295.40	89.87 %
5290 IGA Fire Chief Services		1,697.00	-1,697.00		\$0.00	\$1,697.00	\$ -1,697.00	0.00%

Sonoita-Elgin FD

Budget vs. Actuals

July 2024

	JUL 2024						TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	% OF BUDGET
Total 5000 Personnel Costs	98,833.61	111,018.00	-12,184.39	89.02 %	\$98,833.61	\$111,018.00	\$ -12,184.39	89.02 %	89.02 %
6000 Buildings & Land					\$0.00	\$0.00	\$0.00	0.00%	0.00%
6010 Building & Grounds & Pests	4,374.26	500.00	3,874.26	874.85 %	\$4,374.26	\$500.00	\$3,874.26	874.85 %	874.85 %
6020 Station Supplies	3,007.47	1,250.00	1,757.47	240.60 %	\$3,007.47	\$1,250.00	\$1,757.47	240.60 %	240.60 %
6030 Utilities	812.97	1,250.00	-437.03	65.04 %	\$812.97	\$1,250.00	\$ -437.03	65.04 %	65.04 %
Total 6000 Buildings & Land	8,194.70	3,000.00	5,194.70	273.16 %	\$8,194.70	\$3,000.00	\$5,194.70	273.16 %	273.16 %
6100 Vehicles & Equipment					\$0.00	\$0.00	\$0.00	0.00%	0.00%
6110 EMS Consumables	3,198.97	1,417.00	1,781.97	225.76 %	\$3,198.97	\$1,417.00	\$1,781.97	225.76 %	225.76 %
6120 Fire Supplies	396.23	758.00	-361.77	52.27 %	\$396.23	\$758.00	\$ -361.77	52.27 %	52.27 %
6130 Fuel	8,594.06	2,500.00	6,094.06	343.76 %	\$8,594.06	\$2,500.00	\$6,094.06	343.76 %	343.76 %
6140 PPE Purchase/Repair		1,250.00	-1,250.00		\$0.00	\$1,250.00	\$ -1,250.00		0.00%
6150 SCBA's		167.00	-167.00		\$0.00	\$167.00	\$ -167.00		0.00%
6160 Suppression Foam		125.00	-125.00		\$0.00	\$125.00	\$ -125.00		0.00%
6170 Vehicle Maintenance	9,960.84	5,000.00	4,960.84	199.22 %	\$9,960.84	\$5,000.00	\$4,960.84	199.22 %	199.22 %
6180 Wildland Expenses	845.40	16,670.00	-15,824.60	5.07 %	\$845.40	\$16,670.00	\$ -15,824.60	5.07 %	5.07 %
Total 6100 Vehicles & Equipment	22,995.50	27,887.00	-4,891.50	82.46 %	\$22,995.50	\$27,887.00	\$ -4,891.50	82.46 %	82.46 %
6300 Communications & IT					\$0.00	\$0.00	\$0.00	0.00%	0.00%
6310 Communication to Residents		83.00	-83.00		\$0.00	\$83.00	\$ -83.00		0.00%
6320 Computer	15.96	483.00	-467.04	3.30 %	\$15.96	\$483.00	\$ -467.04	3.30 %	3.30 %
6330 Computer & IT Support	250.00	250.00	0.00	100.00 %	\$250.00	\$250.00	\$0.00	100.00 %	100.00 %
6340 Copier Lease	272.30	150.00	122.30	181.53 %	\$272.30	\$150.00	\$122.30	181.53 %	181.53 %
6350 Dispatch & Reporting		833.00	-833.00		\$0.00	\$833.00	\$ -833.00		0.00%
6360 Internet Provider		333.00	-333.00		\$0.00	\$333.00	\$ -333.00		0.00%
6370 Radio		83.00	-83.00		\$0.00	\$83.00	\$ -83.00		0.00%
6380 Telephone		917.00	-917.00		\$0.00	\$917.00	\$ -917.00		0.00%
6390 Website		208.00	-208.00		\$0.00	\$208.00	\$ -208.00		0.00%
Total 6300 Communications & IT	538.26	3,340.00	-2,801.74	16.12 %	\$538.26	\$3,340.00	\$ -2,801.74	16.12 %	16.12 %
6400 Travel & Training					\$0.00	\$0.00	\$0.00	0.00%	0.00%
6410 Fire Prevention Education		42.00	-42.00		\$0.00	\$42.00	\$ -42.00		0.00%
6420 Training	3,442.90	2,917.00	525.90	118.03 %	\$3,442.90	\$2,917.00	\$525.90	118.03 %	118.03 %
Total 6400 Travel & Training	3,442.90	2,959.00	483.90	116.35 %	\$3,442.90	\$2,959.00	\$483.90	116.35 %	116.35 %
7000 Managerial Expenses					\$0.00	\$0.00	\$0.00	0.00%	0.00%
7010 Ambulance Billing	560.32	1,750.00	-1,189.68	32.02 %	\$560.32	\$1,750.00	\$ -1,189.68	32.02 %	32.02 %

Sonoita-Elgin FD

Budget vs. Actuals

July 2024

	JUL 2024						TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	
7020 Bank Charges	87.44	42.00	45.44	208.19 %	\$87.44	\$42.00	\$45.44	208.19 %	
7025 Bookkeeper	4,250.00	2,600.00	1,650.00	163.46 %	\$4,250.00	\$2,600.00	\$1,650.00	163.46 %	
7035 General & Liability Insurance	614.00	0.00	614.00		\$614.00	\$0.00	\$614.00	0.00%	
7045 Legal Fees	490.00	942.00	-452.00	52.02 %	\$490.00	\$942.00	\$ -452.00	52.02 %	
7050 Membership Dues & Subscriptions	485.94	292.00	193.94	166.42 %	\$485.94	\$292.00	\$193.94	166.42 %	
7055 Office Expense & Postage	271.36	600.00	-328.64	45.23 %	\$271.36	\$600.00	\$ -328.64	45.23 %	
7060 Payroll Preparation	733.75	542.00	191.75	135.38 %	\$733.75	\$542.00	\$191.75	135.38 %	
Total 7000 Managerial Expenses	7,492.81	6,768.00	724.81	110.71 %	\$7,492.81	\$6,768.00	\$724.81	110.71 %	
Total Expenses	\$141,497.78	\$154,972.00	\$ -13,474.22	91.31 %	\$141,497.78	\$154,972.00	\$ -13,474.22	91.31 %	
NET OPERATING INCOME	\$ -114,010.82	\$ -97,789.00	\$ -16,221.82	116.59 %	\$ -114,010.82	\$ -97,789.00	\$ -16,221.82	116.59 %	
NET INCOME	\$ -114,010.82	\$ -97,789.00	\$ -16,221.82	116.59 %	\$ -114,010.82	\$ -97,789.00	\$ -16,221.82	116.59 %	

Sonoita-Elgin FD

Monthly Disbursements

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
1072	Bill.com Money Out Clearing							
07/01/2024	Bill Payment (Check)		Voyager Fleet System	Inv 8692992712426	Accounts Payable (A/P)		\$406.37	-406.37
07/01/2024	Bill Payment (Check)		Performance Redefined	Inv 20240611	Accounts Payable (A/P)		\$312.00	-718.37
07/01/2024	Bill Payment (Check)		Airgas USA, LLC	Inv 5508585804	Accounts Payable (A/P)		\$217.26	-935.63
07/01/2024	Journal Entry	117	Sonoita Valley Water Co	BILL 07/01/24 Payables Funding Inv 50137 06.24	-Split- Accounts Payable (A/P)	\$1,041.13	\$54.50	105.50 51.00
07/01/2024	Bill Payment (Check)		Truly Nolen	Inv 250210155	Accounts Payable (A/P)		\$51.00	0.00
07/05/2024	Journal Entry	177	P-Town Auto & Offroad	BILL 07/05/24 Payables Funding Inv 002314	-Split- Accounts Payable (A/P)	\$3,035.94	\$1,799.59	3,035.94 1,236.35
07/05/2024	Bill Payment (Check)		Elite Sales and Service LLC	Inv INV-45510	Accounts Payable (A/P)		\$566.85	669.50
07/05/2024	Bill Payment (Check)		FirstNet	Inv 287319123872X06262024	Accounts Payable (A/P)		\$349.54	319.96
07/05/2024	Bill Payment (Check)		O'Feilly Automotive Inc	Inv STMT062824	Accounts Payable (A/P)		\$319.96	0.00
07/08/2024	Journal Entry	178	Todd Norton Plumbing, LLC	BILL 07/08/24 Payables Funding Multiple invoices (details on stub)	-Split- Accounts Payable (A/P)	\$20,855.58	\$4,479.22	20,855.58 16,376.36
07/08/2024	Bill Payment (Check)		EMI Health	Inv COMM306620240701	Accounts Payable (A/P)		\$4,245.50	12,130.86
07/08/2024	Bill Payment (Check)		7710 Insurance	Inv 7712310121643 060124	Accounts Payable (A/P)		\$3,417.00	8,713.86
07/08/2024	Bill Payment (Check)		Arizona Byways Inc.	Inv 28442	Accounts Payable (A/P)		\$2,082.72	6,631.14
07/08/2024	Bill Payment (Check)		IFC Radios & Safety	Inv 871792	Accounts Payable (A/P)		\$2,022.64	4,608.50
07/08/2024	Bill Payment (Check)		Pediatric Emergency Standards Inc. aka Handtevy	Inv Inv-9924	Accounts Payable (A/P)		\$1,752.98	2,855.52
07/08/2024	Bill Payment (Check)		Sunset Embroidery and Screen Print	Inv 9190	Accounts Payable (A/P)		\$1,046.68	1,808.84
07/08/2024	Bill Payment (Check)		Thrive with Chaos	Inv 070224	Accounts Payable (A/P)		\$770.00	1,038.84

Sonoita-Elgin FD

Monthly Disbursements

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
07/08/2024	Bill Payment (Check)		Benavidez Law Group P.C.	Inv 75250	Accounts Payable (A/P)		\$425.00	613.84
07/08/2024	Bill Payment (Check)		Simpson Computer Services	Inv 3868	Accounts Payable (A/P)		\$250.00	363.84
07/08/2024	Bill Payment (Check)		GreatAmerica Financial Services	Inv 36898436	Accounts Payable (A/P)		\$136.15	227.69
07/08/2024	Bill Payment (Check)		Nathan Marine	Inv REIMB 063024	Accounts Payable (A/P)		\$134.99	92.70
07/08/2024	Bill Payment (Check)		Afiac	Inv 437391	Accounts Payable (A/P)		\$92.70	0.00
07/12/2024	Journal Entry	179	Galls, LLC	BILL 07/12/24 Payables Funding Multiple invoices	-Split- Accounts Payable (A/P)	\$815.99	\$815.99	815.99
07/12/2024	Bill Payment (Check)		Office of Administrative Hearings	Inv 4032	Accounts Payable (A/P)		\$206.90	-206.90
07/15/2024	Bill Payment (Check)		SSVEC - Tower	Inv 1644800 0724	Accounts Payable (A/P)		\$46.88	-253.78
07/15/2024	Bill Payment (Check)		AERO Med Claims	Inv 060124-063024	Accounts Payable (A/P)		\$528.25	-782.03
07/15/2024	Bill Payment (Check)		SSVEC - Station	Inv 070324 5442700	Accounts Payable (A/P)		\$766.09	-1,548.12
07/15/2024	Bill Payment (Check)		Ambulance Medical Billing	Inv 0115176-IN	Accounts Payable (A/P)		\$805.43	-2,353.55
07/15/2024	Bill Payment (Check)		Bound Tree Medical	Multiple invoices (details on stub)	Accounts Payable (A/P)		\$1,697.66	-4,051.21
07/15/2024	Bill Payment (Check)		James Vincent Group, LLC	Inv 90713	Accounts Payable (A/P)		\$4,250.00	-8,301.21
07/15/2024	Bill Payment (Check)		Locality Media Inc dba First Due	Inv 1509	Accounts Payable (A/P)		\$11,047.49	-19,348.70
07/15/2024	Journal Entry	180	Valley Imaging Solutions	BILL 07/15/24 Payables Funding Inv AR36161	-Split- Accounts Payable (A/P)	\$19,348.70	\$126.13	0.00
07/22/2024	Bill Payment (Check)		Airgas USA, LLC	BILL 07/22/24 Payables Funding Inv 5509301316	-Split- Accounts Payable (A/P)	\$343.39	\$217.26	217.26
07/22/2024	Bill Payment (Check)		7710 Insurance	BILL 07/23/24 Payables Funding Inv 7712311121643 070124	-Split- Accounts Payable (A/P)	\$6,167.94	\$3,417.00	6,167.94
07/23/2024	Journal Entry	182					\$3,417.00	2,750.94
07/23/2024	Bill Payment (Check)							

Sonoita-Elgin FD

Monthly Disbursements

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
07/23/2024	Bill Payment (Check)		Teleflex LLC	Inv 9508651608	Accounts Payable (A/P)		\$1,954.30	796.64
07/23/2024	Bill Payment (Check)		Elite Waste and Recycling, Inc.	Inv 1988	Accounts Payable (A/P)		\$225.00	571.64
07/23/2024	Bill Payment (Check)		Carnevale Hardware	Inv STMT070124	Accounts Payable (A/P)		\$220.64	351.00
07/23/2024	Bill Payment (Check)		Ramon Leyvas	Inv REIMB071824	Accounts Payable (A/P)		\$200.00	151.00
07/23/2024	Bill Payment (Check)		Pima County Fire Chiefs Association	Inv 25-017	Accounts Payable (A/P)		\$100.00	51.00
07/23/2024	Bill Payment (Check)		Truly Nolen	Inv 250211490	Accounts Payable (A/P)		\$51.00	0.00
07/29/2024	Journal Entry	187	Goering, Roberts, et al PC	BILL 07/29/24 Payables Funding	-Split-	\$810.30		810.30
07/29/2024	Bill Payment (Check)		Principal Life Insurance Company	Inv 20537	Accounts Payable (A/P)		\$490.00	320.30
07/29/2024	Bill Payment (Check)		Principal Life Insurance Company	Inv 1086452-070124	Accounts Payable (A/P)		\$320.30	0.00
Total for 1072 Bill.com Money Out Clearing						\$52,418.97	\$52,418.97	
Chase Checking								
07/01/2024	Beginning Balance							406,645.44
07/01/2024	Expense				7060 Managerial Expenses:Payroll Preparation		\$327.30	406,318.14
07/01/2024	Journal Entry	117		BILL 07/01/24 Payables Funding	-Split-	\$12,165.03	\$1,041.13	405,277.01
07/03/2024	Deposit				SCC Treasurer	\$48.10		417,442.04
07/05/2024	Deposit				4105 Non-Tax Levy			417,490.14
07/05/2024	Journal Entry	177		BILL 07/05/24 Payables Funding	Revenues:Ambulance Revenue		\$3,035.94	414,454.20
07/08/2024	Journal Entry	178		BILL 07/08/24 Payables Funding	-Split-		\$20,855.58	393,598.62
07/09/2024	Expense		bill.com		7020 Managerial Expenses:Bank Charges		\$87.44	393,511.18
07/11/2024	Journal Entry	183		NET PAY DD	-Split-	\$0.00	\$26,842.24	366,668.94
07/11/2024	Journal Entry	183		NET PAY CHECK	-Split-			366,668.94
07/11/2024	Journal Entry	183		PAYCHEX PROCESSING FEE	-Split-		\$149.15	366,519.79
07/11/2024	Journal Entry	183		NET PAY CHECK	-Split-	\$0.00		366,519.79
07/11/2024	Journal Entry	183		Garnishment	-Split-		\$249.69	366,270.10
07/11/2024	Journal Entry	183		TAX PAYMENT	-Split-		\$5,056.89	361,213.21

Sonoita-Elgin FD

Monthly Disbursements

July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE	
07/12/2024	Journal Entry	179		BILL 07/12/24 Payables Funding	-Split-		\$815.99	360,397.22	
07/15/2024	Journal Entry	180		BILL 07/15/24 Payables Funding	-Split-	\$3,713.08	\$19,348.70	341,048.52	
07/15/2024	Deposit		State of Arizona			\$7,223.89		344,761.60	
07/15/2024	Deposit							351,985.49	
07/16/2024	Deposit					\$241.10		352,226.59	
07/17/2024	Check	2874	Department of the Treasury	86-0462908, Form 720			\$28.98	352,197.61	
07/19/2024	Journal Entry	191		Nationwide deductions	-Split-		\$630.82	351,566.79	
07/19/2024	Journal Entry	192		Nationwide deductions	-Split-		\$580.71	350,986.08	
07/19/2024	Journal Entry	195		PSPRS Contributions	-Split-		\$4,972.38	346,013.70	
07/19/2024	Deposit					\$96.35		346,110.05	
07/22/2024	Journal Entry	181		BILL 07/22/24 Payables Funding	-Split-		\$343.39	345,766.66	
07/23/2024	Journal Entry	182		BILL 07/23/24 Payables Funding	-Split-		\$6,167.94	339,598.72	
07/25/2024	Journal Entry	194		Nationwide deductions	-Split-		\$644.76	338,953.96	
07/25/2024	Journal Entry	193		Nationwide deductions	-Split-		\$681.85	338,272.11	
07/26/2024	Journal Entry	196		PSPRS Contributions	-Split-		\$5,768.41	332,503.70	
07/26/2024	Journal Entry	184		TAX PAYMENT	-Split-		\$5,829.72	326,673.98	
07/26/2024	Journal Entry	184		NET PAY DD	-Split-		\$32,806.69	293,867.29	
07/26/2024	Journal Entry	184		NET PAY CHECK	-Split-	\$0.00	\$657.91	293,209.38	
07/26/2024	Journal Entry	184		NET PAY CHECK	-Split-			293,209.38	
07/26/2024	Journal Entry	184		PAYCHEX PROCESSING FEE	-Split-		\$257.30	292,952.08	
07/26/2024	Journal Entry	184		Garnishment	-Split-		\$249.69	292,702.39	
07/29/2024	Journal Entry	187		BILL 07/29/24 Payables Funding	-Split-		\$810.30	291,892.09	
Total for Chase Checking							\$23,487.55	\$138,240.90	
Chase Savings									
Beginning Balance									324,376.56
07/31/2024 Deposit							\$482.07		324,858.63
Total for Chase Savings							\$482.07		
Hughes Checking									
Beginning Balance									26,052.59

Sonoita-Elgin FD
Monthly Disbursements
 July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
07/01/2024	Deposit	INTEREST		Interest Earned	4120 Non-Tax Levy Revenues:Interest Income	\$1.70		26,054.29
07/01/2024	Deposit		United Healthcare		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$483.75		26,538.04
07/02/2024	Deposit		uhc		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$290.00		26,828.04
07/05/2024	Deposit		Noridian		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$746.58		27,574.62
07/10/2024	Deposit		BCBS		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$190.46		27,765.08
07/11/2024	Deposit		AARP		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$195.87		27,960.95
07/17/2024	Deposit		BCBS		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$1,488.50		29,449.45
07/18/2024	Deposit		United Healthcare		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$1,403.50		30,852.95
07/23/2024	Deposit		United Healthcare		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$925.32		31,778.27
07/24/2024	Deposit		Noridian		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$745.39		32,523.66
07/24/2024	Deposit		AARP		4105 Non-Tax Levy Revenues:Ambulance Revenue	\$313.50		32,837.16
Total for Hughes Checking						\$6,784.57		
Hughes Main Share								50.38
Beginning Balance								50.39
07/01/2024	Deposit	INTEREST		Interest Earned	4120 Non-Tax Levy Revenues:Interest Income	\$0.01		
Total for Hughes Main Share						\$0.01		
National Bank CD								100,000.00
Beginning Balance								
Total for National Bank CD								
National Bank Money Market								206,651.81
Beginning Balance								
07/12/2024	Journal Entry	186		To pay June credit card balance	-Split-		\$5,356.89	201,294.92

Sonoita-Elgin FD
Monthly Disbursements
 July 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	DEBIT	CREDIT	BALANCE
07/12/2024	Deposit				4105 Non-Tax Levy	\$726.71		202,021.63
					Revenues:Ambulance Revenue			
07/12/2024	Deposit				-Split-	\$350.00		202,371.63
07/19/2024	Deposit				4105 Non-Tax Levy	\$135.00		202,506.63
					Revenues:Ambulance Revenue			
07/19/2024	Deposit				4105 Non-Tax Levy	\$392.73		202,899.36
					Revenues:Ambulance Revenue			
07/19/2024	Deposit				-Split-	\$425.00		203,324.36
07/29/2024	Deposit				4105 Non-Tax Levy	\$1,220.65		204,545.01
					Revenues:Ambulance Revenue			
07/29/2024	Deposit				4120 Non-Tax Levy	\$172.15		204,717.16
					Revenues:Interest Income			
07/29/2024	Deposit				4105 Non-Tax Levy	\$200.97		204,918.13
					Revenues:Ambulance Revenue			
07/29/2024	Deposit				-Split-	\$2,605.00		207,523.13
07/31/2024	Deposit				4120 Non-Tax Levy	\$1.85		207,524.98
					Revenues:Interest Income			
					Interest Earned			
					INTEREST			
						\$6,230.06	\$5,356.89	
Total for National Bank Money Market								
	Pima County Treasurer							3,713.08
	Beginning Balance							
07/15/2024	Deposit				Chase Checking		\$3,713.08	0.00
07/31/2024	Journal Entry	185			-Split-	\$992.57		992.57
					To Record Pima Property Tax Revenue for July 2024			
						\$992.57	\$3,713.08	
Total for Pima County Treasurer								
	SCC Treasurer							12,165.03
	Beginning Balance							
07/03/2024	Deposit				Chase Checking		\$12,165.03	0.00
07/31/2024	Journal Entry	197			-Split-	\$5,388.24		5,388.24
					To record property tax revenue for June 2024			
						\$5,388.24	\$12,165.03	
Total for SCC Treasurer								

Sonoita-Elgin Fire District

Fiscal Year
Begins: Jul-24

Twelve-Month Cash Flow

Sonoita-Elgin Fire District

	Beginning	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Monthly Average	Overview
Cash Summary															
Cash on Hand (beginning of month) (A)	1,158,604	1,079,655	963,544	858,146	786,594	1,167,137	1,245,531	1,341,788	1,333,459	1,274,627	1,240,925	1,376,554	1,338,254	1,167,184	
Cash Available (on hand + receipts, before cash out)	1,280,880	1,105,389	1,021,368	941,566	1,289,744	1,409,975	1,472,645	1,465,066	1,405,484	1,363,531	1,531,526	1,545,412	1,450,066	1,333,481	
Cash Position (end of month) (A+B-C)	1,079,655	963,544	858,146	786,594	1,167,137	1,245,531	1,341,788	1,333,459	1,274,627	1,240,925	1,376,554	1,338,254	1,282,876	1,184,120	
Cash Receipts															
Tax Levy Revenue	6,259	13,446	44,378	39,042	474,291	210,980	195,255	91,420	40,166	57,046	246,243	124,480	67,430	130,255	
Non-Tax Levy Revenue	19,475	44,378	44,378	44,378	31,859	31,859	31,859	31,859	31,859	31,859	44,358	44,378	44,382	36,042	
Transfer from Bond Proceeds	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Receipts (B)	25,734	57,824	88,756	83,420	503,150	242,839	227,114	123,278	72,025	88,905	290,601	168,858	111,812	166,297	
Cash Paid Out															
Disbursements	141,845	163,222	163,222	154,972	122,607	164,444	130,857	131,607	130,857	122,607	154,972	207,157	167,191	149,362	
Repayment of LOC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Cash Paid Out (C)	141,845	163,222	163,222	154,972	122,607	164,444	130,857	131,607	130,857	122,607	154,972	207,157	167,191	149,362	
	(Actual)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	(Budget)	