

**Sonoita-Elgin Fire District**  
**Agenda December 19, 2022 at 9:00 am**  
**Board Meeting**

**PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the General Public that the Sonoita-Elgin Fire District (SEFD) Board of Directors (SEFD is governed by a five-member Board pursuant to A.R.S. §48-803.B) will hold a meeting on the date noted above. **The meeting will be held in the Meeting Room at the Fire Station at 3173 N. Highway 83, Sonoita, AZ.** The meeting is open to the general public and will begin at 9:00 am. Local time

The following agenda items are scheduled for consideration by the SEFD Board of Directors at the board meeting. Action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Roll Call and Confirmation of Quorum
2. Pledge of Allegiance to the Flag
3. Call to the Public
  - Members of the public are invited to address the Board and/or submit written comments for inclusion in the minutes.
4. Approval of the Minutes from past meetings
5. Information Item- introduction of new Board members (LeFebvere, McArthur)
6. Information Item- appreciation for retiring Board members (Dorney, Webber)
7. Reports from the Fire Chief or his designee may include the following topic:
  - Call Volume – Year to date.
  - Fire
  - EMS
  - Wildland
  - Other Community Safety
  - Update on PSPRS Board
  - Update on Apparatus
  - Update on investigation at the Sheriff's office

8. Presentation and Approval of Monthly Financial Reconciliation and Reports pursuant to ARS Sec. 48-807 including:

- reconciled balance sheet accounts;
- month-end statements;
- month-end balances at all institutions and county accounts;
- revenues and expenditures; and
- cash flow projection report.

9. Information Item- update on solicitation for HR services (Board) and Legal services (Board and Department)

10. Review, discussion, and possible action- nomination and election of Board Officers for 2023

11. Information Item- initial planning for FY23-24 budget

12. Review discussion and possible action- establishment of committees for budget planning and strategic planning

13. Recap of action items from November Board meeting

Governing board members and/or attorney may attend telephonically/digitally.

*NOTICE: The Sonoita-Elgin Fire District Board of Directors may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. §38-431.03(A)(3).*

The undersigned hereby attests that a copy of this meeting agenda was duly posted at the following locations:

- A) Sonoita Post Office – 3166 N. Highway 83, Suite 1, Sonoita, AZ
- B) Sonoita-Elgin Fire Station – 3173 N. Highway 83, Sonoita, AZ

**Governing board meeting agenda dated and posted:**

**Date/Time:** \_\_\_\_\_

**By:** \_\_\_\_\_